

# Twyford Parish Council

## Minutes of the Meeting of the Council

Meeting held remotely on Tuesday 30<sup>th</sup> June 2020 at 7:30pm.

**Present:** Mr R Mantel (Chairman), Mr R Abeywardana, Mr M Alder, Mrs E Ashley, Mr J Bowley, Mr M Bray, Mrs B Ditcham, Mrs J Duffield, Mr J Jarvis, Mrs L Jarvis, Mrs T Ramsden, Mr C Wickenden, Mr T Winchester & Mrs S Wisdom.

**In attendance:** N/A

**Clerk present:** Mrs L Povey (Assistant Clerk).

1. **Public Questions have been invited in advance of the meeting via email, telephone or in writing.** No questions.
2. **Apologies.** None.
3. **Declaration of interest in items on the agenda.** None.
4. **Dispensations.** None.

### Planning & Amenities Matters

#### 5. **Matters arising and action points.**

5.1 Defib Devices at Twyford Station & Age Concern. Village Ranger to possibly take on the weekly checks. The Committee agreed for the Village Ranger to take over the weekly checks at Twyford Station & Age Concern in addition to those at Stanlake Meadows & Loddon Hall. Assistant Clerk to advise Neil Robertson of the decision.

#### 6. **Planning Matters - Current List**

\* Please note, the Chair & Vice-Chair to liaise prior to this meeting to discuss any comments. The Chair to update the Committee on any comments to be submitted.

6.1 Householder Prior Notification

6.2 201022 Old School Hall, High Street – Support, however the Committee wish to see better provision for secure cycle, pushchair & mobility scooter parking so that there is easier access to both the front & back of the development & to encourage local visitors.

6.3 201313 62 Hurst Park Road – Objection, over development of the site.

#### 7. **Footway Lighting, General Amenity Matters, Village Maintenance & Highways**

\* Please note, only urgent items will be discussed within this section. Everyday management will be delegated to the Assistant Clerk.

7.1 Gateway signage – to consider quote received £9,454.35 (circulated 1/4/20). Carried forward. Noted.

7.2 Street Lighting – outstanding repairs

- Loddon Hall Car Park (Lamps x2) (W195047 & W195048) (MA)
- Church Road – Island outside Miles & Daughter (Repair scheduled 6/8/20) (W195051).
- Lamp 47 Hurst Road (MB)
- Lamp 21 Hurst Road (MB)
- Lamp 29 Waltham Road (BD)
- Longfield Road (opposite 1 Longfield Road – Connection box access door open) (JB)
- Longfield Road/Jarvis Drive (JB)
- Wargrave Road (Westbound side of the A4 from the roundabout to the crossing) (JB)
- Lamp 84 Sycamore Drive (W207769) (RM)
- Lamp 2 Sycamore Drive (W207771) (RM)

Councillors to check if the lamps are working and report back at the next meeting.

7.3 'Twinned with Cuincy' sign at Bell Corner – to consider the cost to have the sign made & installed. It was proposed by Mr T Winchester, seconded by Mr J Jarvis to **RECOMMEND to Full Council** the purchase of a 400mm sign from Sign of the Times who made the existing Twyford sign at a cost of £338.16. Motion carried nem con.

7.4 Bench requested by a resident within the open space between Colleton Drive & Wessex Gardens (monies assigned in the 2020/21 budget) – Assistant Clerk is liaising with WBC for approval of the proposed positioning of the bench. Carried forward. Noted.

## **Full Council Matters**

**8. Minutes of the Full Council meeting held on 23<sup>rd</sup> June 2020 (to be signed at a later date).** Approval of the minutes as a true and accurate record proposed Mr M Bray, seconded Mr C Wickenden, motion carried nem con.

## **9. Clerks report**

### King George Recreation Ground

Reports received of anti-social behaviour, smashed glass, chain being broken to gain easier access to the play areas & of possible drug offences. Incidents have been reported to the police & the Clerks will continue to advise this. The Assistant Clerk has contacted both the local PCSO Team & Kathy Peck at the Youth Centre to see if an out-reach project can be put into play to deter this behaviour. Kathy Peck has advised that their youth workers are planning to do some street work in the local area and that she has notified the lead Youth Worker so that she is aware of this.

### Waste Collection

The Park Ranger has advised that the bins were not collected on the 29/06/20. The Assistant Clerk has left a message with the contractors & is awaiting a response.

## **10. Review the current meeting cadence and structure**

- Mr T Winchester proposed that from July 2020, the Council should return to their normal meeting structure. Seconded by Mr C Wickenden and motion carried with the majority in favour (10 in favour, 4 against).
  - Planning & Amenities – 7/7/20 (No meeting)
  - Lands – 14/7/20
  - Finance – 21/7/20
  - Full Council – 28/7/20
- Mr J Jarvis proposed the continuation of a 7.30pm meeting start time. Seconded by Mr J Bowley and motion carried nem con.
- Mrs B Ditcham proposed for agendas to be sent to ALL Councillors. Seconded by Mr J Bowley and motion carried nem con.
- Covid Group to continue to meet as normal & report back during the Full Council meeting on the 4<sup>th</sup> Tuesday.
- Additional Full Council meeting to take place on the 25<sup>th</sup> August 2020.

## **11. Community Resilience program**

11.1 Twyforward Arts and Crafts festival 2020 – Deliveries of the leaflets are going well. RG10 is also arriving through residents' doors with TwyForward being on the inside sleeve. Fantastic response so far from residents and the initiative is being well publicised in the local papers and on BBC Radio Berkshire.

11.2 Health and wellbeing page – Carried forward. Mrs L Moffatt to provide an update on the upload of the page.

11.3 Wokingham Community Hub Update – There are 3 arms to the organisation; the Wokingham Transport Service which has 70-80 volunteers (this scheme does not serve Twyford), the Green & Tidy Scheme supporting elderly & vulnerable residents. They are

currently helping with 160 gardens, 6 of which are in Twyford and the Volunteer Brokerage Scheme which support local charities. The charities that are currently being supported are Age Concern Twyford, Twyford Volunteer Centre, Daisy Dream, The Cow Shed, Camp Mohawk and Understanding Dementia. The Wokingham Community Hub will be applying for a £250 grant to assist with the projects.

11.4 Green Prescriptions – Team consists of Mr Rohana Abeywardana, Mr Jason Bowles (Social Prescriber), Mr Malcolm Bray, Mrs Natalie Burton, Mrs Fiona Price, Mrs Teresa Ramsden, and Ms Milly Randall-Davies (Social Prescriber). They will be looking at setting up a volunteer & peer support model & have access to Age UK Volunteer training material to ensure Safeguarding measures are adhered to. Focus will be on connecting with others, being outside and exercising. A peer support group will be set up (similar to Depression Expression). Scheme details and leaflets to be advertised at the GP surgery. The scheme will work in the following way:

- GP will make a referral to the scheme
- A volunteer will call the individual and discuss the scheme.
- The volunteer will then meet the individual onsite and make introductions.
- The individual will be offered to join a peer support group for gardening for good health.

The aim is to have 3-5 volunteers that will be assigned to an individual with the initiative to commence as soon as possible. A representative from the Ridgeline Trust will be attending the next meeting on Friday 3<sup>rd</sup> July to give a talk on therapeutic gardening initiatives.

## **12. Communication & liaison with other groups within the Parish**

12.1 WBC meeting to support Twyford shops to re-open 25.06.20 – Report from Mrs L Moffatt:

- More social distancing A frames and footprints arrived for Twyford. Collection to be arranged.
- RY (Twyford Together) expressed concerns that people are latching onto the 1-meter rule when in fact its 2 meters unless you cannot and then its 1meter!
- A letter has gone out from the Public Protection Partnership to the hospitality businesses (pubs and restaurants) asking them to complete a survey. Agreed to also publicise this on social media (Nigel Baily to arrange).
- The survey asks if they are planning to open and what support they are looking for.
- Links to a webinar will also be circulated to the businesses next week.
- Applications for temporary fixed structures (not marquees) will be dealt with speedily and looked on favourably.
- Some restaurants may be able to spill onto the streets to provide more outside seating. We discussed these possibilities for the Thai and La Fontana. Obviously, this would only be agreed if pedestrians can safely pass but reading between the lines it sounds like things will be more flexible than prior to Covid-19.
- Applications for licence changes (to allow a bar to serve from outside for example) will also be dealt with speedily. We will be contacted about these as soon as any applications come in)
- Libraries can open from 4<sup>th</sup> and risk assessments are being carried out with a view to opening Wokingham and Woodley libraries for the 4<sup>th</sup>.
- Discussion took place on opening playparks and LM reported that WBC's Ricky Josey might have some spare funding for cleaning playparks prior to re-opening. Important to work together on this.
- Discussion also took place on youths and LM reported antisocial behaviour being experienced. TPC looking at utilising JAC. WBC looking at summer playschemes. The group agreed this is something we can work on together.

- Bernie Pitch suggested inviting 'guests' to the weekly zoom meetings to support these ideas.
- RY (Twyford Together) to arrange next week's Zoom meeting to be held on Tuesday as LM on holiday.
- LM to arrange Zoom meeting for 9<sup>th</sup> July 4pm.

Mr T Winchester proposed that to assist WBC with a speedy response to any applications for licence changes the Assistant Clerk is to email any application requests to the Planning & Amenities Committee and for the Committee to respond within 24 hours with any comments/observations. Mrs B Ditcham to then check that there is a quorate decision. Seconded by Mr J Jarvis and unanimously agreed.

### **13. Items to be discussed at the next meeting**

- Mr R Abeywardana suggested we revisit using JAC in addition to the Youth Club to assist with anti-social behaviour.

### **14. Date of next meetings:**

- **Tuesday 14<sup>th</sup> July 2020 (Parish Lands)**
- **Tuesday 21<sup>st</sup> July 2020 (Finance & General Purposes)**
- **Tuesday 28<sup>th</sup> July 2020 (Full Council)**

## **Planning & Amenities Committee items to note:**

### **1. Notices of permission**

\* denotes applications that the Council has previously commented on.

1.1 200795 18-32 London Road

\* The committee wish for it to be noted that the only objection would be to any change of use to the piece of land.

1.2 200687 12 Amberley Drive

1.3 200835 Unique Moments, Waltham Road

1.4 201160 9 Ruscombe Road

### **2. Notices of refusal – None.**

### **3. Other planning matters**

3.1 200963 The Lodge, Wargrave Road – Application for works to protected tree(s) TPO 754/1995, GROUP 1 T1, Sycamore - Reduce entire crown by 25% (3 - 5 metres) and deadwood removal. Work to be carried out to BS3998. T2, Ash - Reduce entire crown by 25% (3 - 5 metres) and deadwood removal. Work to be carried out to BS3998.

3.2 201353 55 Wargrave Road – Application for works to protected tree(s) TPO 1297/2009. T1, Copper Beech – Reduce the entire crown by approximately 20%, concentrating predominantly on branches that protrude out from the trees main crown. By removing approximately 3m in length from both the side growth and the height.

3.3 201354 The White House, 77 London Road – Regulation 14(2) notification of the removal of a dead oak tree located in the Twyford Conservation Area. Proposed works: T1, Oak – Fell to ground level, grind out stump (optional) ensuring the roots of adjacent trees are not affected.

3.4 201503 The Green, Springfield Park - Application for works to protected tree(s) TPO 178/1980, T1. T1, Lime - Crown lift to 5.5m over road and 2.5m over the green, by removing secondary growth only where possible. Remove basal and epicormic growth from main stem.

### **4. Footway Lighting, General Amenity Matters, Village Maintenance & Highways**

4.1 Weeds down passageway near Polehampton Infants – WBC have been informed and the work is due to be completed as soon as possible.

\* Assistant Clerk advised the Council that this has now been cleared. Noted.

4.2 Weeds down Waltham Road siding on to Stanlake Meadows – WBC have been informed 24/06/20.

\* Assistant Clerk advised the Council that WBC will arrange for the weeds to be cleared from the pavement but the responsibility for clearing the ditch of weeds is that of TPC. The Ranger has been asked to assess and clear weeds if possible. Noted.

4.3 Barriers left down Tesco Alley – WBC have been informed and these will be collected.

\* Assistant Clerk advised the Council that these have now been removed. Noted.

4.4 Bus Stop being obscured by a resident's hedge along the Waltham Road. WBC have been informed and will take the necessary actions.

4.5 Drains (B3018) (Broad Hinton roundabout towards The Straight Mile). WBC have been informed and the works are due to be completed as soon as possible.

\* Assistant Clerk advised the Council that these works have been carried out. Noted.

4.6 Local Green Space – Recommended areas (circulated 24/6/20).

4.7 Living Lampposts (remaining 5) are due to be installed from the week commencing 6/6/20.

### **Full Council items to note:**

### **Correspondence circulated by email:**

1. June's Thames & Chilterns in Bloom Newsletter (circulated 08/06/20)
2. WBC – Planning Enforcement Cases Closed (circulated 09/06/20)
3. BALC/HALC-Coronavirus & the future of local government - Labour commission on local govt housing & transport. (circulated 18.06.20)
4. CCB - Opening your Community Building/Village Hall? (circulated 18.06.20)
5. Involver - The Wokingham Chain Newsletter (circulated 18.06.20)
6. WBC - Consultation re libraries reopening (circulated 18.06.20)
7. Police and Crime Commissioner newsletter - June 2020 (circulated 19.06.20)
8. Unauthorised Encampment off Chestnut Avenue, Woosehill (circulated 19.06.20)
9. The Wokingham Chain Newsletter (circulated 22.06.20)
10. TRHA virtual summer show (circulated 22/06/20)
11. WBC - News: Speed limit review across the borough (circulated 22/06/20).

**Meeting closed at 20:41**

Lucy Moffatt (Clerk), Twyford Parish Council, PO box 8250, Reading, Berks, RG6 9SZ.

Telephone 0118 9345444. An answer phone is available, please be prepared to leave your name and telephone number as the Clerk's hours are flexible. Associated reports are available from the Clerk on request.