

TWYFORD PARISH COUNCIL

Minutes of a meeting of the Parish Lands Committee held at Loddon Hall, Twyford on Tuesday 13th September 2016 at 7.45pm.

Present: Mr J Bowley (Chair), Mrs E Ashley, Mrs L Jarvis, Mr D Fergusson, Mr R Mantel & Mr T Winchester.

In attendance: 8 members of the public.

1. Public Questions.

Malcolm Bray asked if the allotment deeds had been examined as to whether part of the allotment land could be sold. Mr Bowley responded that they haven't.

Malcolm Bray highlighted that the last Parish Lands Committee had set up a sub committee. He asked if this had been dissolved in view of the EGM plans to set up an Advisory Committee. Mr Bowley responded that there will not be both committees.

Malcolm Bray said that in view of the increase in theft and deer could the fence bordering the allotments be restored. He requested 2 meter high fencing around the perimeter and lockable gates at entry points. This item will be added to the next Parish Lands agenda.

Teresa Ramsden reported that the allotment holders are setting up a tenant's association. A flyer has been drafted and Mrs Ramsden was asking if it could be circulated to the allotment holders by email. This item will be dealt with under agenda item 7.4.

Bill Sanders said that the burial ground was a disgrace. Mr Stafford added that the path edges needed tidying up.

Mick Yeates asked that the spare allotments are trimmed. He commented on the income from the allotments and asked that it be used for this purpose.

Mick Yeates commented on the silver birch tree that had died at KGVR and asked why the Council have a policy of not watering trees. Malcolm Bray commented on the Community Orchard trees which he said are not maintained.

Linda Spicer asked who waters the hanging baskets. These are covered by the hanging basket contract.

Teresa Ramsden reported that unused allotments used to be maintained and commented on the excessive increase in rents. The clerk reported that unused plots have not been maintained in the last 17 years. Mr Bowley reported that rents had increased by approximately 3% this year.

Mick Yeates commented that a resident in Three Mile Cross had been given permission to have an allotment. Why were Charvil residents not permitted to have a plot? The Council consider non-residents for plots depending on how many plots are available at the time.

Teresa Ramsden asked if all allotment tenants should have an agreement as plot holder 15A&B does not have an agreement. The clerk responded that all allotment holders sign an agreement when they take their plot. [Subsequent note: An agreement for plot holder 15A&B is kept on file.]

2. Apologies – none.

3. Declaration of interest in items on the agenda – none.

4. Minutes of the meeting held on 12th July 2016. Proposed Mr D Fergusson, seconded Mrs E Ashley, carried unanimously.

5. Matters arising and action points.

5.1 Youth Centre plans – a letter had been received from TDYC detailing proposed wording for the lease variation. Agreed for the wording to be simplified and that the

hatch cannot be used whilst an event/function is participating on KGVR without the express permission of the Parish Council. It was suggested that the Youth Centre consult a solicitor in order to propose a notice of variation. Agreed for Mrs Jarvis to feed this back to the Youth Centre. Subsequently it was agreed that the clerk would send an email to the Youth Centre confirming this. The clerk had spoken with Mr David Turner who was attending a meeting with the Youth Centre to discuss this matter tonight.

5.2 (11.4) Pavilion electricity consumption & charges. A two year contract was considered. Agreed for the clerk to obtain alternative quotes.

5.3 Order replacement line marker. Completed.

5.4 Use of the field for a boxing club. Clerk to write asking who gave permission for the club to be held at Stanlake Meadow and for use of the car park. Email 22/06/2016. The committee would like to know who gave access through the gate.

5.5 (11.1) Toilet – soap dispenser / paper towel dispenser / bins – Costings for 4 soap dispensers, paper towels & bins amounted to £165.84. Agreed for the clerk to contact Bowak & C&S catering for a quote.

5.6 Stanlake Pavilion – Clerk to check the shutter handle is still there following break in. The shutter handle is still in the pavilion cupboard.

6.0 Clerk and Village Ranger's report on Parish Lands maintenance including:

6.1 Village Ranger – the Ranger has been working hard getting the pavilion ready for The Colleton After School Club. The new fire extinguishers have been mounted and signage put up. There have been issues with broken glass around the skate park at KGVR and the clerk suggested arranging for the Ranger to work Saturday and Sunday mornings in order to clear the glass. Agreed for the clerk to contact the PSCO to report this and for the Park Warden to check for glass when doing his rounds.

6.2 Park Warden – no matters to report.

6.3 Clerk's report – the damaged goal sockets at KGVR have been replaced. Graffiti wipes and spray has been purchased at a cost of £135.30. Photos of the gaps in the Stanlake Meadow hedge have been circulated. Several of the gaps have been temporarily filled with wire fencing to give the hedge a chance to fill out. The Colleton fencing has been put up. Most of the sports club agreements have been signed. Twyford in Bloom results will soon be released.

7.0 Allotments.

7.1 Hurst Rd – 7 plots available. The allotment inspections have been carried out although the letters are yet to be sent. The clerk has contacted the steel maker for a quote to weld fittings to the allotment posts so that the gates can be locked.

7.2 London Rd – 1 plot available

7.3 Osier project – permission to erect heras fencing. Mr Starkie spoke about the issues of growing osiers and the problems with the deer. He asked for permission to erect heras fencing around his plot in order to protect the plants and the committee agreed to give permission for this.

7.4 Allotment renewal letters –It was agreed that if the EGM agree to appoint an allotment representative on the new advisory committee then a paragraph will be included on the renewal letters asking for a representative. It was also approved that the clerk include contact information on the new tenant's association in the renewal letters.

Mick Yeates interjected that sadly one of the councillors appointed to the sub committee had died. Could this space be filled with an allotment representative. Mr Bowley responded that the numbers on the committee were not limited.

7.5 Rooster at allotments – noise complaints had been received about a rooster on the allotments. The rooster was removed by its owner.

8.0 Millennium Garden, Jubilee Corner, Bell corner, Burial Ground & War

Memorial.

8.1 Report on cremations & burials – Brian James Downes
Andrea Agnes Ching

8.2 Report on memorials – none.

8.3 To consider a wrought iron fence around the millennium garden – Mr Stafford interjected that he and Mrs Stafford have planted rosemary and lavender which the deer do not like and these plants have been successful without the wire fencing. It was agreed to put the fencing quote on hold pending a review.

8.4 Resident access gate – a Brook Street resident has put a gate access onto the burial ground. Agreed for the clerk to send a licence agreement allowing access to be signed.

8.5 Polehampton Close winter bedding plants approved – within budget.

8.6 Problems with graveside rubbish being dumped on the St Mary's side. Agreed to review next month.

9.0 KGVR

9.1 Resident gate access – to be dealt with at the end of the meeting under Part 2.

9.2 Children's play park (toddler side) update – awaiting reduced quote.

9.3 Youth Centre – sub lease – solicitors have now been re-instructed to deal with the sublease with a reduced term of 7 years. WBC are paying the solicitor costs.

9.4 Play equipment inspections – no further reports.

9.5 Aerial runway wire (sagging) – clerk to get a quote.

9.6 Resident correspondence about the length of grass – no action.

9.7 Resident phone call about the hedge – discussion took place on whether to increase the frequency of cuts. Agreed for Mrs Jarvis to take a look.

9.8 Football pitches – a request from Twyford Comets to move their KGVR pitch to the space by the tennis courts and create a new small pitch at Stanlake. Approved subject to agreement from the cricket club. The committee queried whether there is additional usage. The new pitches will not be included in the pitch maintenance program.

9.9 Resident letter – noise & glass. Noted.

9.10 Tennis courts – remedial work completed. Noted.

10. Stanlake Meadow.

11. Stanlake Pavilion.

11.1 Toilet – soap dispenser / paper towel dispenser / bins. Carried forward pending a quote for a dyson dryer.

11.2 Kitchen – bin. As above.

11.3 Door mat – unanimously approved at a cost of £99.95 including fitting.

11.4 Pavilion electricity 2 yr contract unanimously approved. £16.31 standing charge, 11.650 pkwh day and 9.631 pkwh evening and weekend charges.

11.5 Colleton School lease / licence of use / charging – weeks/odd days. Agreed to charge on full weeks only. Clerk to circulate the sample lease for The Colleton ASC and agreed that the committee members will look at, read and then merge the two lease agreements.

11.6 Internal plumbing repairs – work complete along with annual combi-ball replacement. Noted.

11.7 Combi-boiler pressure relief pipe damage – suggestion of wire cage protection. The clerk will obtain a quote.

11.8 To consider a scheme to augment an extension to Stanlake Pavilion to include a meeting room. A discussion took place. It was agreed to be a good idea given the previous difficulties getting access to the Loddon Hall meeting room and discussion took place on whether to set up a sub-committee or await further information on the Community hub. Agreed to raise with the sports clubs at the next meeting.

11.9 Cleaning – the standard of cleaning had been raised and the clerk is monitoring.

11.10 Steel security door – order placed.

11.11 Fire Extinguishers – work completed. Glass key box to be put up.

12. Correspondence –

12.1 Borough Parish Liaison – questions to be put forward:

1. With talks regarding future developments in our area the Twyford Parish Council have great concerns in particular about schooling. The 2 primary schools in our village are full providing total places of 120 per year group. Colleton will have a total of 420 pupils in 2 years time and a similar number is in the combined number of the Polehampton schools. We are unsure of the number in the Piggott Academy which caters for pupils from 4 years old to 18 years, the primary aged pupils on the site in Charvil. We know that local authorities are not allowed to build more schools, these can only be provided by academies or be “Free schools”. At present the only academy in our immediate area is The Piggott. It is not a viable proposition for individual primary schools to become academies, it only becomes viable when they join together in groups of 5 or more. The Council’s concern is who will be responsible for providing schools for an increase in school aged children and ensuring that this is considered and planned in advance of the demand.
2. The Council are awaiting information on the Green Belt review. Shouldn’t this information have been made available before the Local Plan Review? Twyford Parish Council ask ‘Why was the Green belt there in the first place?’.
3. Twyford Parish Council are concerned as to why correspondence to WBC often needs to be chased before getting a response. Twyford Parish Council have recently written to Keith Baker on this issue.

12.2 To consider inviting WBC’s Cllr Ross to a meeting – refer to the Full Council meeting.

Part 2 Confidential Information

Item 9.1 discussion.

The Council agreed that as confidential items were to be discussed the Chairman invoked Standing Order 1C “That in view of the special or confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be temporarily excluded and they are instructed to withdraw”. Proposed Mr D Fergusson, seconded Mrs L Jarvis, carried unanimously. The public left the meeting.
Discussion took place.

13. Date of next meeting – 11th October 2016

The meeting closed at 9.40 pm

