Minutes of a meeting of the Parish Lands Committee held on Zoom on Tuesday 9th February 2021 at 7.45pm.

Present: Mr J Bowley (Chairman), Mr R Abeywardana, Mr M Bray, Mrs E Ashley, Mrs J Duffield, Mrs L Jarvis, Mr R Mantel, Mrs T Ramsden, Mr T Winchester (from item 5.2 onwards) & Mrs S Wisdom.
Clerk: Mrs L Moffatt.

1. **Public Questions are invited in advance of the meeting via email, telephone or in writing.** No questions.
2. **Apologies.** None.
3. **Declaration of interest in items on the agenda.** Mr R Abeywardana, Mr M Bray & Mrs Ramsden declared an interest as allotment holders and members of TATA.
4. **Minutes dated 12th January 2021.** Approval of the minutes as a true and accurate record proposed Mr M Bray, seconded Mrs S Wisdom, motion carried unanimously.
5. **Matters arising.**
   - 5.1 To give consideration to a Community Engagement policy and return to the next Full Council meeting with proposals. (To review AE draft proposal) Three councillors had submitted comments. The policy was well received and will be considered for approval at the Full Council meeting.
   - 5.2 NHS bulb flower bed (Bloom initiative) – agreed to discuss along with the proposal for additional benches.
6. **Youth work funding and outreach work** – this has been approved and the Youth Centre will commence the outreach once they are able to within Covid-19 Government guidelines.
7. **Monthly reports on Parish Lands maintenance**
   - 7.1 Village Ranger
     - Mesh fencing has been erected to protect the new whips along the Longfield Road hedgeline
     - The Stanlake Copse lectern has been installed
     - Usual litter and glass clearance
   - 7.2 Park Warden – no report
   - 7.3Clerk's Report – written report circulated with the agenda – noted. The clerk reported that last summer the While-letter Hairstreak butterfly was spotted at Stanlake Meadow by the wildflower area. This butterfly is unusual partly because they like to breed on Elm trees and they are in decline. The butterflies may have been attracted by the disease resistant Elm. The Council have been offered a second disease resistant Elm and the committee were keen to accept the offer. The Stanlake Pavilion storage is overcrowded and it was agreed to complete an audit of space and storage contents. A report was received [just before the meeting] of a Kings Gardens resident flytipping garden rubbish onto King George V recreation ground. The clerk has posted a Facebook message about flytipping – agreed for the Clerk to investigate further.
8. **Climate emergency action**
   - 8.1Draft Climate emergency plan (one drive folder) – Mr R Abeywardana reported on the meetings held with local organisations. The first was a review of the background to climate change and an introduction to Wokingham Borough Councils plan. There were 8 sections to review. The second meeting was held to finalise the Twyford Climate Change plan and a traffic light system was used to give timescales to actions. Actions were delegated and some actions are to be used as case study ideas. The next stage is for the Climate Change Plan to be approved by the Full Council.
     Once the plan is approved the Parish Lands committee will look at the actions within their remit.
   - 8.2 Update on engagement with local organisations – meeting 14.01.21 & 04.02.21 (as above)
   - 8.3 Email from Rev'd Anna Harwood – although unable to attend the meetings so far Rev'd Anna Harwood emailed her interest and commitment to the plan.

9. Twyford Green Taskforce

9.1 Green prescription – Mrs T Ramsden reported. A meeting had been held with the group members, Fiona Price (Age UK) and Christina Hughes Nind (Horticultural Therapist). Plans are progressing well. TATA members have been preparing the plots - they have been pruning, relocated and erected a shed and marked out the beds. An article has been published on the Parish Council website. RG10 and the Wokingham News are running a piece as well as Involve. Referral forms, risk assessment and plan of beds have been drafted. The group are asking for donations of tools and folding chairs and tables. They will be deconstructing an existing flower bed which is doesn't meet health and safety requirements and then making compost bins from wooden pallets.
Fiona Price and Christina Hughes Nind would like to attend the March Full Council meeting to talk about the project.

10. Allotments.

10.1 **Hurst Rd** - no matters to report.

10.2 **London Road**

- Allotment holder request to have Polehampton boundary trees pruned. Agreed for the plot holder to contact the school direct.

10.3 Wokingham Share – suggestion to share excess allotment produce. Share is a community service set up as a consequence of Covid-19 supporting the local community with fresh food and other items which would ordinarily be wasted. They are based at Norreys Church in Wokingham but serve all Wokingham Borough residents. Agreed for the Council to facilitate this scheme by letting allotment holders know about the collection dates etc and co-ordinating the collection or delivery of the produce to Share.

11. Millennium Garden, Jubilee Corner, Burial Ground & War Memorial - no matters to report.

12. Bell Corner & Polehampton Corner - no matters to report.

13. King George V Recreation Ground.

13.1 Skate Park working group meeting 24.11.20 – the committee had put a hold on matters throughout lockdown however it was agreed that they should be re-started and WBC's Ricky Josey should be invited to the next working group meeting.

13.2 CCTV update

- Committee members to have looked at the sample videos
- Background information available in one drive folder
- To consider setting up a working group if the committee agree to proceed.

The committee requested a video clip of the existing CCTV images.

13.3 To consider formalising a pedestrian entrance into the wildflower area from Longfield Road – agreed no action.

13.4 Aerial runway matting – needs replacing. Fenland Leisure are currently carrying out the playground inspections and will quote for replacement of the mat.

13.5 Public Protection Partnership information on Skate Parks and MUGAs – agreed to erect laminated signage on the skate park, ball court and fitness trail equipment saying that the equipment is closed in keeping with Government guidelines. Also to put tape across entrances. A social media post will also be made. Agreed with 6 in favour, 4 against.

13.6 To consider a friendship bench – Proposed Mrs E Ashley, seconded Mrs S Wisdom to **RECOMMEND to Full Council** purchase of two rustic Winson Woodcraft benches, one for King George V and one for Stanlake Meadow, which will be dedicated to the NHS. Benches cost £510 each including fitting. Motion carried unanimously.

13.7 Resident request for plastic bottle recycling bins. A discussion took place on recycling bins, initiatives to encourage using reusable bottles & water refill stations. Agreed to look promote plastic free status. Agreed to liaise with Wokingham Borough Council and TRIP to do research and make a plan.

14. Stanlake Meadow.

14.1 Sports club 5 year agreement renewal –Twyford Comets suggested amendments. Agreed for Mr R Abeywardana, Mr J Bowley, Mr M Bray & Mr Winchester to review the document.

14.2 Summer tree watering plans – working group of volunteers & to consider trough. Agreed a trough would be a health and safety issue. Agreed for a meeting between Rebecca, Mr M Bray and the Clerk to discuss which option would work best and report back to the Council.

14.3 Gates –report on hinge upgrade and locking latch. The contractors attended and fixed the latch. The painting will be carried out when weather conditions permit.

14.4 Tree planting event for 2021 – the committee agreed that if Covid-19 permitted a larger scale event could be planned. Mr R Abeywardana suggested that the Wokingham Borough Council garden tree planting scheme could also be promoted. Mr M Bray to meet with Rebecca and the clerk to discuss this.

14.5 Additional wildflower area by the copse – approved.

14.6 OPM Statutory Notice under the Official Controls (Plant Health and Genetically Modified Organisms) Regulation 2019 via the Forestry Commission. A spray will be carried out by Bartlett Tree Services paid for by the Forestry Commission. The Clerk has confirmed that this is safe for a public park but will double check because children like to climb the trees.

14.7 Honeycomb planter – agreed to put on hold until the After School Club have returned.

14.8 To consider a request for a cycle rack – suggestion to liaise with BIA. Agreed to consider along with the Stanlake Pavilion redevelopment.

14.9 Request for more benches – discussed under item 13.6.

15. Stanlake Pavilion.

15.1 To consider installing a water softener. Agreed to consider along with the Stanlake Pavilion redevelopment.

15.2 Stanlake Pavilion working group – agreed to convene a meeting. Clerk to contact members with suitable dates.

16. Correspondence –

16.1 Thames Valley Environmental Records Centre – noted.

17. Date of next meeting – Tuesday 9th March 2021.

February Parish Lands report

Tuesday 9th February 2021

18. Tree works.

18.1 Stanlake highways update – completed

19. Allotments.

19.1 **Hurst Rd.**

- Hurst Road plot availability – waiting list of 7 residents and 7 non residents
- Pollard apple tree & remove branch – completed

19.2 **London Rd.**

- London Road plot availability – waiting list of 1 resident and 4 non residents

20. Millennium Garden, Jubilee Corner, Burial Ground & War Memorial.

20.1 Report on cremations & burials – none

20.2 Report on memorials – none.

20.3 To make safe suspended branch at burial ground – completed

21. King George V Recreation Ground.

21.1 Playground gate – work completed 22.01.21

22. Stanlake Meadow.

22.1 Permanent football goals – order placed 04.11.20 [Hope to be installed before half term]

22.2 6x wooden posts – completed.

22.3 Hedge laying – work in progress

22.4 Bin liner & bin to be concreted in – order placed 4.12.20

22.5 Car park sign to be re-instated – completed.

22.6 Copse project update

- Lectern sign – installed
- Friends of Stanlake Copse working group – no further sessions to report
- Broken fence & tyres in copse – taken to tip
- Tawny Owl boxes – awaiting installation
- CROW visit – awaiting date after lockdown
- Water connection scheduled for 26th Feb – 2nd March

Items to be carried forward:

23. Burial ground

23.1 Options for woodland remembrance garden and book – report on memorial book charges & overall feasibility (to be carried forward)

24. King George V Recreation Ground.

24.1 To consider additional lighting

25. Stanlake Meadow

25.1 Football pitch drainage – possibility to move pitch? To consider quote Waltham road ditch

The meeting closed at 21:39