

Twyford Parish Council Minutes of the Meeting of the Council

Meeting held at Stanlake Meadow on Tuesday 14th September 2021 at 7:00 pm.

Present: Mr R Mantel (Chairman), Mr R Abeywardana (Vice Chairman), Mrs E Ashley, Mr J Bowley, Mr M Bray, Mrs B Ditcham, Mrs J Duffield, Mrs A Evans, Mrs T Ramsden, Mr C Wickenden, Mr T Winchester & Mrs S Wisdom.

Clerk present: Mrs L Moffatt (Clerk).

1. **Public Questions have been invited in advance of the meeting via email, telephone or in writing.** No questions.
2. **Apologies.** Councillors - Mr M Alder & Mr J Jarvis.
Mr P Cassidy (Ruscombe Parish Council) & Mr S Conway (Borough Councillor) had also given their apologies.
3. **Declaration of interest in items on the agenda.** None.
4. **Dispensations** None.
5. **Minutes of the Full Council meeting held on 22nd June 2021** Proposed
Mr M Bray, seconded Mr C Wickenden to approve the minutes as a true and accurate record. Motion carried nem con.
6. **To agree future meetings and review the scheme of delegation**
The clerk had circulated the following reports:
 - Meeting Room options – June 2021
 - Returning to face to face meetings – April 2021
 - Returning to face to face meetings – August update
 - Meeting face to face risk assessment
 - HALC guidance note – Face to face meetingsProposed Mr J Bowley, seconded Mr T Winchester to **RECOMMEND to Full Council** to hold all future meetings in the Stanlake Meadow pavilion with the meeting cycle commencing in October. Motion carried unanimously.
Mr J Bowley offered use of a projector and Mr R Mantel offered use of a screen for the Planning & Amenities meetings.
7. **To report urgent expenditure agreed in consultation with the Chairman and Clerk:**
7.1 Aerial runway seat £517.07 – expenditure noted.
8. **List of authorised payments – lists for May/June & July/August (in Councillor one drive folder)**
List dated 30.06.21. Approval proposed by Mr M Bray, seconded Mrs S Wisdom. Motion carried nem con.
List dated 08.09.21. Approval proposed by Mr M Bray, seconded Mr C Wickenden. Motion nem con.
9. **To approve the following expenditure:**
9.1 P&A – Christmas stall for the Neighbourhood Plan £35 [Neighbourhood Plan budget] – unanimously approved.
9.2 P&A – Defibrillator replacement parts £135 [Defibrillator budget] – unanimously approved.

9.3 P&A – Defibrillator replacement batteries £532 – Proposed Mrs B Ditcham, seconded Mrs S Wisdom to **RECOMMEND to Full Council** approval of £532 for replacement defibrillator batteries. Motion carried nem con.

9.4 P&A – Neighbourhood Plan consultant fees £1,100 [Grant funds of £10,000] – unanimously approved.

9.5 P&A – Winter Hanging Baskets [Donated funds of £2175.30 remaining] – carried forward.

9.6 Lands – KGVR wildflower cut and collect £1,020 [Lands contingency] – unanimously approved.

10. Dates of meetings:

All meetings 7:45pm at Stanlake Pavilion unless noted otherwise.

Twyford in Bloom (Zoom 7:30pm)	16.09.21
Neighbourhood Plan Working Group (Zoom 7:30pm)	04.10.21
Neighbourhood Plan Sub Committee 7pm	05.10.21
Planning and Amenities Committee	05.10.21
Ruscombe Parish Council meeting (LJ) (Loddon Hall Ruscombe Room)	06.10.21
Parish Lands Committee	12.10.21
Climate Change meeting (Zoom 7:30)	13.10.21
Finance & General Purposes Committee	19.10.21
Fete 7pm	26.10.21

11. Date of next Full Council meeting - 26th October 2021.

Meeting closed at 7:30pm