

# Twyford Parish Council - Meeting of the Council Agenda

To all members of the Council

19/09/19

**You are hereby summoned to attend the meeting of Twyford Parish Council to be held at 7.45 pm on Tuesday 24<sup>th</sup> September 2019 at Loddon Hall, Twyford for the purpose of transacting the following business:**



Lucy Moffatt Clerk to the Council

- 1. Public questions.**
- 2. Apologies.**
- 3. Declarations of interest in items on the agenda.**
- 4. Dispensations.**
- 5. Minutes of the meeting held on 23<sup>rd</sup> July 2019.**
- 6. Matters arising.**
- 7. Borough Council Matters.**
- 8. Liaison with Ruscombe Parish Council.**
- 9. Reports and to receive any recommendations from committees:**
  - 9.1** Planning and Amenities Committee & Neighbourhood Plan 03.09.19
  - 9.2** Parish Lands Committee 10.09.19

**Recommendations:**

- Burial ground – quote to remove the conifer trees - £400.
- Burial ground copse – quote to create a layered hedge - £750.
- Burial ground – quote to plant hedge along the left hand side of the millennium garden - £200.
- Tree risk assessment – quote from tree surveyor - £960.
- Skip for the sports club use - £359.

- 9.3** Finance and General Purposes Committee 17.09.19
  - Budget and capital statement to 30.06.19

**Recommendations:**

- To approve Assistant Clerk overtime 21.5 hours costing £214.14.
- To create separate TRELLO boards for each committee.
- A grant of £50 to the Wokingham Veteran Tree Association.
- A grant of up to £500 to underwrite the Twyford Twinning Association concert.

- 9.4** Fete Committee 24.09.19

**To consider any recommendations from the fete committee as they arise from the 7pm meeting on 24.09.19.**

**10. Other representatives reports**


- 10.1** Meet your councillor session 14.09.19

**11. Clerk's report** – reminder of Councillor training dates

**12. To consider being the lead umbrella organisation for Twyford in Bloom**

**13. Items to be discussed at the next meeting**

**14. Correspondence (circulated to councillors by email):**

- 14.1 Action for All E-Bulletin (circulated 26.7.19)
- 14.2 Wokingham Borough Libraries Newsletter August 2019 (circulated 01.08.19)
- 14.3 NALC Surveys - May 2019 Elections (circulated 01.08.19)
- 14.4  Chief executive's bulletin (circulated 02.08.19)
- 14.5 Police & Crime Bulletin July 2019 - HAVE YOUR SAY - Policing survey 2019; new Broadmoor Hospital and more... (circulated 02.08.19)
- 14.6 Lindsay Ferris - Twyford Waitrose (circulated 12.08.19)
- 14.7 Citizens Advice Wokingham - 27th September Royal Visit (circulated 19.08.19)

14.8 Police & Crime Bulletin August 2019 - Tributes to PC Andrew Harper and more...  
(circulated 20.08.19)

14.9 Twyford Twinning Newsletter (circulated 22.08.19)

14.10 Mark your calendars for the next round of community forums (circulated 22.08.19)

14.11 Ruscombe Parish Council meeting Wednesday 4th September 2019 (circulated 30.08.19)

14.12 Waltham Road Closure (circulated 12.09.19)

**15. List of authorised payments** – list to be issued at meeting.

**16. Dates of meetings:**

**All meetings 7:45pm at Loddon Hall unless noted otherwise.**

Neighbourhood Plan Working Group meeting (7:30 pm Stanlake Pavilion)	30.09.19
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Neighbourhood Plan Sub Committee 7pm	01.10.19
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Planning and Amenities Committee	01.10.19
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Ruscombe Parish Council meeting (LJ)	02.10.19
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Parish Lands Committee	08.10.19
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Councillor Training 7-9:30pm	15.10.19
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Fete Committee 7pm	22.10.19
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**Future dates to note (in addition to committee meetings):**

Neighbourhood Plan public meeting	24.10.19
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The Colleton School 7:30pm	
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Meet your councillor session	09.11.19
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Waitrose café 3-4

Facilitated session 7-9:30pm	19.11.19
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**17. Staffing matters – recommendation from the Finance committee – Clerk's remuneration.**

**18. Date of next meeting of the Council Tuesday 22<sup>nd</sup> October 2019.**

Members of the public are entitled to attend all Committee and Full Council meetings. All meetings commence at 7.45pm and are held at the Loddon Hall, Twyford.

Lucy Moffatt (Clerk), Twyford Parish Council, PO box 8250, Twyford, Berks, RG6 9SZ.

Telephone 0118 9345444. An answer phone is available, please be prepared to leave your name and telephone number as the Clerk's hours are flexible. Associated reports are available from the Clerk on request.