

## Twyford Parish Council Minutes of the Meeting of the Council

Meeting held at The Loddon Hall, Twyford on Thursday 14<sup>th</sup> December 2017 at 7.45 pm.

**Present:** Mr J Bowley (Vice-Chairman), Mrs E Ashley, Mrs B Ditcham, Mrs L Jarvis, Mrs T Ramsden, Messrs M Bray, D Fergusson, J Jarvis (from item 9.4 onwards) & D White.

**Clerk in attendance:** Lucy Moffatt

1. **Public questions** – No questions.
2. **Apologies** – Messrs M Alder, M Boniface & R Mantel.
3. **Declarations of interest in items on the agenda** - none.
4. **Dispensations** – none.
5. **Minutes of the meeting held on 28<sup>th</sup> November 2017.** Minutes were amended – date of meeting changed to 28<sup>th</sup> November 2017 and Mrs Ditcham's name was corrected. Approval of the amended minutes proposed by Mr D Fergusson, seconded Mr D White, motion carried unanimously.
6. **Matters arising** – None.
7. **Borough Council Matters** – to be reported on later in the meeting.
8. **Liaison with Ruscombe Parish Council** – Mrs Bulman had given her apologies. Mrs Jarvis reported that David Lee, Deputy leader to WBC and executive member for Strategic Highways and Planning, had spoken on the Local Plan.
9. **Reports and to receive any recommendations from committees:**
  - 9.1 **Planning and Amenities Committee 05.12.17**

Mrs Ditcham reported and highlighted several items. Minute 5.1 - noticeboard re-location is ongoing, item 7.1.2 – discussion on planning application 173183 - 103 London Road - comments submitted were querying the boundary line, sight lines access and egress, comments on application 172810 - 27, Springfield Park were that the plans create a terracing effect and prohibit access to the rear. Mrs Ditcham summarised the refusals, progress with Neighbourhood Plan and that the Longfield Road streetlight in the hedge will be de-commissioned. Mrs Jarvis volunteered to be the annual litter pick organiser. The committee **RECOMMEND to Full Council** to approve a letter to be sent to Theresa May MP, Prime Minister on the 5 year housing land supply. Proposed Mr D Fergusson, seconded Mr J Jarvis to delete the 'We the' on paragraph 5. Amended version carried unanimously. [Letter sent 18/12/17]
  - 9.2 **Parish Lands Committee 7.12.17**

Mr Fergusson reported highlighting item 6 – budget review, 10.5 – Twyford in Bloom sign, 8.1 – Stanlake Pavilion showers leaking, 8.3 – KGVR toddler playground opening, 13.2 decision to increase mowing frequency next September, 15.0 - Fete sub-committee meeting and 17 – risk assessments.
  - 9.3 **Finance and General Purposes Committee 12.12.17**

Mr D Fergusson reported highlighting 9 – bank balances, 10 – Community Hub progress, 14 – Meet your Councillor sessions and 16.6 CIL spending. Mr Fergusson asked all the committees to think about CIL projects. Projects discussed so far include the Stanlake Pavilion extension and Stanlake meadow car park extension. The committee **RECOMMEND to Full Council** a grant of £500 to the Twyford Youth and Community Centre to part fund a youth worker. Motion carried nem con. The committee **RECOMMEND to Full Council** a grant of £550 to the Twyford Youth Centre to part fund the Duke of Edinburgh award scheme for 2018. Motion carried nem con.

#### 9.4 **Parking Advisory Committee** – no meeting

#### 9.5 **Other representatives reports**

9.5.1 Twinning meeting – Mr J Jarvis reported that meeting minutes had been circulated and there was nothing further to report.

**Borough Council Matters** – Mr J Jarvis reported. The Health and Scrutiny board had reported that there is no bed blocking in Wokingham. 5 planning appeals had been dismissed by the inspector. There will be 7 new primary schools in the Wokingham SDL's with the nearest being Matthewsgreen school and community centre. Mrs Ditcham asked if this would be a free school or an academy - it was not known. £350,000 per annum has been put aside in the budgets for boroughwide playground enhancements. Mr D White asked about money for roads. Mrs T Ramsden asked about other infrastructure. Mr Jarvis reported that the Clinical Commissioning Group want to cut the number of surgeries to 7 with 30,000 patients per surgery. £3.5million has been allocated for sports provision.

9.5.2 Community Hub meeting – Mr J Jarvis reported that he had met with Charlotte Haitham-Taylor, WBC Leader. She had agreed in principle that WBC will fund and build the Community hub. Its hoped this will be approved before June 2018.

9.5.3 WDALC 04.12.17 – carried forward.

#### 10. **Clerk's report**

Clerk's Forum 8/11/17

There was no report on the Health and Wellbeing board.

Some Parishes reported on the visit of David Lee, Deputy Leader of Wokingham Borough Council to talk to their Councillors. David Lee had also spoken at the Borough Parish Liaison Forum and had been encouraging parishes to write to the government complaining about the absurdity of 'land banking' by developers.

The clerks discussed items to be raised at the WBC Forum meeting. They requested a WBC Communication Structure, information on WBC's external services, direct contact with officers and asset transfer update.

WBC Clerk's Forum meeting 30/11/17

Bernie Pitch, WBC's Assistant Director of Strategic Property and Commercial Assets attended. Clerks generally felt that the Asset Transfer work had come to a standstill.

Darren Bell from David Lock Associates attended with Brendan Troy, WBC's Community Infrastructure Delivery Service Manager. Darren spoke about working with WBC on the master planning and will be focussing on looking at detail on the three larger sites - around Grazeley, around Twyford and Barkham Square. They will be consulting with the Parishes and other organisations in Twyford.

The forum ended with a brain storm on WBC external communications.

#### 11. **Items to be discussed at the next meeting**

Almshouse representative

Community Hub

#### 12. **Correspondence (circulated to councillors by email):**

12.1 Great Western Update. Noted.

12.2 Cuincy Bulletin. Noted.

12.3 Twyford Twinning Association Meeting. Noted.

12.4 Wokingham Borough Council: Programme Kicks out anti-social behaviour in the Wokingham Borough. Noted.

12.5 Parish Newsletter - Rural Crime Update from ACC Nikki Ross. Noted.

12.6 Railway Upgrade Plan - Christmas 2017. Noted.

12.7 Wokingham Borough Council: Local children design Mayor's annual Christmas Card. Noted.

12.8 Twyford Twinning Association Minutes of December meeting. Noted.

12.9 Citizens Advice Wokingham Winter Bulletin. Noted.

**13. List of authorised payments** – list dated 11.12.17. Approval proposed Mr D Fergusson, seconded Mr J Jarvis. Motion carried unanimously.

**14. Dates of meetings:**

**All meetings 7:45pm at Loddon Hall unless noted otherwise.**

Ruscombe Parish Council meeting (LJ)	03.01.18
Planning and Amenities Committee	09.01.18 (Penn Room)
(Visit by David Lee, Deputy leader, Wokingham Borough Council and executive member for Strategic Highways and Planning – due to the confidential nature of this item this part of the meeting will be held under Part 2. All Councillors are invited.)	
Meet your councillor session	13.01.18 (Waitrose café 3-4)
(Mrs Ramsden & Mr Bray, Mrs Ditcham in reserve.)	
Parish Lands Committee	16.01.18
Finance Committee	23.01.18

**15. Staffing Matters**

**Part 2 Confidential Information**

The Council agreed that as confidential items were to be discussed the Chairman invoked Standing Order 1C “That in view of the special or confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be temporarily excluded and they are instructed to withdraw”. Proposed Mr D Fergusson, seconded Mr J Jarvis, carried unanimously. The public left the meeting. Discussion took place on Staffing matters.

**Recommendations are recorded on a confidential set of minutes.**

**16. Date of next meeting of the Council – Tuesday 30<sup>th</sup> January 2018.**

**The meeting closed at 20:49 pm.**