

# Twyford Parish Council

## Minutes of the Meeting of the Council

Meeting held at The Loddon Hall, Twyford on Tuesday 25<sup>th</sup> September 2018 at 7.45m.

**Present:** Mr J Bowley (Chairman), Mr R Abeywardana, Mr M Alder, Mr M Boniface, Mr M Bray, Mrs B Ditcham, Mrs J Duffield, Mr J Jarvis, Mrs L Jarvis, Mrs T Ramsden, T Winchester & C Wickenden.

**In attendance:** Mr D Turner.

**Clerk in attendance:** Lucy Moffatt.

**1. Public questions** – Mr Turner reported that the youth centre have put in a request for the Council to purchase a water drinking fountain. He will send the correct link to the fountain for the Parish Lands committee to consider. Mr Turner asked who owns the land between Loddon Hall and the Youth Centre. Whilst the Council own the land it may be leased. Mr Jarvis agreed to check his records and co-ordinate with Mr Turner.

**2. Apologies** – Mrs E Ashley, Mr R Mantel & Mr D Fergusson.

**3. Declarations of interest in items on the agenda** – none.

**4. Dispensations** – none.

**5. Minutes of the meeting held on 24<sup>th</sup> July 2018.**

Agreed that the minutes were a true and accurate record of the meeting. Approval of the minutes proposed by Mr T Winchester, seconded Mr M Bray, motion carried nem con.

**6. Matters arising**

6.1 Manjeet Gill, interim Chief Executive, WBC to attend the October Full Council meeting to talk about the Community Hub report.

**7. Borough Council Matters**

Mr J Jarvis reported that WBC have lost a number of senior officers and most of their directors. The acting Chief Executive is also leaving in December / January. WBC are in the process of making a number of new appointments in children's and adult services. Mrs B Ditcham asked what measures are in place to appoint replacements. Mr Jarvis described the Chief Executive recruitment process saying that those interviewed did not have the skills sought by the recruitment panel. Mr R Abeywardana asked why so many people are leaving? What systems are in place to avoid this happening in the future? The Borough Council need to ensure exit interviews are in place. The Council agreed to put a question to Manjeet Gill (Chief Executive), Alastair Auty (Personnel Board Chairman) and Charlotte Haitham Taylor (Leader of the Council) asking "The Council note with concern the loss of senior staff at Wokingham Borough Council. What are the reasons for this and how is it being rectified? The Council ask for assurance that the delivery of service will not be compromised."

**8. Liaison with Ruscombe Parish Council.** Mrs Bulman had given her apologies - no report.

**9. Reports and to receive any recommendations from committees:**

**9.1 Planning and Amenities Committee & Neighbourhood Plan 07.08.18 & 04.09.18**

Mrs Ditcham reported on the August and September minutes. She highlighted the forming of the Neighbourhood Plan sub-committee and that the committee have been following up the air quality action plan. The monitor has now been installed on Bell Corner.

Mr C Wickenden reported on the Neighbourhood Plan sub committee. WBC have approved the area for the neighbourhood plan and the first questionnaire is just being

finalised. The attendance to the fete wasn't successful due to not having the promotion material to hand. The committee joined the WBC community engagement event and were successful in gaining some interest. The working group meet on the first Monday of the month at Stanlake Pavilion. The next stage will be to reach out to WBC for support and arrange a PO box for the questionnaire responses. Public awareness will be developed through social media and it is hoped the evidence is ready by the summer when a draft plan will be formed. Mr R Abeywardana suggested working on one questionnaire rather than 3 and there were concerns as to how members of the public will be sufficiently engaged to return the questionnaires.

Mr J Jarvis suggested dissolving the Parking Advisory Committee in view of the Neighbourhood Plan and it was agreed to add this item to next months agenda.

#### **9.2 Fete Committee 25.09.18**

Mr M Bray reported. There were a number of issues discussed over food and it was decided not to invite the Hog roast caterer back. There was positive feedback from the stall holders. An increase in the number of helpers is required for next year. Costings were discussed and the next meeting will be held before the Full Council meeting.

#### **9.3 Parish Lands Committee 11.09.18**

Mr J Bowley reported. He highlighted the following items: 8.1 revision of the allotment agreement to cover animal welfare; 8.5.1 and 8.6.1 current availability of plots following the recent inspections.

#### **9.4 Finance and General Purposes Committee 18.09.18**

Mr T Winchester reported. He highlighted item 7 – the clerk expressed an interest in studying CiLCA and item 8 - WBC request for funding to refit part of the Starling centre for the NHS. Mrs Kathy Peck had been awarded 2018 Twyford Parish Council Citizen of the Year award. She had been presented with the shield and a crystal clock gift.

The committee **RECOMMEND to full Council** to contribute no CIL monies to the children's centre for NHS services. Motion carried nem con.

The committee **RECOMMEND to Full Council** to seek no solicitor action to with reference to HM Land Registry BK491554 – application for registration of the land by adverse possession. Motion carried nem con.

#### **9.5 Parking Advisory Committee (no meeting)**

#### **9.6 Other representatives reports**

9.6.1 Twinning report 01.8.18 & 19.09.18 Mrs Ditcham reported. There will be a forthcoming Cuincy visit over the Remembrance weekend to celebrate the centenary of the end of WW1. The clerk was asked to order three wreathes, two will be laid at Twyford and one to go to Cuincy with Mrs B Ditcham who will lay the wreath on the Council's behalf. Flags will also be planted on the gravestones in Cuincy and Mrs Ditcham will take poppies over. The twinning committee are to co-ordinate the reading of the names of those lost in the WW1 from Cuincy.

9.6.2 Community Hub meeting - Mr J Bowley reported that Manjeet Gill is writing a report and will attend the October meeting to discuss this.

9.6.3 Twyford in Bloom meeting - Mr M Bray reported that the results of the judging will be heard tomorrow.

9.6.4 NAG meeting (EA & CS) No report.

9.6.5 Meet the public - Mr M Bray and Mr R Abeywardana attended. Two residents visited and their queries were answered.

9.6.6 Twyford Together Executive (BD) 09.07.18 & 17.09.18 Mrs Ditcham reported. Twyford Together have £1,500 disposable income of which £700 will be spent on

upgrading the website. Mrs Ditcham reported on Twyford in Bloom, Christmas Tree Festival, air pollution concerns, and changes in Twyford Together patron and officers.

9.6.7 Age Concern AGM 18.07.18 Mrs T Ramsden reported that the centre is well attended and funds are looking good.

**10. Clerk's report** The clerk asked if Councillors would let her know their holiday dates so that she will know not to chase for responses whilst Councillors are on holiday. Some Councillors were happy to still receive emails and keep in touch whilst they are away.

**11. Items to be discussed at the next meeting** Mrs B Ditcham asked for a local plan update and Stuart Munro and Wayne Smith are invited to attend and talk on this at the October meeting.

Mr R Abeywardana asked that if residents were against the use of the allotments for building a car park then this could be included in the Neighbourhood Plan. Mr C Wickenden responded that the Neighbourhood Plan will become a statutory document and grounds are needed for ignoring it however the inspector can overturn anything.

**12. Correspondence (circulated to councillors by email):**

12.1 Twyford Together - Who will you nominate? (circulated 27.07.18) Noted.

12.2 Thames Valley Police Open Day (circulated 27.07.18) Noted.

12.3 WBC News: Mayor Launches Roll Of Honour Awards To Recognise Community Champions And Celebrate Success Stories (circulated 30.07.18) Noted.

12.4 WBC NEWS Gorse Ride planning application consultation (circulated 30.07.18) Noted.

12.5 CCB - Action for All E-Bulletin (circulated 30.07.18) Noted.

12.6 WBC NEWS: Kings Church Wokingham withdraw as potential operators of Matthewsgreen Community Centre (circulated 30.07.18) Noted.

12.7 Twinning Minutes of Meeting 01.08.18 (circulated 06.08.18) Noted.

12.8 WBC - EVENT Author Anna Jacobs visiting Wokingham Library on 23 August (circulated 07.08.18) Noted.

12.9 WBC News: Wokingham's first ever Children's Book Festival: 20 & 21 October (circulated 13.08.18) Noted.

12.10 WBC News: £2million Investment At Loddon Valley Leisure Centre Media Briefing (circulated 24.08.18) Noted.

12.11 Ruscombe Parish Council Meeting 5th September Agenda and prev minutes (circulated 30.08.18) Noted.

12.12 WBC News: Help shape our vision for the future (circulated 30.08.18) Noted.

12.13 WBC – Development Management - Evening meeting Thursday 27 September, Council Chamber, Shute End, Wokingham (circulated 17.09.18) Mr R Abeywardana and Mr C Wickenden to attend.

12.14 Cresting the Right Environment for Health – Annual report from the Director of Public Health Noted.

12.15 News and Events from Wokingham Borough Libraries September 2018 (circulated 24.09.18) Noted.

12.16 Wokingham Sports Awards 2018- Nominations now open! (circulated 24.09.18) Noted.

12.17 Christmas Tree Festival 2018 (circulated 24.09.18) Agreed to make a submission.

12.18 Letter from Cllr Haitham-Taylor re Borough Plan (circulated 24.09.18) Noted.

12.19 Help us raise awareness of Hate Crime across Thames Valley (circulated 25.09.18) Noted.

**13. List of authorised payments** – approval of list dated 24.09.18. Proposed Mr C Wickenden, seconded Mr M Alder, motion carried unanimously.

**14. Dates of meetings:**

**All meetings 7:45pm at Loddon Hall unless noted otherwise.**

Neighbourhood Plan Working Group 01.10.18

7:30pm Stanlake Pavilion

Neighbourhood Plan sub-committee 7pm 02.10.18

Planning and Amenities Committee 02.10.18

Ruscombe Parish Council meeting (LJ) 03.10.18

Parish Lands Committee 09.10.18

Finance Committee 16.10.18

Fete Committee 7pm 23.10.18

Meet your councillor session 10.11.18

TR, MBray, MA(reserve) (Waitrose café 3-4)

**15. Date of next meeting of the Council Tuesday 23<sup>rd</sup> October 2018.**

**The meeting closed at 20:55 pm.**