

# Twyford Parish Council - Meeting of the Council Agenda

To all members of the Council

19/02/20

**You are hereby summoned to attend the meeting of Twyford Parish Council to be held at 7.45 pm on Tuesday 25<sup>th</sup> February 2020 at Loddon Hall, Twyford for the purpose of transacting the following business:**



Lucy Moffatt Clerk to the Council

- 1. Public questions.**
- 2. Apologies.**
- 3. Declarations of interest in items on the agenda.**
- 4. Dispensations.**
- 5. Minutes of the meeting held on 28<sup>th</sup> January 2020.**
- 6. Matters arising.**
- 7. Mr Michael Firmager, Deputy Executive Member for Environment & Leisure  
Chairman, Borough Parish Liaison Forum** To talk on improving communication between the Borough Council and Towns and Parishes. To discuss ideas for making the forum more effective.
- 8. Borough Council Matters.**
- 9. Liaison with Ruscombe Parish Council.**
- 10. Reports and to receive any recommendations from committees:**
  - 10.1** Planning and Amenities Committee & Neighbourhood Plan 04.02.20  
Litter pick arrangements
  - 10.2** Parish Lands Committee 11.02.20  
Recommendations:  
£1,900 for Stanlake Meadow copse tree works  
£1,891 for Twyford & Ruscombe Horticultural Association fence  
£250 for tree works on Jubilee Corner
  - 10.3** Finance and General Purposes Committee 18.02.20  
Recommendations:  
To appoint Mr R Mantel as the Finance Committee representative to jointly carry out the quarterly internal control checks  
To approve the amended CCTV policy  
To approve the amended Document Managements policy  
To approve the unamended Snow / Grit policy  
To approve the amended Social Media policy  
To approve a grant of £160 to Berkshire Multiple Sclerosis Therapy centre  
Other items:  
To appoint the second councillor responsible for carrying out internal controls at the Full Council meeting  
To remind councillors to complete the paper audit questionnaire  
Social Media Policy - to highlight item 12 (page 1) & item 5 (page 5) to councillors
  - 10.4** Fete Committee – 25.02.20
- 11. Other representatives reports**
  - 11.1** Borough Parish Liaison Forum 10.02.20 (RM & JB) – minutes circulated 17.02.20.
    - 11.1.1** Would the Council like to consider hosting a local author event? (£500)
- 12. Clerk's report**
- 13. To consider agreeing a policy concerning the length of time a councillor may serve as Chairman or Vice Chairman to the council or committee.**
- 14. Climate Change**
  - 14.1** To consider forming a Climate Emergency Action Plan
- 15. Items to be discussed at the next meeting**
- 16. Correspondence (circulated to councillors by email):**
  - 16.1** Training Opportunities from CCB in 2020 (circulated 24.01.20)
  - 16.2** Action for All E-Bulletin (circulated 24.01.20)

- 16.3 Ruscombe Parish Council meeting Wednesday 5th February 2020 (circulated 30.01.20)
- 16.4 Borough Parish Liaison Forum - 10 February (circulated 31.01.20)
- 16.5 The Chain Newsletter (circulated 03.02.20)
- 16.6 February Events for Half term at Wokingham Borough Libraries (circulated 03.02.20)
- 16.7 Overview & Scrutiny Work Programmes 2020/21 (circulated 03.02.20)
- 16.8 Neighbourhood Policing - Have your say meeting (circulated 03.02.20)a4
- 16.9 The Chain Newsletter (circulated 03.02.20)
- 16.10 Local Plan Update Newsletter (circulated 04.02.20)
- 16.11 Thames Valley Police - Vacancies for lay members of the Joint Independent Audit Committee (circulated 05.02.20)
- 16.12 Fasthosts - Exchange Platform Upgrade - Account Migration (circulated 13.02.20)
- 16.13 Community Police Team - Have your say meeting (Circulated 14.02.20)
- 16.14 The Chain Newsletter (circulated 14.02.20)
- 16.15 Action for All E-Bulletin (circulated 17.02.20)
- 16.16 For information: Lobby Day 2020 (circulated 17.02.20)
- 16.17 Wokingham Town Mayors Charity Gold Day (circulated 17.02.20)

**17. List of authorised payments** – list to be issued at meeting.

**18. Dates of meetings:**

**All meetings 7:45pm at Loddon Hall unless noted otherwise.**

Neighbourhood Plan Working Group meeting	02.03.20
7:30 pm Stanlake Pavilion	
Neighbourhood Plan Sub committee	03.03.20
Planning and Amenities Committee	03.03.20
Ruscombe Parish Council meeting (LJ)	04.03.20
Parish Lands Committee	10.03.20
Meet your councillor session	14.03.20
3-4 Waitrose café	
(MB, TR & BD reserve)	
Finance & General Purposes Committee	17.03.20
Fete Committee 7pm	24.03.20

**19. Date of next meeting of the Council Tuesday 24<sup>th</sup> March 2020.**

Members of the public are entitled to attend all Committee and Full Council meetings. All meetings commence at 7.45pm and are held at the Loddon Hall, Twyford.

Lucy Moffatt (Clerk), Twyford Parish Council, PO box 8250, Twyford, Berks, RG6 9SZ.

Telephone 0118 9345444. An answer phone is available, please be prepared to leave your name and telephone number as the Clerk's hours are flexible. Associated reports are available from the Clerk on request.