

Twyford Parish Council

Neighbourhood Plan Sub-Committee Agenda

A meeting of the Neighbourhood Plan sub-committee will be held at 7.00pm on Tuesday 3rd September 2019 at Loddon Hall, Twyford.

1. **Public Questions.**
2. **Apologies.**
3. **Declaration of interest in items on the agenda.**
4. **Dispensations.**
5. **Matters arising & action points.**
 - 5.1 The Piggott School.
 - 5.2 Neighbourhood Plan page on the website.
 - 5.3 Engagement Planning
 - Events:
 - Village Fete – 17th August (Feedback).
 - Christmas Fayre – Mr S Conway to arrange a stall.
 - Discussion on future plans. Engagement with other Village Groups:
 - Old Silk Mill – Mr S Conway & Mrs L Ashley
 - The Piggott School – Mr S Conway & Mr R Abeywardana
 - Twyford Surgery – Mr R Abeywardana & Mrs T Ramsden
 - Twyford Together – Mr C Wickenden
 - 5.5 1-year Neighbourhood Plan Anniversary Meeting. Mr R Abeywardana to lead (Revised Date & Venue TBC).
 - 5.6 Progress on funding (grants).
6. **Budgets & Expenses**

Details of expenses already paid for out of the £2000 budget and items to be proposed & approved by the Sub-Committee and the Planning & Amenities Committee:

 - Royal Mail postal fees - £496.85 (paid – Approval of up to £1435 given in 03/19)
 - Gazebo - £375 (paid)
 - Assistant Clerk's Overtime – £174.30 (paid)
 - Tent Accessories - £5.40 (paid)
 - 6.1 Expenses to be approved.
 - Royal Mail - £4.75
 - Assistant Clerks overtime - £139.44
7. **Minutes of the meeting held on 6th August 2019 (sub-committee).**
8. **Feedback from the Strategy Document Production Group.**
 - 8.1 WBC – Surveys at Twyford Station (circulated 30/7/19). Requested a copy of the survey and findings. Awaiting details.
 - 8.2 Creating new cycle routes (circulated 30/8/19).
9. **Resident Liaison Team.**
10. **Data Analysis Team.**
11. **Social media update (RA).**
12. **WBC plan update.**
 - 12.1 Invite sent to WBC Officers and Officials to attend a meeting in the Autumn. Awaiting response.
14. **Correspondence circulated by email:**
 - 15.1 E-Bulletin (circulated 28/6/19).
 - 15.2 Local Plan Update – Site Assessment Engagement 2019 (circulated 23/7/19).
 - 15.3 WBC – Public Rights of Way improvement plan 2020-2030 – Have your say (circulated 25/7/19).
 - 15.4 Neighbourhood Plan Writing Specialist (circulated 30/7/19).
 - 15.5 Surveys at Twyford Station (circulated 30/7/19)
 - 15.6 Arborfield & Barkham Neighbourhood Plan Consultation (circulated 30/7/19).
 - 15.7 Neighbourhood Planning Newsletter – Issue 6 (circulated 30/7/19).
 - 15.8 Draft Rights of Way Improvement Plan 2020-2030 consultation (circulated 30/7/19).
 - 15.9 Webinar – How Neighbourhood Planning can bring forward affordable housing for sale (circulated 1/8/19).
 - 15.10 Workshop for Neighbourhood Plan (circulated 29/8/19).
15. **Date of next meetings – Tuesday 1st October 2019 (sub-committee) & Monday 4th November 2019 (Working Group).**