


# Twyford Parish Council

## Finance & General Purposes Committee Agenda

A meeting of the Committee will be held at 7.45pm on Tuesday 19<sup>th</sup> February 2019 at Loddon Hall, Twyford.

- 1. Public Questions**
- 2. Apologies**
- 3. Declaration of interest in items on the agenda**
- 4. Dispensations**
- 5. Minutes of the meeting held on 22<sup>nd</sup> January 2019**
- 6. Matters arising and action points**
- 7. Budgets and Precept**
- 8. Clerk's Report**
  - Bank balances as at the end of January 2019
  - VAT return for January 2019
  - BT Dividend £48.04 received
  - Filing Cabinets cost
  - Scanner cost
  - Post office PO box error
  - Phone line update (Assistant Clerk)
  - To consider a change of bank/ credit card (Cafbank)  
\*to consider safety deposit box implications
  - Data Protection Regulations update
  - Data Protection Officer update – BALC £60 charge WBC & ICO membership
  - Website update – minutes (should minutes only be displayed once approved)
  - Lease agreement – Wargrave Road
  - Risk Assessments
- 9. To customise and approve NALC 2018 standing orders & to consider making changes for the Fete Committee election of Chairman and Vice-Chairman** (Circulated 01.02.19)
- 10. Review of Policies**
  - 10.1 Grant Policy
- 11. Grant Requests**
  - 11.1 Loddon Hall – cctv
- 12. Correspondence circulated by email:**
  - 12.1 Action for All E-Bulletin (circulated 18.01.19)
  - 12.2 The Chain Newsletter (circulated 25.01.19)
  - 12.3 Berkshire Pension Fund employer newsletter - Inscribe - Winter 2018/19 (circulated 28.01.19)
  - 12.4 Teenager / Young Person Workshop (circulated 28.01.19)
  - 12.5  NALC sends an open letter to its 100,000 councillors (circulated 28.01.19)
  - 12.6 CIL & Infrastructure information sharing between WBC & Parishes (circulated 28.01.19)
  - 12.7 Pension Scheme Advisory Board (SAB) Recommendations (circulated 01.02.19)
  - 12.8 Royal County of Berkshire Pension Fund Employer Meeting 2019 (circulated 05.02.19)
  - 12.9 NALC Loneliness Call for Evidence (circulated 06.02.19)
  - 12.10 Voluntary Sector Networking Event & Workshop (circulated 06.02.19)
  - 12.11 MS Therapy – invitation to visit (letter available to read at meeting)
- 13. Items to be considered from other Committees**
  - 13.1 Fete Committee – 26.02.19
  - 13.2 Planning and Amenities 05.02.19
  - 13.3 Parish Lands 12.02.19
- 14.0 Staffing matters** – Assistant Clerk annual review and NALC national salary award
- 15.0 Localities – to share views on information circulated 24.12.18 and agree a meeting with Jude Whyte.** [Discussion on managing physical resources in the area, place-shaping ambitions, asset transfer opportunities, joint service provision options and compelling local issues/topics.]
- 16.0 Date of next meeting** - Tuesday 19<sup>th</sup> March 2019.