

Twyford Parish Council - Meeting of the Full Council

Agenda

To all members of the Council

18/06/20

You are hereby summoned to attend the meeting of Twyford Parish Council to be held at 7:30pm on Tuesday 23rd June 2020 via Zoom (online meeting facility) for the purpose of transacting the following business:



Lucy Moffatt Clerk to the Council

Note to residents & members of the press: If you would like to attend this meeting, please contact the Clerk who will send you the relevant link to the Zoom meeting.

1. **Public Questions** are invited in advance of the meeting via email, telephone or in writing.
2. **Apologies.**
3. **Declaration of interest in items on the agenda.**
4. **Dispensations.**
5. **Parish Lands item carried forward:** To consider purchasing tractor gates for King George V – cost £5,050. No change for purchasing multiple gates.

Finance & General Purposes Matters

6. **CIL projects**
 - 5.1 Flooding defence – further information requested from Francesca Hobson
 - 5.2 Possible projects (circulated 11.06.20)
 - 5.3 To consider funding of gates – CIL / Capital Funds / precept
7. **Citizen of the year award**
8. **Website**
 - 8.1 Accessibility requirements (circulated 18.06.20)
 - 8.2 Health and wellbeing page update (EA)
9. **Staffing matters**
 - 9.1 Job evaluation quote for the Clerk & Assistant Clerk roles £720 (circulated 18.06.20)
 - 9.2 Following approval of quote to agree a councillor to be involved in evaluation process
10. **Facilitated action planning session** – following last years training decision on how to proceed with action planning
11. **Neighbourhood Plan**
 - 11.1 Community led housing webinar (BD)
 - 11.2 Alex Cruickshank – offer of paid services. View to assisting with the production of the green infrastructure and nature conservation element of the Neighbourhood Plan (circulated 12/06/20).
 - 11.3 Grant submission process (CW)
12. **Twyford in Bloom** (BD)

Full Council Matters

13. **Minutes of the Full Council meeting held on 16th June 2020 (to be signed at a later date).**
14. **Borough Councillor report**
15. **Clerks report**
16. **Community Resilience program**
 - 16.1 Twyforward Arts and Crafts festival 2020
 - 16.2 Health and wellbeing page
 - 16.3 Wokingham Community Hub Update
 - 16.4 Green Prescriptions
17. **Communication & liaison with other groups within the Parish**

17.1 WBC meeting to support Twyford shops to re-open 11.06.20 & 19.06.20

18. Items to be discussed at the next meeting

19. Date of next meeting: Tuesday 30th June 2020

Lucy Moffatt (Clerk), Twyford Parish Council, PO box 8250, Reading, Berks, RG6 9SZ.

Telephone 0118 9345444. An answer phone is available, please be prepared to leave your name and telephone number as the Clerk's hours are flexible. Associated reports are available from the Clerk on request.

Finance Committee items to note:

- 1.** May balances
 - Bank balances as at the end of May 2020. Nat West current account £35,434.28, Unity Trust current account £61,247.07, deposit account £96,957.83, income bonds £37,000, national savings account £3,128.31 and Twycombe Lodge tenants deposit account £3019.49.
 - VAT return for May 2020 - £1,511.05.
- 2.** Quarterly budget & capital statement to 31.03.20 circulated 18.06.20.
- 3.** Purchase of USB headphones – Assistant Clerk £30.42

Full Council items to note:

1. Correspondence circulated by email:

- 1.1** Neighbourhood Plan – Twyford - Suggestions for Improvements in traffic, pollution and the village environment by Mr R Sunley (circulated 9.06.20)
Jessecco Prosecco & Pancakes (circulated 11.06.20)
- 1.2** TVERC News Update June 2020 (circulated 12.06.20)
- 1.3** Twyford re-opening – Town centre recovery plan (circulated 12.06.20)
- 1.4** Citizens Advice & One Front Door (circulated 15.06.20)
- 1.5** Unauthorised Encampment off Chestnut Avenue, Woosehill (circulated 15.06.20)