

Twyford Parish Council

Planning and Amenities Committee Agenda

A meeting of the Committee will be held at 7.45pm on Thursday 2nd December 2021 at Stanlake Pavilion, Twyford.

1. **Public Questions.**
2. **Apologies.**
3. **Declaration of interest in items on the agenda.**
4. **Dispensations.**
5. **Minutes**
- 5.1 Minutes of the meeting held on 2nd November 2021.
6. **Appointment of remaining councillors to sub committees and working groups:**
Neighbourhood Plan sub-committee.
Neighbourhood Plan working group.
Twyford in Bloom working group.
7. **Matters arising and action points.**
- 7.1 Fibre broadband roll out – Report (Assistant Clerk).
- 7.2 Local Plan Update - Revised Growth Strategy briefing session slides (circulated).
8. **Climate Change.**
- 8.1 Transport.
- 8.2 Air Quality.
- 8.3 Local Plan & New Development.
- 8.4 Sustainable Schools.
- 8.5 Reduce & Recycle.
- 8.6 Public Rights of Way/Permitted Path.
- 8.6.1 WBC Response - Rights of Way vs Permitted Footpath (circulated).
- 8.7 Meetings – Next meeting date TBC.
9. **Planning Matters - Current List**
- 9.1 213644 23 Cheriton Avenue
- 9.2 213620 Applecote, Ruscombe Lane
- 9.3 213658 Stanlake Park Estate, Waltham Road (Information Only)
* Prior approval submission for the proposed erection of an agricultural storage building.
- 9.4 213761 57 Hurst Road
- 9.5 213783 St Mary's Church, Station Road
- 9.6 213810 13 Winchcombe Road (Information Only)
* Application for the prior approval of the erection of a single storey rear extension, which would extend beyond the rear wall of the original house by 5.72m, for which the maximum height would be 3.22m and the height of the eaves 2.87m.
- 9.7 213821 54 Orchard Estate (Information Only)
* Application for the prior approval of the erection of a single storey rear extension, which would extend beyond the rear wall of the original house by 3.80m, for which the maximum height would be 3.70m and the height of the eaves 2.30m.
- 9.8 213807 28 Wargrave Road
- 9.9 213864 89 Hurst Park Road
10. **Notices of Permission:**
* Denotes applications that the Council has previously commented on.
- 10.1 213006 54a Hurst Road
* No comment subject to the neighbour's concern being taken into account.
- 10.2 212928 11 Lincoln Gardens
- 10.3 213259 7 Old Mill Court
11. **Notices of Refusal:**
- 11.1 212245 11 Jarvis Drive
* Twyford Parish Council wish to object due to the change of street scene.
- 11.2 213193 Land Off Waltham Road, Twyford (Antenna).
* **TPC Comment** - Twyford Parish Council wish to raise the following point:
This application was submitted under permitted development rights and wish to question its eligibility under these terms. It is felt that a full planning application is needed. In addition, Twyford Parish Council wish to also raise the following objections:
1. In terms of size and siting - detrimental to the character of the area.
2. Overbearing - particularly in terms of massing and height.
12. **Other planning matters**
- 12.1 Enforcements (circulated).
- 12.2 Tree Officers assigned to write a report on potential impact to trees surrounding mast applications. Email to WBC requesting they postpone making a decision to application 213499.

WBC response over Tree Officers query (circulated).

- 12.3 213623 60 Wargrave Road (Information Only) - Application for works to protected tree(s) TPO-1504-2015 T1-Beech, T2 & T3-Silver Birch-Each tree to have a crown lift of 5m.
- 12.4 WBC Notice - Addressing - 1 new dwelling, Wargrave Road Twyford (circulated).
- 13. Notice of appeals/decisions**
- 14. Neighbourhood Plan**
- 14.1 Minutes/Notes from the Working Group Meeting (2/3/20) to be circulated by a Working Group Member (Assistant Clerk was not in attendance).
- 14.2 Minutes from the Working Group Meeting (29/11/21) to be circulated.
- 14.3 Minutes from the Sub-Committee Meeting (02/12/21) to be circulated.
- 14.4 Next Meetings:
Sub-Committee – 04/01/22 (19:00), Stanlake Pavilion.
Working Group – 10/01/22 (19:30) via Zoom.
- 14.5 Neighbourhood Plan expenses:
- 14.5.1 For Approval (Grant Money) - Consultant Fees (follow up actions, SG review meeting, draft policy ideas and document production) - £2475.00 (£2970.00 inc. vat).
- 14.5.2 For Approval – Event Material Budget (£500) (Budget approved with the October Sub-Committee Meeting).
- 14.5.3 For Approval – Event material (Printing Costs) - £68.00 (Costs to come out of the event material budget).
- 14.5.4 For Approval – Event material (Printing Costs (Additional Prints)) - £25.00 (Costs to come out of the event material budget).
- 14.5.5 For Approval – Cost of Banners (Need a Banner (8ft by 3ft – quantity 8)) - £416.86.
- 15. Footway Lighting**
- 15.1 Repair and fault report (2 New, 3 outstanding).
 - Lamp 143 – Hermitage Drive (TPC). Repairs completed. No further actions.
 - Lamp 101 – Longfield Road (TPC). Repairs completed. No further actions.
 - Lamp 013 – Waltham Road (WBC) (W2118297). Repairs completed. No further actions.
 - Lamp 134 – The Grove (TPC) (D2123966). WBC arranging repairs on our behalf.
 - Lamp between 232 & 238 – Alleyway to the side of the Catholic Church (TPC). Obtaining quote for cut back of foliage (Parish Lands).
- 15.2 To consider re-stencilling the lamp numbers onto each TPC owned columns. WBC have provided a quote of £1912.30 for printing and placing of numbering stickers.
- 16. General Amenity Matters**
- 16.1 Gateway signage
- 16.2 Air quality. Feedback from meeting on 12.11.21.
- 16.3 Bench & Bus Stop inventory for Twyford (CW).
- 16.4 GWR – opens bidding for £750,000 community fund (circulated 1/8/19). Application submitted by Mr M Alder (circulated 24/9/19). Amendment to community funding received (circulated).
- 16.5 GWR Provisions – Further update requested on items discussed in the September 2020 Planning & Amenities meeting.
 - Fencing at the side of Hurst Road Allotments.
 - Expansion of the current CCTV system.
- 16.5.1 Car Parking Provisions – Awaiting further update.
- 16.5.2 Cycle storage provisions – Mr M Alder & Mr C Wickenden to recommend to the P&A Committee suggested areas at Twyford Station for GWR to consider installing secure cycle parking.
- 16.6 Bins (BD).
- 16.7 Residents Correspondence - Cycling between WSL and Twyford (circulated).
- 17. Village Defibrillators**
- 17.1 Replacement Pads for the devices at the Station & Twyford Barbers – Ordered & Installed. Costs approved within Full Council meeting 14.09.21.
- 18. Village Maintenance**
- 18.1 Assistant Clerk liaising with the temporary Community Environmental Officer assigned to Twyford for updates on the items discussed within the meeting with Mark Morris on 11/3/20.
- 18.2 Broken fencing surrounding wildflower area outside Hurst Road Allotments. Reported to WBC.
- 18.3 Leaning Bench – Broad Hinton Roundabout. Reported to WBC.
- 19. Highways**
- 19.1 Highways Meeting – Next meeting to be held January 2022. Previous meeting notes available on Twyford Parish Website (www.twyfordparishcouncil.gov.uk).
- 19.2 Resident Correspondence - Parking on Station Road – Twyford (circulated).
- 20. Twyford In Bloom**
- 20.1 RHS - Community Grants (circulated).

21. Correspondence circulated:

- 21.1 RHS - Blooming Brilliant News: Issue 19 (circulated).
- 21.2 WBC - Free parking this festive season (circulated).
- 21.3 GWR - Invitation to complete GWR's 2021 Stakeholder Survey (circulated).
- 21.4 WBC - Help us on our journey to a new waste and recycling service (circulated).
- 21.5 WBC - How can we house our most vulnerable residents fairly? (circulated).
- 21.6 WBC - PUSHING FOR IMPROVEMENTS IN GP SERVICES (circulated).
- 21.7 TRHA – November Newsletter (circulated).
- 21.8 GWR - Transport Day (circulated).
- 21.9 WBC - Twyford Parking Management Study - Street Occupancy Survey (circulated).
- 21.10 WBC - Planning Policy Newsletter (circulated).
- 21.11 Thames & Chilterns in Bloom – December Newsletter (circulated).
- 21.12 WBC - News release - Council launches Garden Forest Scheme (circulated).
- 21.13 WBC - Beat the street - Managing childhood illness - Webinar with Dr William Bird (circulated).

22. Date of next meeting – Tuesday 4th January 2022.