

## TWYFORD PARISH COUNCIL

**Minutes of a meeting of the Planning and Amenities Committee held at Loddon Hall, Twyford on Tuesday 7<sup>th</sup> November 2017 at 7:45pm.**

**Present:** C Wickenden (Chair) Messer's, M Alder, J Bowley, M Bray, & R Mantel.

**In attendance:** Ms L Moffatt (Clerk to the council)

**Minutes:** Stephanie Woods (Assistant Clerk)

1. **Public Questions** – None
2. **Apologies** – Mrs B Ditcham, Messer's M Boniface & J Jarvis
3. **Declaration of interest in items on the agenda** – None
4. **Minutes of the meeting held on 3<sup>rd</sup> October 2017** – proposed as a true and accurate record by Mr M Bray. Seconded by M Alder. Motion carried unanimously.
5. **Matters arising and action points**
  - 5.1 Relocation of Village Centre Noticeboard – carried forward. Clerk to send additional plans.
  - 5.2 Ruscombe Down request residents re: rural footpath – response from Ruscombe saying they would support a letter being sent to the residents of Ruscombe down requesting that the hedge over the rural footpath be cut back.
  - 5.3 Email from resident "Pigeons" – forwarded 02/11/2017 – Noted
  - 5.4 Comments on Planning Application on 17695 – 20 Station Road, from resident – Forwarded 02/11/2017 – Noted
  - 5.5 Illegal estate agent sign at Station Road (email forwarded 2/11/2017) – Suggested to raise it with WBC highways.
- 6.0 **Budgeting and Precept** -- Figures were discussed and will be reviewed further at next months meeting. Mrs L Moffatt left at 20.12.
- 7.0 **Planning Matters**
  - 7.1 **Current List**
    - 7.1.1 Householder Prior Notification – none
    - 7.1.2 172570 – The Homestead, Stanlake Lane (adjoining parish) – No comment.  
172901 – 12 Wargrave Road (advertising consent) – Suggestion that the sign will be imposing on the street scene, at 2 metres by 3 metres (approximately).  
172915 – 11 Westview Drive – No comment.  
172977 – 80 London Road – No comment.  
172991 – 7 Hilltop Road – No comment.  
173004 – 62 Hurst Park Road – No comment.  
173139 – 34 Springfield Park – No comment.
  - 7.2 **Notices of permission**

\* denotes applications that the Council has previously commented on.

172562 – 50 Broadwater Road – noted.

172629 – 42 Poundfield Way –noted.

\*172646 – 12 Station Road – the committee request a condition that the slate tiles match the existing – noted.

172078 – 9 High Street – noted.
  - 7.3 **Notices of Refusal**

163620 – 74 Wargrave Road – committee made no comment. (Refused for increase in bulk, scale, height and mass with detrimental impact on the character of the host dwelling and street scene. Absence of satisfactory ecological information being submitted.) – Noted
  - 7.4 **Notice of Appeal**

171332 – 52 Hurst Park Road (refused originally for front positioning and excessive increase in the scale and depth would result in an intrusive and unacceptable enlargement of the property. Rear extension would result in an unacceptable overlooking impact on the neighbouring dwelling. TPC made no comment.) – **Noted.**

#### **7.5. Tree Preservation Orders**

172909 – 144 Wargrave Road (T1-T7 Limes. Reduce height by 10-15%, reduce lateral spread, remove dead and broken branches where appropriate. T10 lime – install 2 tonne SWL non-invasive webbing brace with shock absorber. Light prune. T11 Light thin of approx. 10-15% and all-round canopy reduction.) – **No comment.**

#### **8. Northern Parishes and CPRW**

8.1 Open Letter – Discussion took place on the decision to counter sign Barkham Parish Council letter to the Government on housing. **Recommendation** that the council counter sign the letter should be taken to full council. Proposed by M Alder. Seconded by M Bray. Motion carried unanimously.

8.2 Neighbourhood Plan – M Bray volunteered to join the group working towards the Neighbourhood plan. B Ditcham and C Wickenden meeting with Twyford Together on 13<sup>th</sup> November for discussion. C Wickenden suggested having a Neighbourhood plan meeting before the Planning and Amenities meetings, to be discussed in the future. Correspondence from Bell Corner company on advising help for Neighbourhood Plans – **Noted.**

8.3 Request for briefing on residential development around Twyford – David Wilson Homes invited Twyford, Charvil and Wargrave to a meeting. Wargrave responded offering to host. **Recommendation** to full council that Twyford send a representative to this meeting. Proposed by J Bowley, seconded M Bray. 3 For, 1 against, 1 Abstention. Motion Carried.

#### **9. Footway Lighting**

**Note:** Under item 6 – Budgeting and Precept it was agreed that there was no need to have new lamps at this point in time.

9.1 Repair and fault report;

Amberly Drive & action points taken – noted.

Waltham Road, col 29 – previously attended by Balfour in August – noted. Clerk to action.

9.2 Update on order of LED works including heritage lamps and cast iron conversions – noted.

#### **10. General Amenity Matters**

10.1 Website – Update on Web Hosting Platform – J Bowley provided presentation explaining the options for the web hosting platform. Discussion took place and suggestion that the Fasthost Service “Apps and Stacks” option at £24 per month, with £70 migration cost would be the way forward. Proposed M Alder, seconded J Bowley. Motion unanimously. Clerk to check pricing.

10.2 ‘No cold calling zone’ – Yewhurst – carried forward.

10.3 Twyford in Bloom – received a silver gilt award for 2017. Twyford Together have asked for an increased number of hanging baskets from the council. Committee need clarification of how many before decision can be made as number seems to have changed a few times. C Wickenden and B Ditcham meeting Twyford Together on 13<sup>th</sup> November will ask for clarification on number of baskets, reason for increase and where they will be installed.

10.4 Gateway signage – WBC prices and installation information being emailed – Carried forward. Clerk to chase.

10.5 Coaches and Parking down Broad Hinton – awaiting reply. Chased 01/11/2017 – Noted. Clerk to chase before next meeting.

10.6 WBC Grass Cutting Policy – Email forwarded 02/11/2017 – Noted.

10.7 Site assessment engagement – Twyford and Ruscombe – email forwarded 02/11/2017 – Noted

10.8 Defibs – Loddon Hall AED – possible problem reported. Defibs been labelled due to possible theft – noted.

#### **11. Village Maintenance**

Items reported by councillors to the clerk:

11.1 Stanlake Rural Footpath has been swept and potholes on Waltham Road are now on the WBC list to be sorted – Noted.

J Bowley reported that the Wargrave Road speed sign is not working on one side and part of the other side is not working. Clerk to chase Highways as it hasn't worked since lamp swap.

## **12. Highways**

12.1 Verey Close – pavement potholes response received 21/09/2017. Being chased by Cleaner and Greener – noted

12.2 Wayside Cottage, Waltham Road (Opposite Stanlake Meadow) – pothole still not filled after request – Clerk to chase.

12.3 The Grove sign repair – WBC raised works order to re- concrete the sign – noted.

12.4 Civil Parking Enforcement briefing 25.09.17 – noted. Clerk to contact WBC to ask for a report of attendance by parking officers at locations across the borough.

## **13.0. Correspondence circulated by email:**

13.1 Minerals and Waste Training Agenda – 13/10/2017, 16/11/2017, 25/10/2017 – noted.

13.2 Further Development (Charlotte Haitham Taylor News Release) – 16/11/2017 – noted.

13.3 Open Letter – 16/10/2017 – noted.

13.4 Summary leaflet – Police and Crime Plan 2017 -2021 – 16/10/2017—noted.

13.5 Transport and Highways Briefing Session – 16/10/2017 – noted.

13.6 Civil Parking Enforcement – Briefing session – 16/10/2017 – noted.

13.7 Postponement of Transport and Highways Briefing – 17/10/2017 – noted.

13.8 Borough Parish Council Liaison Forum – 25/10/2017 – noted.

13.9 Major WBC Consultations Launch on Monday – 30/10/2017 – noted.

13.10 Street Lighting – Future Maintenance – 30/10/2017 – noted.

13.11 Note on masterplanning from Brendon Troy – 01/11/2017 –noted.

13.12 Planning Enforcement - Open Cases – 02/11/2017 – noted.

13.13 Pigeons – 02/11/2017 – noted.

13.14 New Bath Road - Structural Maintenance 2017/2018 – 02/11/2017 – noted.

13.16 Notification of Application for Full Variation of Premises Licence – La Fontana – 02/11/2017 X2 – noted.

13.17 Major Projects Stakeholder Engagement Meeting – 02/11/2017 – noted.

**14. Date of next meeting – Tuesday 5th December 2017**

**15. Meeting Closed at 21:35 pm**