

Twyford Parish Council

Minutes of the Meeting of the Council

Meeting held remotely on Tuesday 19th May 2020 at 7:30pm.

Present: Mr R Mantel (Chairman), Mr R Abeywardana, Mrs E Ashley, Mr J Bowley, Mr M Bray, Mrs B Ditcham, Mrs J Duffield, Mr J Jarvis, Mrs L Jarvis, Mrs T Ramsden, Miss C Scull, Mr C Wickenden, Mr T Winchester & Mrs S Wisdom.

In attendance: Isabel Rock (resident interested in planning application for Loddon Park Farm) & 1 member of the press.

Clerk present: Mrs L Moffatt (Clerk) & Mrs L Povey (Assistant Clerk).

1. **Public Questions have been invited in advance of the meeting via email, telephone or in writing.** No questions.
2. **Apologies.** None.
3. **Declaration of interest in items on the agenda.** None.
4. **Dispensations.** None.

Planning & Amenities Matters

5. **Matters arising and action points.** None.

6. **Planning Matters - Current List**

* Please note, the Chair & Vice-Chair to liaise prior to this meeting to discuss any comments. The Chair to update the Committee on any comments to be submitted.

- 6.1 Householder Prior Notification
- 6.2 200938 Loddon Park Farm – No comment.
- 6.3 200984 103 London Road – No comment.
- 6.4 201003 30 Broad Hinton – No comment.
- 6.5 201119 22 London Road – No comment.

7. **Footway Lighting, General Amenity Matters, Village Maintenance & Highways**

* Please note, only urgent items will be discussed within this section. Everyday management will be delegated to the Assistant Clerk.

- 7.1 Gateway signage – to consider quote received £9,454.35 (circulated 1/4/20). Carried forward.
- 7.2 Enforcements – 2 enforcements are being investigated by WBC and will be reported at a later date.

Planning & Amenities Committee items to note:

1. **Notices of permission**

* denotes applications that the Council has previously commented on.

- 1.1 200101 55B Wargrave Road
*Query change of fence line? Was the existing fence line a condition of the original planning approval?
- 1.2 200892 49 Hurst Park Road

*The Committee would like it noted that there were no measurements included within the planning application and that they have concerns that it could be changed into habitable accommodation.

2. **Notices of refusal – None.**

3. **Other planning matters**

- 3.1 192280 Land to the Rear 20 & 22 Station Road.

* Twyford Parish Council comments; The committee are not in agreement of the plans being approved and support the residents in their views and comments.

Wokingham Borough Council are due to determine this application on the 13th May 2020.

Carried forward. Feedback to be circulated when available.

- 3.2 201023 Old School Hall, High Street. Application for Listed Building consent for the proposed restoration an conversion of existing building into a library, erection of a single

storey lobby/link area and a two storey extension to provide multi-purpose community facilities including a café, plus associated landscaping and demolition of existing public toilets.

4. Correspondence circulated by email:

- 4.1 WBC – April Enforcement Stats (circulated 5/5/20).
- 4.2 Thames & Chilterns in Bloom May 2020 Newsletter (circulated 5/5/20).
- 4.3 Neighbourhood Planning Newsletter – April 2020 (circulated 5/5/20).
- 4.4 WBC – Planning Policy Newsletter – Arborfield & Barkham Neighbourhood Plan Adopted (circulated 5/5/20).
- 4.5 GWR – Update on Timetable Changes (circulated 12/5/20).
- 4.6 WBC – Wokingham Borough Councils Rights of Way Improvement Plan 2020-2030 (circulated 14/5/20).
- 4.7 WBC – Bonfire Bulletin (circulated 14/5/20).
- 4.8 TRHA Virtual Summer Show (circulated 14/5/20).

Full Council Matters

- 8. **Minutes of the Full Council meeting held on 12th May 2020 (to be signed at a later date).** Approval of the minutes as a true and accurate record proposed Mr C Wickenden, seconded Mr T Winchester, motion carried nem con.
- 9. **Clerks report** – Proposed Mr T Winchester, seconded Mr J Jarvis to renew the BALC subscription of £1479 (within budget). Motion carried unanimously.
- 10. **Community Resilience program**
 - 10.1 Twyford Arts and Crafts Festival 2020 Mr R Abeywardana presented the website page for Twyforward accessed through the Twyford Parish Council website. He talked through the website page, memories archive, photos and ability to upload submissions which will be checked before being uploaded. The website design was well received. The webpage will be launched on Friday and social media posts will also promote Twyforward on Friday. Mr Abeywardana thanked the team involved with this project.
 - 10.2 Woodley foodbank & Wokingham Community Hub update – agreed to keep the Wokingham Community Hub on future agendas. No items to report this week.
- 11. **Communication & liaison with other groups within the Parish**
 - 11.1 Report on meeting to support businesses with Twyford Covid-19 & Twyford Together 13.05.20 (RA & BD) Mr R Abeywardana reported on a questionnaire completed by 22 businesses and he reported their concerns. Agreed for the Twyford Together and Covid 19 group to organise a virtual networking meeting and also to launch a ‘buy local’ campaign. It was also discussed to look at ‘pop ups’ to make use of otherwise empty shops. Discussion on mental health and the possibility of the Parish Council having a wellbeing page on the website to provide information and signpost residents to organisations that can help.
Miss Scull reported on the difficulty accessing services and charities who are resource constrained due to Covid-19 and furlough. Having somewhere to go would help many families and individuals getting the help they need quickly.
Mrs B Ditcham reported on Twyford Together's virtual Twyford in Bloom which will be supported by Twyforward.
- 12. **Items to be discussed at the next meeting** – Mrs B Ditcham suggested considering reverting to the Council's normal meeting rota. This item has been added on the next meeting agenda for discussion.
- 13. **Date of next meeting: Tuesday 26th May 2020**

Full Council items to note:

Correspondence circulated by email:

1. Secretary of State letter (circulated 06.05.20)
2. HALC - Secure storage for deeds (circulated 11.05.20)
3. Involve - Wokingham Chain Newsletter (circulated 11.05.20)
4. TVERC News Update May 2020 (circulated 11.05.20)
5. HALC - Parish and Town Councils and the Coronavirus Job Retention Scheme Update 06.05.20 (circulated 11.05.20)
6. BALC Newsletter May 2020 (circulated 11.05.20)
7. Message to Town and Parish Councils – 6 months funding (circulated 11.05.20)
8. Wokingham Alms-house - Area representatives (circulated 12.05.20)

Meeting closed at 19:52

Lucy Moffatt (Clerk), Twyford Parish Council, PO box 8250, Twyford, Berks, RG6 9SZ.
Telephone 0118 9345444. An answer phone is available, please be prepared to leave your name and telephone number as the Clerk's hours are flexible. Associated reports are available from the Clerk on request.