

# Twyford Parish Council

## Minutes of the Meeting of the Council

Meeting held at The Loddon Hall, Twyford on Tuesday 30th January 2018 at 7.45 pm.

**Present:** Mr R Mantel (Chairman), Mrs E Ashley, Mrs B Ditcham, Mrs L Jarvis, Mrs T Ramsden, Messrs M Boniface, Mr J Bowley, D Fergusson, J Jarvis, C Wickenden & T Winchester.

**In attendance:** Mrs J Duffield (to be co-opted)

**Clerk in attendance:** Lucy Moffatt

1. **Public questions** – No questions.
2. **Apologies** – Messrs M Alder, M Bray & D White.
3. **Co-option of a councillor and decision on which committee she will serve.** A personal statement from Mrs J Duffield had been circulated to councillors. Unanimously agreed to have a public vote. Mrs J Duffield was co-opted by a unanimous vote; she signed her declaration of acceptance and joined the meeting. Proposed Mrs T Ramsden, seconded Mr D Fergusson that Mrs J Duffield serves on the Parish Lands Committee. Motion carried nem con.
4. **Declarations of interest in items on the agenda** - none.
5. **Dispensations** – none. The clerk reported that dispensations are no longer required for councillors voting on the precept.
6. **Minutes of the meeting held on 14th December 2017.** Approval of the minutes proposed by Mr J Jarvis, seconded Mrs E Ashley, motion carried nem con.
7. **Matters arising** – None.
8. **Borough Council Matters** – Mr J Jarvis reported. The Council have been agreeing their budgets and precept and there is likely to be a 5-6% council tax increase. The fire brigade have put in a higher increase and police 3%. Mr Jarvis provided an update on the Crossrail, HS2 and First Great Western rail link.
9. **Liaison with Ruscombe Parish Council** – Mrs Bulman had given her apologies. Mrs Jarvis reported a group called Ruscombe voice has been set up as an additional campaign group (against development on Ruscombe's greenbelt). They have held their first meeting at Burattas. Grazeley was thought to no longer be a problem for development. There had originally been concerns due to Aldermaston. Discussions had taken place on budgets and precept and concerns were expressed at increasing the precept. Ruscombe Parish Council complimented Twyford on the Twyford in Bloom flowers and would like to do the same in Ruscombe.
10. **Reports and to receive any recommendations from committees:**
  - 10.1 **Planning and Amenities Committee 09.01.18**

Mr C Wickenden reported. He highlighted item 6 – visit from Cllr David Lee, Deputy Leader WBC, 8.5.1 – response from WBC to letter sent to Rt Hon Theresa May, 7.4 – retrospective authorisation for the 'Adopt a Street' volunteers chocolates, 8.1.2 - current plans, 8.5 – Neighbourhood plan meeting, 8.6 – CPRW that the committee were not minded to increase the precept to pay for legal action, 10.2 – website change of host and 14.0 – thought given to joint CIL projects. Mrs B Ditcham agreed to support Mrs L Jarvis with the litter pick organisation if needed.
  - 10.2 **Parish Lands Committee & Fete sub-committee 16.01.18**

Mr D Fergusson reported. He highlighted item 6 – tennis club plans to raise £200,000, 7 – budget and precept setting, 9.3 – receipt of £200 from Ruscombe Parish Council by way of contribution to the KGV facilities and the vandalism to the Hermitage Drive

entrance gate, 14.1 – request from Masons carnival fair to visit and 16 – Twyford Village Fete sub committee request for a budget of £8,900.

Mr J Jarvis reported on the fete sub committee. Mr J Jarvis had been elected chairman with Mr D Fergusson vice-chairman. The next fete meeting will be held in March and new members can be co-opted by the Parish Lands committee.

### **10.3 Finance and General Purposes Committee 23.01.18**

Mr T Winchester reported. He highlighted item 7 – twinning, 5 Quincy representatives will be visiting in March and item 10 – Mr Turner had attended concerned that the Council were going to extend the Stanlake Pavilion and not support the Community Hub project. He was assured this was not the case and the Council await a viable business plan.

The Budget and capital statement to 31.12.17 was distributed.

The Committee **RECOMMEND to Full Council** to make no grant to the resident applying for World Scout Jamboree fundraising. This is on the basis that grants are not made to individuals. The applicant was referred to Polehampton Charities. Motion to make no grant carried nem con.

#### **10.3.1 Budget and Precept – 2018/19**

The Finance Committee **RECOMMEND to full Council** a 2018/19 budget of £84,645.36. Motion carried unanimously.

The Finance Committee **RECOMMEND to full Council** a 2018/19 precept of £81,645.36. Motion carried unanimously.

#### **10.4 Parking Advisory Committee – no meeting**

#### **10.5 Other representatives reports**

10.5.1 Twinning meeting – Mr Jarvis urged all councillors to get involved on the weekend of 23<sup>rd</sup>-25<sup>th</sup> March when the Quincy representatives will visit. The signing of the charter and constitution will take place on 24<sup>th</sup> March 10am-11:30am at the Youth Centre and Mr Mantel accepted the invitation to attend and sign on behalf of the Council.

10.5.2 Community Hub meeting (JB) – no meeting held.

10.5.3 WDALC 04.12.17 Mr Mantel reported that he is now Chairman. Borough Councillor John Halsall spoke at the meeting on the Campaign for Rural Wokingham. Cllr David Lee had attended and engaged in debate. The next meeting will be held in March and it is hoped a presentation will be made by a representative from the office for National statistics.

10.5.4 Meet your councillor session 14.01.18 Mrs Ramsden and Mr Bray had attended. 4 members of the public visited. Issues raised were problems at Reading tip and flytipping (Winnersh resident), a resident enquiring about the work of the Council and residents concerned about vandalism in Twyford and asking about the village centre cctv. Agreed for the Planning and Amenities committee to add cctv to their agenda for consideration.

#### **10.6 To appoint representatives:**

Hurst Parochial Charities (Almshouse) representative – Mr T Winchester proposed by Mr R Mantel, seconded Mr J Jarvis, motion carried unanimously.

Twinning representative – Mrs E Ashley proposed by Mr R Mantel, seconded Mr D Fergusson, carried unanimously.

**11. Clerk's report** The clerk reported on the Clerk's forum. Mangeet Gill, Interim Chief Officer, WBC had attended and talked about the Borough's three priorities: Local plan; 21<sup>st</sup> century Council; adult health and social care. The clerk's raised concerns about

being able to contact the right person at WBC and Mangeet Gill took their comments on board.

The clerk also reported that she had spoken with Daniel Taylor, PCSO about the vandalism in Twyford. 'The Grove' sign, 'Twyford' sign and 'King George V recreation ground' sign had been pulled out of the ground. Proposed Mr J Bowley, seconded Mr M Boniface to invite PCSO Daniel Taylor and Inspector Alistair Loyd to talk at the February Council meeting. Motion carried nem con.

**12. Items to be discussed at the next meeting – no items.**

**13. Correspondence (circulated to councillors by email):**

13.1 BALC newsletter & advance notice of Buckingham Palace Garden Parties 2018 – BALC nominations. Agreed that Mr John Bowley should be nominated (as longest serving councillor) if he is available to attend.

13.2 Advert for The Colleton – site controller. Noted.

13.3 Resident letter - Attack on home in Twyford. Noted.

13.4 WBC News: magical fundraising evening for mayor's chosen charity. Noted.

13.5 BALC e-newsletter January 18 contains important information. Noted.

13.6 News and Events from Wokingham Borough Libraries January 2018. Noted.

13.7 Twinning Meeting 18.01.18. Noted.

13.8 Twinning newsletter. Noted.

13.9 Twinning - Minutes of Meeting. Noted.

13.10 WBC News: reopening of broad street delayed due to unforeseeable issues uncovered in town centre. Noted.

13.11 Wokingham Borough Libraries February Half term Promotion. Noted.

13.12 NEWS: Wokingham Borough Council nominated for housing award. Noted.

13.13 Gary Cowan - This weeks missive. What I find very odd... Noted.

13.14 Keith Baker response to previous correspondence - This weeks missive. Noted.

13.15 Invitation from the Mayor's Office: Mayor's Reception for the Voluntary Sector, Wednesday 21st February 2018. Mr R Mantel proposed by Mrs B Ditcham, seconded Mr A Wickenden, motion carried 9 in favour, 2 against, 1 abstained.

13.16 Wokingham Town Mayor's Charity Golf day. Proposed not to send a representative by Mr C Wickenden, seconded Mrs B Ditcham, motion carried 7 in favour, 2 against, 3 abstained.

13.17 (by letter) Wokingham Half Marathon 18.02.18. Noted.

13.18 Borough Parish Liaison Forum 05.02.18 Questions requested for Charlotte Haitham Taylor (Leader of WBC) in advance. Agreed for the following questions to be put forward:

Twyford Parish Council are concerned that the CIL money being collected in their Parish is not being spent on projects in their Parish. Can the Leader of the Council confirm that WBC will put projects within this group to be carried out in Twyford?

The Council ask how often is the CIL list of projects reviewed? Why isn't the list of CIL projects more open and transparent for nominating projects to go on the list?

13.19 Annual Parish Meeting agenda for approval for the printers. Mr R Mantel asked meeting number to be noted on the agenda. Noted.

**14. List of authorised payments – list dated 29/01/2018 proposed Mr J Jarvis, seconded Mr D Fergusson, motion carried unanimously.**

**15. Dates of meetings:**

**All meetings 7:45pm at Loddon Hall unless noted otherwise.**

Neighbourhood Plan 7pm 06.02.18

Planning and Amenities Committee 06.02.18

Ruscombe Parish Council meeting (LJ)	07.02.18
Parish Lands Committee	13.02.18
Finance Committee	20.02.18
Fete sub committee 7pm	13.03.18
Meet your councillor session	10.03.18 (Waitrose café 3-4)
Litter Pick	24.03.18 (10am Loddon Hall)
Signing of the Twinning charter & constitution	24.03.18 (10am Youth Centre)

**16. Staffing Matters – Recruitment of Assistant Clerk**

**Part 2 Confidential Information**

The Council agreed that as confidential items were to be discussed the Chairman invoked Standing Order 1C “That in view of the special or confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be temporarily excluded and they are instructed to withdraw”. Proposed Mr T Winchester, seconded Mr D Fergusson, carried unanimously. The public left the meeting.

Discussion took place on Staffing matters.

**Recommendations are recorded on a confidential set of minutes.**

**17. Date of next meeting of the Council – Tuesday 27<sup>th</sup> February 2018.**

**The meeting closed at 21:36 pm.**