

Twyford Parish Council - Meeting of the Full Council Agenda

To all members of the Council

02/04/20

You are hereby summoned to attend the meeting of Twyford Parish Council to be held at 8pm on Tuesday 7th April 2020 via Zoom (online meeting facility) for the purpose of transacting the following business:



Lucy Moffatt Clerk to the Council

1. **Public Questions** are invited in advance of the meeting via email, telephone or in writing.
2. **Apologies.**
3. **Declaration of interest in items on the agenda.**
4. **Dispensations.**

Planning & Amenities Matters

5. **Minutes of the Planning & Amenities Committee meeting held on 3rd March 2020 (to be signed at a later date).**
6. **Matters arising and action points.**
 - 6.1 Annual Litter Pick (Spring Clean) 28/03/20 – Cancelled. Revised date 11-27 September 2020 (Circulated 25/3/20).
 - 6.2 Local Plan response to consultation. Submitted 1/4/20.
7. **Planning Matters - Current List**

* Please note, the Chair & Vice-Chair to liaise prior to this meeting to discuss any comments. The Chair to update the Committee on any comments to be submitted.

 - 7.1 Householder Prior Notification
 - 7.2 200346 39 Hurst Park Road
 - 7.3 200429 7a Waltham Road
 - 7.4 200472 7 New Road
 - 7.5 200490 2 Broadwater Cottages
 - 7.6 200581 Penny House (formally Kingsbridge House)
 - 7.7 200723 68 Wargrave Road
8. **Neighbourhood Plan**
 - 8.1 Approval of any Neighbourhood Plan expenses – Assistant Clerk Overtime £132.08 (13 hours)
9. **Footway Lighting, General Amenity Matters, Village Maintenance & Highways**

* Please note, only urgent items will be discussed within this section. Everyday management will be delegated to the Assistant Clerk.

 - 9.1 Gateway signage – to consider quote received £9,454.35 (circulated 1/4/20).
 - 9.2 Defibrillator Checks – TPC to consider taking on responsibility of all Village devices.

Full Council Matters

10. **Minutes of the Full Council meeting held on 25th February 2020 & 27th March 2020 (to be signed at a later date).**
11. **Approval of temporary addition of 3 items to the Scheme of Delegation** (circulated 30/3 and highlighted)
12. **To review the Covid-19 risk assessment** (circulated 30.03.20)
13. **Communication & liaison with other groups within the Parish**
14. **Covid-19 – Twyford - group report and review of actions**
15. **Community Support Group request for funding** (circulated 23.03.20)
16. **To consider any recommendations from the Planning & Amenities Committee**
17. **Items to be discussed at the next meeting**
18. **Date of next meeting: Tuesday 14th April 2020**

Lucy Moffatt (Clerk), Twyford Parish Council, PO box 8250, Twyford, Berks, RG6 9SZ.

Telephone 0118 9345444. An answer phone is available, please be prepared to leave your name and telephone number as the Clerk's hours are flexible. Associated reports are available from the Clerk on request.

Planning & Amenities Committee items to note:

1. Notices of permission

* denotes applications that the Council has previously commented on.

- 1.1 193397 Unique Moments, Waltham Road
- 1.2 200189 69 Wargrave Road
- 1.3 200397 44 Wargrave Road

2. Other planning matters

- 2.1 192280 Land to the Rear 20 & 22 Station Road. The committee are not in agreement of the plans being approved and support the residents in their views and comments. Notification of the committee date – 11th March 2020. Mr S Conway to attend. Feedback.
 - 2.2 200492 Artists Studio, 16 Loddon Park Farm – Application for a certificate of existing lawful development for the use of an existing portacabin as an artist's studio (Information Only).
 - 2.3 200584 4a Longfield Road – Application for advertisement consent for 900 x 3000mm x 1mm banner non illuminated, displayed on bare hedge outside the property. Advertisement period 11/3/20 to 4/3/23 (Information Only).
 - 2.4 200823 25 Woodpecker Close – Application for the prior approval of the erection of a single storey rear extension, which would extend beyond the rear wall of the original house by 4m, for which the maximum height would be 2.80m and the height of the eaves 2.10m (Information Only).
 - 2.5 2 New dwellings – Numbering 57 & 57A Wargrave Road (circulated 31/3/20).
- ### **3. Correspondence circulated by email:**
- 3.1 2019-2020 Carriageway Structural Maintenance Schemes (circulated 17/3/20).
 - 3.2 re3 – Recycling Centres in Bracknell and Reading are now closed (circulated 24/3/20).
 - 3.3 The Great British Spring Clean has been postponed (circulated 25/3/20).
 - 3.4 Thames & Chilterns in Bloom Association (circulated 30/3/20).
 - 3.5 Letter from Co-ordinator of Ruscombe Road/Ruscombe Lane Neighbourhood Watch Scheme (circulated 31/3/20).
 - 3.6 Local Plan update newsletter (circulated 31/3/20).
 - 3.7 RG10 approach regarding coronavirus (circulated 31/3/20).
 - 3.8 GWR to continue for three years (circulated 31/3/20).

Full Council items to note:

Correspondence circulated by email:

1. CCB Training Opportunities 2020 (circulated 21.02.20)
2. Twinning Association Newsletter (circulated 21.02.20)
3. Ruscombe Parish Council meeting Wednesday 4th March (circulated 06.03.20)
4. WBC - Coronavirus update (circulated 06.03.20)
5. HALC – Coronavirus (circulated 13.03.20)
6. HALC Briefing - Coronavirus COVID 19 (circulated 13.03.20)
7. Police & Crime Bulletin March 2020 🚓 - Coronavirus update; 10 year sentence for drug dealer; more tasers for police; and more... (circulated 19.03.20)
8. Involve - A Message From involve About Coronavirus (circulated 19.03.20)
9. Loddon Hall Coronavirus Update (circulated 19.03.20)
10. TRHA Spring Show Cancelled (circulated 19.03.20)
11. HALC 👤 Chief Executive's Bulletin (circulated 19.03.20)
12. WBC Elections in 2020 – Update (circulated 20.03.20)
13. Full Council information – minutes, Borough Councillor reports and cheque list (circulated 20.03.20)
14. COVID-19 Update - Statement from Wokingham Borough Council Leader Cllr John Halsall (circulated 20.03.20)
15. Crime Prevention Advice following multiple burglaries in neighbouring areas (circulated 20.03.20)
16. Changes to GWR Services – Response to Covid-19 (circulated 20.03.20)
17. Temporary Closure of the Wokingham Borough Council Library Service (circulated 23.03.20)
18. NALC Covid-19 Updates (circulated 23.03.20)
19. Wokingham Borough Community Hub (circulated 25.03.20)
20. WBC update (circulated 25.03.20)
21. Resident - The zip wire, and Zoom to let you meet remotely (circulated 25.03.20)
22. The Chain Newsletter (circulated 27.03.20)
23. HALC Covid-19 update 27.03.20 (circulated 27.03.20)
24. Police and Crime Commissioner newsletter - March 2020 (circulated 30.03.20)
25. GWR to continue for three years (circulated 31.03.20)
26. RPC agenda 01.04.20 (circulated 31.03.20)
27. Special Edition of Action for All - Coronavirus Advice (circulated 31.03.20)
28. WBC - Updates particularly for burials (circulated 31.03.20)
29. WBC John Halsall - Update Tuesday 31st March (circulated 01.04.20)
30. Wokingham Borough Libraries Newsletter for April 2020 (circulated 01.04.20)
31. Involve Funding Alerts (circulated 01.04.20)