

Twyford Parish Council - Meeting of the Council Agenda

To all members of the Council

21/10/21

**You are hereby summoned to attend the Full Council meeting of Twyford Parish Council, to be held at 7:45pm on Tuesday 26th October 2021, at Stanlake Pavilion, Twyford.
The purpose is to transact the following business:**



Lucy Moffatt Clerk to the Council

- 1. Public Questions are invited in advance of the meeting via email, telephone or in writing**
- 2. Apologies**
- 3. Declaration of interest in items on the agenda**
- 4. Dispensations**
- 5. Minutes of the Full Council meeting held on 14th September 2021**
- 6. Matters Arising**
- 7. Mrs A Evans – appointment to committees**
- 8. To report urgent expenditure agreed in consultation with the Chairman and Clerk:**
 - 8.1. Allotment module set up and training £261 (11.05.21)
- 9. Borough Council Matters**
- 10. Liaison with Ruscombe Parish Council**
- 11. Reports and to receive any recommendations from committees**
 - 11.1 Planning and Amenities Committee 05.10.21
 - 11.2 Neighbourhood Plan sub committee 05.10.21
 - 11.3 Parish Lands Committee 12.10.21
 - Recommendations:**
 - £1,020 tree risk assessment
 - £2,620 Stanlake Meadow Hedge Laying
 - £500.50 for the Hags Dinghy repairs
 - £1,236.49 for the basketball backboards
 - £840.00 KGVR hedge mulching
 - £1,170 KGVR wildflower information board
 - £4,375 Hurst Road allotment hedge laying
 - 11.4 Finance and General Purposes Committee 19.10.21
 - Recommendations:**
 - 2022-23 Meeting dates (one drive folder)
 - Election protocol (one drive folder)
 - Town Parish Charter (one drive folder)
 - [Note: approval with the addition of WDALC to the jargon buster list]
 - TDYC grant of £1,440 for Duke of Edinburgh award
 - Other matters:**
 - Citizen of the Year award – request for nominations
 - Community Engagement - to consider forming a working group and a call for volunteers
 - 11.5 Fete Committee 26.10.21
- 12. Other representative reports**
 - 12.1 Borough Parish Liaison Forum 04.10.21 (RM & RA)
- 13. Communication and liaison with other groups in the Parish**
- 14. Clerk's report**
 - 14.1 Wellington Square – Waitrose co-operation to work with the Council on community events and interaction
 - 14.2 Receipt of the Surfers Against Sewage – Plastic Free Community Ally Certificate
- 15. Remembrance Day Arrangements**
- 16. Items to be discussed at the next meeting**
- 17. Meet the Public Sessions**

18. Correspondence

- 18.1 Resident correspondence on CCTV
- 18.2 HALC - Remote Meetings challenge decision
- 18.3 RPC agenda – 5th May 2021
- 18.4 Borough Parish Liaison Forum presentations
- 18.5 Citizens Advice – update from Jake Morrison
- 18.6 HALC Guidance Note - Return to face to face meetings
- 18.7 Involve Charity Newsletter
- 18.8 Being a BALC member
- 18.9 BALC – Capping of affiliation fees
- 18.10 Twinning Newsletter
- 18.11 BALC newsletter - May
- 18.12 Berks MS thank you for grant and invitation
- 18.13 Connecting Communities in Berkshire newsletter
- 18.14 Action for All E-Bulletin
- 18.15 Your Health Update
- 18.16 RPC minutes and agenda 7th July
- 18.17 BALC - APPG on Local Democracy roundtable - 12 July
- 18.18 Introduction to Citizens Advice - Wokingham
- 18.19 Action for All E-Bulletin
- 18.20 Involve- Wokingham Charity Sector Newsletters
- 18.21 New wellbeing service announces virtual forum events
- 18.22 Thames Valley Police - Think Before You Dial campaign - starting 15 July
- 18.23 Link Visiting Scheme – Supporter newsletter
- 18.24 Meet the animal wardens
- 18.25 Involve newsletter
- 18.26 CCB – membership renewal
- 18.27 BALC / HALC information
- 18.28 Borough Parish Liaison Forum draft minutes 21.06.21
- 18.29 Friendship month brief
- 18.30 John Halsall - Covid-19 members update– 22.07.21
- 18.31 LCPD News Summer 2021
- 18.32 Ruscombe Parish Council agenda 4.08.21
- 18.33 CCB Action for all monthly e-bulletin
- 18.34 Ruscombe Parish Council agenda 01.09.21
- 18.35 Nominations for Sports Awards 2021
- 18.36 Sports Award Invitation (RSVP) – 26.11.21
- 18.37 Age UK report on Covid research on 60+
- 18.38 Involve Newsletter
- 18.39 CCB training opportunities this Autumn
- 18.40 Wokingham Borough Council Adult Education Consultation
- 18.41 CCB Action for All
- 18.42 The Wokingham Volunteer Centre Annual Meeting - Monday 11 October 2021
- 18.43 WBC Borough Parish Liaison Forum 04.10.21
- 18.44 GWR's Annual Stakeholder Conference 18.10.21
- 18.45 Home-Start Wokingham AGM - Celebrating 25 years!
- 18.46 Future Proof Parks - working with young volunteers
- 18.47 Notice of AGM - Twyford District Youth & Community Centre - Tuesday 9th November 2021
- 18.48 Home-Start Wokingham AGM - Celebrating 25 years!
- 18.49 RPC Agenda 06.04.21
- 18.50 Draft Finchampstead Neighbourhood Development Plan

19. List of authorised payments – list for September & October (in Councillor one drive folder)

20. Dates of meetings [to consider the current Covid-19 numbers]:

All meetings 7:45pm at Stanlake Pavilion unless noted otherwise.

Neighbourhood Plan Working Group (Zoom 7:30pm)	01.11.21
Neighbourhood Plan Sub Committee 7pm	02.11.21
Planning and Amenities Committee	02.11.21

	Ruscombe Parish Council meeting (LJ) (Loddon Hall Ruscombe Room)	03.11.21
	Parish Lands Committee	09.11.21
	Finance & General Purposes Committee	16.11.21
	BALC AGM 7:30pm Woodley Oakwood Centre (RM&RA)	17.11.21
	Fete 7pm	23.11.21
	Christmas Tree setting up (8am Bell Corner)	28.11.21
	Twyford Tree Festival (helpers required)	28.11.21
21.	Staffing matters - Clerk annual review	
22.	Date of next Full Council meeting – Tuesday 23 rd November 2021.	

Members of the public are entitled to attend all Committee and Full Council meetings.

Lucy Moffatt (Clerk), Twyford Parish Council, PO box 8250, Twyford, Berks, RG6 9SZ.

Telephone 0118 9345444. An answer phone is available, please be prepared to leave your name and telephone number as the Clerk's hours are flexible. Associated reports are available from the Clerk on request.