

Twyford Parish Council

Neighbourhood Plan Sub-Committee Agenda

A meeting of the Neighbourhood Plan sub-committee will be held at 7.00pm on Tuesday 1st October 2019 at Loddon Hall, Twyford.

1. **Public Questions.**
2. **Apologies.**
3. **Declaration of interest in items on the agenda.**
4. **Dispensations.**
5. **Matters arising & action points.**
 - 5.1 The Piggott School.
 - 5.2 Engagement Planning
 - Events:
 - Christmas Fayre – Stall Requested (£35 fee).
 - Discussion on future plans. Engagement with other Village Groups:
 - Old Silk Mill – Mr S Conway & Mrs L Ashley.
 - The Piggott School – Mr S Conway & Mr R Abeywardana.
 - Twyford Surgery – Mr R Abeywardana & Mrs T Ramsden.
 - Twyford Together – Mr C Wickenden.
 - 5.3 1-year Neighbourhood Plan Anniversary Meeting. Mr R Abeywardana to lead.
 - Date: 24th October 2019
 - Venue: Colleton School
 - Time: 19:30 – 22:00
 - 5.3.1 Guest Speaker – John Howell MP.
 - 5.3.2 Advertising leaflet for the event (CW).
 - 5.3.3 Mr D Bann to place leaflet order and assist with distribution.
 - 5.3.4 Update following weekly event planning meetings.
 - 5.4 Progress on funding (grants).
6. **Budgets & Expenses**

Details of expenses already paid for out of the £2000 budget and items to be proposed & approved by the Sub-Committee and the Planning & Amenities Committee:

 - Royal Mail postal fees - £501.60 (paid – Approval of up to £1435 given in 03/19)
 - Gazebo - £375 (paid)
 - Assistant Clerk's Overtime – £313.74 (paid)
 - Tent Accessories - £5.40 (paid)
- 6.1 Expenses to be approved.
 - Colleton School – Venue Fees (£42)
 - Christmas Fayre – Stall Fees (£35)
 - Poster Design Fees (£?)
7. **Minutes of the meeting held on 3rd September 2019 (sub-committee).**
8. **Feedback from the Strategy Document Production Group.**
 - 8.1 WBC – Surveys at Twyford Station (circulated 23/9/19).
 - 8.2 Creating new cycle routes (circulated 30/8/19).
9. **Resident Liaison Team.**
10. **Data Analysis Team.**
11. **Social media update (RA).**
 - 11.1 Neighbourhood Plan wording has been updated to reflect progress.
12. **WBC plan update.**
 - 12.1 Invite sent to WBC Officers and Officials to attend a meeting in the Autumn. Awaiting response.
13. **Correspondence circulated by email: None**
14. **Date of next meetings – Monday 4th November 2019 (Working Group) & Tuesday 5th November 2019 (sub-committee).**