

Twyford Parish Council

Neighbourhood Plan Sub-Committee Agenda

A meeting of the Neighbourhood Plan sub-committee will be held at 7.00pm on Tuesday 4th June 2019 at Loddon Hall, Twyford.

1. **Election of the Chairperson.**
2. **Election of the Vice-Chair.**
3. **Public Questions.**
4. **Apologies.**
5. **Declaration of interest in items on the agenda.**
6. **Dispensations.**
7. **Matters arising & action points.**
 - 7.1 The Piggott School.
 - 7.2 Neighbourhood Plan page on the website is live. Material needed.
 - 7.3 Heavy Duty Gazebo. Arrived. First outing at the Donkey Derby.
 - 7.4 Engagement Planning
 - Annual Parish Meeting.
 - Prize winners - L Neville (Castle Royle)
Chris Burt (La Fontana)
Andrew Popkin (Champagne)

Mr Andrew Popkin wished to have his prize donated to charity. Daisy's Dream was the chosen charity and representative Mrs Margaret Moore accepted the Champagne on the Charities behalf at the prize giving on Tuesday 21st May.

- Events:
 - Donkey Derby (feedback).
 - Beer Festival – 7th & 8th June (stall booked)
 - Village Fete – 17th August (stall booked)
 - Local School Fete's
 - Horticultural Shows – 8th June
 - Christmas Fayre
 - 1-year Neighbourhood Plan Anniversary meeting (12th September)
 - Discussion on future plans. Engagement with other Village Groups:
 - Old Silk Mill – Mr S Conway & Mrs L Ashley
 - The Piggott School – Mr S Conway
 - Twyford Surgery – Mr R Abeywardana
 - Twyford Together – Mr C Wickenden
- 7.5 Progress on funding (grants).

8. **Budgets & Expenses**

Details of expenses already paid for out of the £2000 budget and items to be proposed & approved by the Sub-Committee and the Planning & Amenities Committee:

- Royal Mail postal fees - £443.52 (paid – Approval of up to £1435 given in 03/19)
 - Gazebo - £375 (paid)
- 8.1 Expenses to be approved.
 - Assistant Clerk's Overtime – 17 Hours 30Mins
 9. **Minutes of the meeting held on 2nd April 2019 & 13th May 2019**
 10. **Feedback from the Strategy Document Production Group.**
 11. **Data Entry Team.**
 12. **Resident Liaison Team.**
 13. **Data Analysis Team.**
 14. **Social media update (RA).**
 - 14.1 Facebook
 - 14.2 Twitter
 15. **Questionnaire update.**
 16. **WBC plan update.**
 - 16.1 Meeting between Ian Church & James McCabe of WBC and Mr C Wickenden, Mr R Mantel & Ms Josie Daman. Clerk to arrange a follow up meeting.
 17. **Correspondence circulated by email:**
 - 17.1 Neighbourhood Planning 2019 - Updates and Grant Funding Opportunities (circulated 1/4/19).
 - 17.2 David Wilson Homes - Request for a briefing with Twyford Neighbourhood Plan Group (circulated 18/4/19).
 - 17.3 Request for meeting with Croudace Homes re Bridge Farm, Twyford (circulated 22/4/19).

18. Date of next meetings – Monday 1st July 2019 (Working group) & Tuesday 2nd July 2019 (sub-committee).