

# Twyford Parish Council

## Planning and Amenities Committee Agenda

A meeting of the Committee will be held at 7.45pm on Tuesday 6<sup>th</sup> August 2019 at Loddon Hall, Twyford.

1. **Public Questions.**
2. **Apologies.**
3. **Declaration of interest in items on the agenda.**
4. **Dispensations.**
5. **Minutes of the meeting held on 2<sup>nd</sup> July 2019.**
6. **Matters arising and action points.**
  - 6.1 Defibrillator – PAD deployed. Defib located & awaiting collection. Drop in training sessions dates & times.
  - 6.2 HBUG.
  - 6.3 Twyford In-Bloom 2019. Day of the judging was 22/7/19. Mrs L Moffatt, Mrs L Povey & Mr M Bray walked with the judges around the route joining up with Mrs B Ditcham at Colleton School. A very positive event. Results will come out in September.
  - 6.4 Nail Bar – Questions raised if permission had been sought for the lights on the sign. Email sent to the Wokingham Planning Enforcement Team. Awaiting response.
  - 6.5 TRIP – Twyford Rethinks Its Plastic. Mrs T Ramsden was elected as Twyford Parish Council's representative.
  - 6.6 Green Wall Initiative.
  - 6.7 New barrel bin by the Piggott School Footbridge – Email sent to WBC to check feasibility. Awaiting response.
7. **Planning Matters - Current List**
  - 7.1 Householder Prior Notification
  - 7.2 191239 56 Broad Hinton
  - 7.3 191380 20 Kibblewhite Crescent
  - 7.4 191587 44 Wargrave Road
  - 7.5 191754 30 Wargrave Road
  - 7.6 191854 47 Cotterell Gardens
  - 7.7 191918 12 Orchard Estate
8. **Notices of permission**

\* denotes applications that the Council has previously commented on.

  - 8.1 191345 74 Orchard Estate
9. **Notices of refusal**
  - 9.1 191251 19 Broadwater Road
10. **Notice of appeal**
  - 10.1 182382 7 New Road (circulated 1/8/19).
11. **Neighbourhood Plan meeting 6/8/19 (sub-committee)**
  - 11.1 The next meeting of the working group is on 2/9/19 at Stanlake Meadow (19:30) & Neighbourhood Sub-Committee meeting is on 3/9/19 (19:00).
  - 11.2 Current Neighbourhood Plan budget (£2000.00 - 2019/2020). Items Approved & Paid.
    - Royal Mail (£496.85 – Returned Questionnaires)
    - Gazebo (£375.00)
    - Assistant Clerk Overtime (£174.30)
  - 11.3 Approval of any other Neighbourhood Plan expenses.
    - Tent pegs & guy ropes (£6.00)
  - 11.4 Neighbourhood Plan Facebook Admin.
12. **Other planning matters**
  - 12.1 Tree Preservation Order passed, No. 1670/2019 – 144 Wargrave Road.
13. **Footway Lighting**
  - 13.1 Repair and fault report.
    - 13.1.1 Lamp 47 Hurst Road – Fault reported to WBC 27/11/18. WBC confirmed that the repair was carried out on 4/12/18 however it is not dimming as intended therefore WBC have requested additional works to be carried out. Awaiting confirmation from WBC that this has been carried out.
    - 13.1.2 Lamp 170 Colleton Drive – Fault reported to Balfour Beatty 20/12/18. Email sent to Mr M Alder to check if the lamp is working on 20/6/19 – awaiting report.
    - 13.1.3 Lamp 21 Hurst Road – WBC advised us of the outage on 2/1/19. There is a problem with the Scottish & Southern Energy power supply to this lamp. Awaiting confirmation from WBC that this has been carried out.

13.1.4 Lamp 29 Waltham Road – WBC advised of the outage and tree covering on 23/1/19. Awaiting confirmation from WBC that these works have been carried out.

13.2 Twyford Works Inventory – WBC to confirm when the last remaining lamps within the parish will be converted (awaiting report).

13.3 Reassessment of lighting – some areas are particularly dark.

13.3.1 Wargrave Road & Hermitage Drive – Very dark & lack of lights. Awaiting response from WBC as to the feasibility of installing another lamp in this location.

13.4 Clerks Forum – Street Lights.

#### **14. General Amenity Matters**

14.1 Gateway signage – 2m Farmgate Style Gateway. Details provided to WBC for a new quotation. Await response.

14.2 Clock – Servicing & LED costings. The engineer has visited the site and we are awaiting a quote.

14.3 Air quality action plan – Meeting took place on the 24/1/19. The next meeting due on 27/6/19 was cancelled. Awaiting availability dates from Councillors and officials to rearrange.

14.3.1 'Switch Engines Off' signs

14.4 Bench & Bus Stop inventory for Twyford.

14.4.1 Street Bench / Chair Request. Response from the resident Mr Hollidge circulated on 9/7/19.

Response also received from Cllr Lindsay Ferris.

14.4.2 Twyford Sponsored & Memorial Benches – Resident approached at the Twyford Awards asking about sponsoring a bench in the Village. Mrs L Moffatt replied stating we are happy to help anyone wishing to purchase a bench and to ask them to gain contact with the Parish Council (circulated 1/8/19).

14.4.3 Ms S Martin has a memorial bench outside of the Hurst Road Allotments. She has asked if anything could be done to tidy up the area. WBC will maintain the underside of the bench and are considering a wild-flower area behind in the grassed area. Awaiting response from WBC about the wildflowers.

14.5 GTR passenger benefit fund (circulated 23/5/19). Email sent to GTR expressing a wish to engage with suggestions such as CCTV, bicycle packs and bicycle repair kits – awaiting response.

14.6 GWR – opens bidding for £750,000 community fund (circulated 1/8/19).

14.7 Twyford Station Surveys – WBC carried out a survey on the week commencing 8/7/19 (circulated 30/7/19). Requested the results from the survey from WBC. Awaiting details.

14.8 British Cycling – Places to ride (circulated).

#### **15. Village Maintenance**

15.1 Waltham Road – The sharp bend sign leading to the Broad Hinton roundabout is virtually covered by foliage. WBC notified (Ref: W191485) – awaiting works to be carried out.

15.2 Fly-tipping – Stanlake Lane. A large sheet of ply board has been left near the second gate of Stanlake Meadow. WBC notified and awaiting action.

15.3 Resident letter to WBC advising them of an overgrown tree down Broad Hinton. WBC have asked the contractors to send the homeowner a letter requesting that the tree is cut back.

15.4 Stanlake Meadow Hedges. Cllr Stephen Conway contacted TPC following a near miss incident and requested that the hedges along the Waltham Road are cut back. Mrs L Moffatt replied to Cllr Conway advising him that it is the verge that is causing the problem and informed him that this forms part of WBC's responsibility.

15.5 Colleton School Bulb Planting Project. Initiative lead by resident Mr J Hollidge. Mr Hollidge has asked for the Parish Council to consider putting up the poster requesting bulbs for the project on our noticeboards.

#### **16. Highways**

16.1 Speedwatch volunteers.

16.2 Second Speed Indicator – Resident asked for another device to be installed on either Waltham Road or Hurst Road.

16.3 CPE & parking issues (Brook Street, Broad Hinton etc).

16.4 Parking on double yellow lines – London Road Shops (circulated 17/10/18).

16.5 A321 Hurst Road - Cllr Lindsay Ferris has been communicating with WBC following concerns of large vehicles using the village (circulated 27/6/19). Response received from WBC (Traffic Management) confirming that there is nothing wrong with the Central Refuge and advising the resident that the information has been passed to the Highways Asset Team to reply.

16.6 A4 – Consideration of the speed limit and the safe route to school scheme.

#### **17. Correspondence circulated by email:**

17.1 WBC – Local Plan Update, Site Assessment Engagement 2019 (circulated 23/7/19).

17.2 WBC – Campaign for Place (circulated 23/7/19, 25/7/19 & 1/8/19).

17.3 WBC – Planning Enforcement Stats (circulated 1/8/19)

17.4 Wokingham Borough Boat Dwellers' Accommodation Assessment (circulated 1/8/19)

17.5 E Bulletin (circulated 26/7/19)

- 17.6 Webinar – How neighbourhood planning can bring forward affordable housing for sale (circulated 1/8/19).
- 17.7 WBC – Parking Management Plan (circulated 30/7/19).
- 17.8 WBC – News Release (circulated 17/7/19).
- 17.9 WBC – Draft Rights of Way Improvement Plan 2020-2030 Consultation (circulated 30/7/19).
- 17.10 Neighbourhood Plan newsletter – Issue 6 (circulated 30/7/19).
- 17.11 Neighbourhood Plan Writing Specialist (circulated 30/7/19).
- 17.12 WBC – Arborfield & Barkham Neighbourhood Plan Consultation (circulated 30/7/19).
- 17.13 WBC – CIL & Infrastructure information sharing between WBC & Parishes (circulated 30/7/19).
- 17.14 WBC – Public rights of way improvement plan 2020-2030, have your say (circulated 25/7/19).
- 17.15 GWR – services subject to change due to heat speed restrictions on Thursday 25 July (circulated 25/7/19).
- 17.16 RE3 – Reduce, Reuse, Recycle! July Newsletter (circulated 23/7/19).
- 18. Date of next meeting – Tuesday 3<sup>rd</sup> September 2019.**