

Twyford Parish Council

Minutes of the Meeting of the Council

Meeting held at The Loddon Hall, Twyford on Tuesday 27th March 2018 at 7.45 pm.

Present: Mr R Mantel (Chairman), Mrs B Ditcham, Mrs J Duffield, Mrs L Jarvis, Mrs T Ramsden, Messrs J Bowley, M Bray, J Jarvis, C Wickenden & T Winchester.

In attendance: Mrs C Bulman (Ruscombe Parish Council).

Clerk in attendance: Lucy Moffatt.

1. **Public questions** – no questions.
2. **Apologies** – Mrs E Ashley, Messrs M Alder, M Boniface & D Fergusson.
3. **Declarations of interest in items on the agenda** – Mr Bray, Mrs Ramsden & Mr Winchester declared an interest as allotment holders.
4. **Dispensations** – none.
5. **Minutes of the meeting held on 27th February 2018.** Approval of the minutes proposed by Mrs B Ditcham, seconded Mr M Bray, motion carried unanimously.
6. **Matters arising**
 - 6.1 Inspector Alastair Loyd & Daniel Taylor PCSO, Thames Valley Police – to attend the April Full Council meeting. Noted.
 7. **Borough Council Matters.** Mr J Jarvis reported. Wokingham Borough Council held their Annual meeting on 22nd March. Committee reports were received and also those from outside bodies. Mr Jarvis represents WBC on Polehampton Trust and reported that they have advertised for more funding applications in the RG10 magazine. WBC have allocated £50,000 for the refurbishment of the Twyford library. Ruscombe and Hurst have registered their parishes for neighbourhood plans. The Council Tax increase is within the maximum increase before going to referendum. The Borough's successes over the last year are that everyone that wanted a home for Christmas had one, the Berkshire hospitals have rehoused patients to avoid bed blocking and lastly, no-one has been on the housing waiting list for over a year without having somewhere to stay.
 8. **Liaison with Ruscombe Parish Council.** Mrs Bulman reported that RPC is still without a clerk. WBC's Peter Baveystock attended the last meeting reporting on food waste and the proposed graveyard at St James's paddock. Mrs Bulman offered to forward links with statistics to help with the neighbourhood plan. The diocese will be submitting revised plans for a hall adjacent to the church and plans are available to view in St James Church.
9. **Reports and to receive any recommendations from committees:**
 - 9.1 **Planning and Amenities Committee & Neighbourhood Plan 06.03.18**

Mrs B Ditcham reported highlighting the following items from the minutes of the meeting:

 - 6.2 – meeting with WBC about the possibility of extending the Stanlake Lane rural footpath;
 - 7.1.1 – planning comments;
 - 7.4 – appeal denied at land at junction of A321 Wargrave Road and A4;
 - 7.7.1 - Local Plan Masterplanning workshop;
 - 8.2 – Longfield Road footway lighting;
 - 9.2.1 re-instatement of the vintage 'Twyford' sign;
 - 10.1 Community litter pick.

Mr C Wickenden reported on the Neighbourhood Plan following his and Mr Mantel's meeting with Wokingham Borough Council. There should be a new round of funding that WBC will help TPC apply for. It was thought to be too early to employ a consultant to help with the process.

Recommendations:

The committee **RECOMMEND to Full Council** to submit to WBC the Neighbourhood plan proforma & parish boundary map. Motion carried unanimously.

The committee **RECOMMEND to Full Council** to hold a Neighbourhood Plan public meeting of interested residents and stakeholders at Loddon Hall on 23.05.18 at 7:30pm. [Amendment of date due to availability of room hire] Motion carried unanimously.

There was a request for volunteers to organise refreshments at the APM – Mr Bowley, Mrs Jarvis and Mr Bray volunteered. Mrs Ramsden volunteered to help with the chairs. Volunteers to arrive at 7:20pm.

9.2 Parish Lands Committee & Fete sub-committee 13.03.18

Mr Bray reported. He highlighted the following items from the committee minutes: 8.1 – 3 allotments available; 11.5 – discussions on skate park lighting invoice; 11.6 – to obtain a quote to replace the dog bins; 12.1 – locations reviewed for bottle banks; 13.4 – purchase of new cleaning supplies; 13.5 – agreement to purchase a kettle but not a griddle for use in the Stanlake Pavilion kitchen.

Recommendations:

The committee **RECOMMEND to Full Council** a 12 yard skip for Hurst Road allotments £349. Motion carried unanimously.

The committee **RECOMMEND to Full Council** purchase of Hurst Road allotment gate key safes (x2) £120. Motion carried unanimously.

The committee **RECOMMEND to Full Council** Skate Park LED lighting (x4) £4209. Motion carried unanimously.

The committee **RECOMMEND to Full Council** Wargrave Road / Longfield Road car park – tree removal £200. Motion carried unanimously.

The committee **RECOMMEND to Full Council** Stanlake Pavilion extension project - architect's fees £4,500. Motion carried 8 in favour, 1 against, 1 abstained.

Mrs Ditcham asked that the Parish Lands committee consider replacing the tree that is going to be removed.

Mr J Jarvis reported on the Fete sub-committee meeting. The committee will be asking Barkham Classic Car club if they would help promote / organise the classic car show. Suggestions from the Council included reminding the food vendors to minimise packaging / waste, asking the hog roast caterers to remove fat and rubbish which last year was left on the ground & feedback that last year the WBC inflatables were overcrowded / badly managed.

9.3 Finance and General Purposes Committee 20.03.18 Mr Winchester reported. He highlighted the following items from the committee minutes: 7 – purchase of a commemorative framed poster of the Twyford sign as a gift to present to the Mayor of Quincy; 8 – report on the Council's finances; 13 – the need for a 'No grit policy'; 15.1 – grant request from Mr Bromley for the Prince Harry & Meghan Markle celebrations.

9.4 Parking Advisory Committee (no meeting)

9.5 Other representatives reports

9.5.1 Twinning meeting 12.03.18

Mr J Jarvis said that the Council had interfered with the Twinning Association's arrangements by requesting alterations to the Twinning Charter document and asking that the Deputy Mayor refrain from wearing his chains of office at the signing of the agreement. He said that the Council were acting ultra vires. Mr Mantel reported problems in the communications from the Twinning Association which meant that the document to be signed was only shared with the Council in the days before the signing event. Mr Mantel reported that the Twinning weekend was very successful, and he passed the signed charter, plate and pen to the clerk for safe keeping. 6 parish councillors joined in the weekends activities and the weekend was well organised by the Twinning Association.

9.5.2 Community Hub meeting – no meeting.

9.5.3 Meet Your Councillor 10.03.18 – Mr Mantel reported on one resident who needed signposting to the WBC website for housing.

9.5.4 Neighbourhood Action Group (NAG) Mr C Smith had provided a report. A new PCSO is in training for the area. The speed check program is progressing slowly. It was reported that dogs are being stolen. Inspector Alastair Loyd had reported that antisocial behaviour is being focussed on before it gets out of hand.

10. Clerk's report The clerk reported that Mr D White has resigned as councillor - the vacancy will be advertised.

11. Items to be discussed at the next meeting – none.

12. Correspondence (circulated to councillors by email):

12.1 Moving Ahead - Crossrail's quarterly update. Noted.

12.2 Wokingham Borough Libraries March Newsletter 2018. Noted.

12.3 Policing in the Thames Valley February 2018 - Response to HMICFRS, Safer Internet Day, Criminal Justice Awards and more...Noted.

12.4 WBC - News: £534.5million capital programme approved. Noted.

12.5 Action for All E-Bulletin. Noted.

12.6 WBC – emergency plans. Noted.

12.7 Lunch Networking - Event for charity in Twyford – Councillor to attend? Noted.

12.8 Local Council Public Advisory Service. Noted.

12.9 New Review of Ethical Standards in Local Government. Noted.

12.10 WBC NEWS: Pool closed at Bulmershe Leisure Centre. Noted.

12.11 WBC NEWS: Calling all apprentices, Wokingham Borough Council needs you! Noted.

12.12 BALC March 2018 e-newsletter/update with attachments. Noted.

12.13 Easter Events at Wokingham Borough Libraries 08.03.18. Noted.

12.14 WBC - Simple steps to control rats 09.03.18. Noted.

12.15 WBC - Presentation and discussion on C21st Council community services and localities 09.03.18. Noted.

12.16 Twyford Together Executive - Minutes of Meeting 5th March 09.03.18. Noted.

12.17 Agenda for Borough Parish Liaison Forum, Monday, 26th March, 2018, 7.00 pm 16.03.18. Noted.

12.18 BALC IMPORTANT - Twyford PC's BALC and NALC website new members area passwords and user names 16.03.18. Noted.. Noted.

12.19 Thames Valley Police - Hidden Harm campaign phase two 16.03.18. Noted.

12.20 Twyford Twinning - Minutes of Meeting 12/3/18 16.03.18. Noted.

12.21 Borough Parish Liaison Forum 16.03.18. Noted.

13. List of authorised payments – list dated 27th March 2018. Approval proposed Mr T Winchester, seconded Mr C Wickenden. Motion carried nem con.

14. Dates of meetings:

All meetings 7:45pm at Loddon Hall unless noted otherwise.

Neighbourhood Plan 7pm	03.04.18
Planning and Amenities Committee	03.04.18
Ruscombe Parish Council meeting (LJ)	04.04.18
Fete sub committee 7pm	10.04.18
Parish Lands Committee	10.04.18
Twyford in Bloom meeting (M. Bray)	11.04.18 (6pm The Duke)
Finance Committee	17.04.18
Twyford Together AGM	17.04.18 (8pm Age Concern)
Campaign to Protect Rural England meeting	18.08.18
Annual Parish Meeting Centre)	25.04.18 (8pm St Marys Church)
Meet your councillor session	12.05.18 (Waitrose café 3-4)
Mrs T Ramsden (to confirm), Mrs J Duffield and Mr M Bray as reserve.	
Neighbourhood Plan Public Meeting	23.05.18 (Loddon Hall 7:30pm)

15. Date of next meeting of the Council – Tuesday 24th April 2018.

The meeting closed at 21:23 pm.