

Twyford Parish Council

Planning and Amenities Committee Agenda

A meeting of the Committee will be held at 7.30pm on Tuesday 3rd November 2020 via Zoom (online meeting facility).

Note to residents & members of the press: If you would like to attend this meeting, please contact the Assistant Clerk who will send you the relevant link to the Zoom meeting.

1. **Public Questions.**
2. **Apologies.**
3. **Declaration of interest in items on the agenda.**
4. **Dispensations.**
5. **Minutes of the meeting held on 6th October 2020.**
6. **Matters arising and action points.**
 - 6.1 Defibrillator on-going maintenance & finance. Information circulated 27.10.20 for further consideration.
 - 6.2 The phone box at Bell Corner – Request for its removal submitted. BT have confirmed that following removal of a phone box they reinstate to match the surrounding area. Awaiting timeframe for the removal.
 - 6.3 White Paper – Planning for the Future (15.09.20). Deadline for comments to the consultation is the 15/10/20 for NALC and the 29/10/20 for GOV.UK. Zoom meeting held on the 08/10/20 to discuss the consultation. Minutes circulated 09/10/20. TPC Response submitted. Details can also be found on the Parish Council website and Facebook page.
 - 6.4 Transparency and Competition (15.09.20). Deadline for comments to the consultation is the 16/10/20 for NALC and the 30/10/20 for GOV.UK. Response submitted to GOV.UK by Mr J Jarvis on behalf of TPC. Details circulated 27.10.20.
 - 6.5 Twinning sign – Installed on 21/10/20 (photos circulated 21.10.20).
 - 6.6 Climate Emergency (BD/JB). Clerk to draft a working document to be reviewed by both the Parish Lands & Planning & Amenities Committees.
 - 6.7 Annual Risk Assessment – Carried out by Assistant Clerk. Report circulated 20.10.20.
 - 6.7.1 Bench Maintenance (outlined in risk assessment) – Faults again reported to WBC who will investigate.
 - 6.8 WBC - Central and Eastern Berkshire Authorities – Joint Minerals and Waste Plan Regulation 19 Proposed Submission Consultation (circulated 15.09.20). Response from TPC to be discussed.
 - 6.9 Adopt a Street – Chocolates. To consider the expense of purchasing the annual chocolates (Budget £200).
7. **Budgets & Precepts**
8. **Planning Matters - Current List**
 - 8.1 202499 Land opposite 136-144 Wargrave Road
 - 8.2 202525 66 London Road
 - 8.3 202543 76 Hurst Road
 - 8.4 202575 21 Hurst Road
 - 8.5 202581 26 Hubbard Close
 - 8.6 202590 3 Wargrave Road (Information Only)
 - 8.7 202625 6-7 Lionel Court, Wargrave Road
 - 8.8 202655 33 Ruscombe Road
 - 8.9 202691 11 Saunders Close
 - 8.10 202710 36 Wargrave Road
 - 8.11 202718 20 Hilltop Road
 - 8.12 202813 103 London Road
9. **Notices of permission**

* denotes applications that the Council has previously commented on.

 - 9.1 201918 41 Station Road (Victoria Cottage)
 - 9.2 202061 33 Coleridge Close

The Planning & Amenities Committee wish to raise the following objections to this application:

 - * Building on an open parking area could set a precedent on other similar applications.
 - * Unneighbourly by restricting access.
 - * Plans are unclear as to the piece of land being proposed for the building.
 - * Removal of a parking space will result in insufficient parking.
 - 9.3 201996 24 New Road
 - 9.4 201881 Stanlake Farm Cottage

10. Other planning matters

10.1 Enforcements

- 10.1.1 Conservation Area Query raised by a village shop owner. Response from WBC circulated 23.10.20.
- 10.2 Tree Protection Orders
 - 10.2.1 WBC – Tree Management Document. Chased 26.10.20
 - 10.2.2 WBC - TPO-444-(19)89 varied trees at 14 Lincoln Gardens (circulated 22.10.20).
- 10.3 202517 22 Waltham Road - section 211 notification for works in twyford station conservation area: crown lift performed. removal of crisscrossing branches no more than c6 cm wide for the crown lift and to correct the shape which has been distorted by the previous unauthorised work (Information Only).
- 10.4 202586 Gooch Close - application for works to protected tree(s) TPO 1536/2016, T2. T2, oak - crown reduce by cutting back to previous pruning points, removing up to 4m from 10 x branches, which are in contact with adjacent properties.
- 10.5 202555 7A Hilltop Road - application for works to protected tree(s) TPO 511/1989, T1. T1, walnut - crown lift to approximately 3m all round and 5m over road by removing secondary growth only where possible. prune to give minimum 2m clearance to properties 7 & 7a.

11. Notices of refusal – None.

12. Notices of withdrawal – None.

13. Notice of appeal

- 13.1 200584 4a Longfield Road

Appeal Decision – Dismissed

The main issues in this case are the effect of the proposed advertisement on the visual amenity of the area and public safety.

14. Neighbourhood Plan

- 14.1 Minutes/Notes from the Working Group Meeting (2/3/20) to be circulated by a Working Group Member (Assistant Clerk was not in attendance).
 - 14.2 Minutes from the Working Group Meeting (2/11/20) to be circulated.
 - 14.3 Minutes from the Sub-Committee Meeting (3/11/20) to be circulated.
 - 14.4 Next Meetings:
 - Working Group – 4/1/21 via Zoom (19:30)
 - Sub-Committee – 1/12/20 via Zoom (19:00)
 - 14.5 Approval of any Neighbourhood Plan expenses – None.
 - 14.6 Grant update (CW).
 - 14.7 Consultant Update (CW).
- ## **15. Footway Lighting**
- 15.1 Repair and fault report (1 New, 6 outstanding).
 - Church Road – Island outside Miles & Daughter. Sign & light canopy fitted. Electrical supply to reinstated on 09/11/20.
 - London Road - The junction box to the side of Age Concern charity shop on the London Road is hanging off and exposing wires. Reported to WBC (W2014334).
 - 15.2 Councillors reports on routine streetlight checks (plus weeds in gutters) and to confirm if the faults at the below locations have been actioned:
 - Lamp 29 Waltham Road (BD/MA).
 - Longfield Road (opposite 1 Longfield Road – Connection box access door open) (JB).
 - Longfield Road/Jarvis Drive (JB).
 - Wargrave Road (westbound side of the A4 from the roundabout to the crossing) (JB).
 - Lamp 238 Loddon Hall Road. WBC to make arrangements with Volker on TPC's behalf.

16. General Amenity Matters

- 16.1 Gateway signage – Awaiting confirmation from WBC regarding quote received for £9,454.35 (circulated 1/4/20).
- 16.2 Air quality – 2019 published results (circulated 29/9/20). Follow up meeting to that held in February 2020 to be held in February 2021.
- 16.2.1 Air quality funding – Government initiative. Application for the grant was submitted by Charlie Fielder to cover West Berks, Bracknell Forest, and Wokingham Borough Councils. Awaiting outcome.
- 16.3 Bench & Bus Stop inventory for Twyford (CW).
- 16.4 GWR – opens bidding for £750,000 community fund (circulated 1/8/19). Application submitted by Mr M Alder (circulated 24/9/19). Confirmation that application has been received. Awaiting results.
- 16.5 GWR Provisions
 - 16.5.1 Car Parking Provisions – Update
 - 16.5.2 Cycle storage provisions – Mr M Alder & Mr C Wickenden to recommend to the P&A Committee suggested areas at Twyford Station for GWR to consider installing secure cycle parking.

- 16.6 Bench requested by a resident within the open space between Colleton Drive & Wessex Gardens – Bench ordered. Awaiting delivery & installation dates.
 - 16.7 Local Green Space – Recommended areas sent to WBC by Mr C Wickenden (circulated 24/6/20). Feedback/Update from WBC.
 - 17. Village Maintenance**
 - 17.1 Railway Bridge (High Street (between Bridge Park & Old Mill Court)). Rotten fencing. Network Rail have been advised. Awaiting action and a response.
 - 17.2 Meeting with Mark Morris, Community Environmental Officer (11/3/20) – Assistant Clerk to forward meeting notes and provide an update on actions.
 - 17.3 Resident Complaint – The rural path down Stanlake Lane is becoming very narrow. WBC have cleared the pathway.
 - 18. Highways**
 - 18.1 Speedwatch:
 - Mrs T Ramsden – Application submitted but progression of these have been currently put on hold. Awaiting further update from Thames Valley Police.
 - Updates (RM).
- 18.2, 18.3, 18.4 & 18.5 – WBC Official Martin Heath met with Councillors; Mrs B Ditcham, Mr C Wickenden and Mr R Mantel to discuss the below along with any other suggestions on how to improve Twyford (Meeting notes circulated 4/2/20).
- 18.2 Second Speed Indicator – Resident asked for another device to be installed on either Waltham Road or Hurst Road.
 - 18.3 A321 Hurst Road - Cllr Lindsay Ferris has been communicating with WBC following concerns of large vehicles using the village (circulated 27/6/19). Response received from WBC (Traffic Management) confirming that there is nothing wrong with the Central Refuge and advising the resident that the information has been passed to the Highways Asset Team to reply. Suggestion sent to WBC that a weight limit through the village is applied.
 - 18.4 A4 – Consideration of the speed limit. Suggestion sent to WBC for a speed restriction of 40mph 100m both sides of the A4 Wargrave roundabout be applied.
 - 18.5 A resident has asked the Committee for their consideration to support a request for a crossing near Stephenson Close.

Meeting held on Friday 11th September (Andy Glencross (WBC), Martin Heath (WBC), Matt Gould (WBC), Bridget Ditcham (TPC)). Notes circulated 01/10/20. Follow up meeting to be held on 20/11/20.

- 18.6 Fly-Tipping
 - 18.6.1 Sofa abandoned on the Wargrave Road (WBC Ref - W2015365). WBC removed the item on 21/10/20.
 - 18.6.2 Various items abandoned on TPC land. The Village Ranger has cleared these.
 - 18.6.3 Rubbish bags dumped down Stanlake Lane. WBC have cleared these.
- 18.7 Parking
 - 18.7.1 Email from Resident advising of inconsiderate parking within the village (circulated 20.10.20).
 - 18.7.2 Parking on the pavement survey – Deadline 22.11.20 (Open to members of the public). Suggested TPC response proposed by Mr J Jarvis circulated 27.10.20.
- 19. Twyford In Bloom**
 - 19.1 Rewilding
 - 19.1.1 WBC correspondence - News & pictures: Wildflower meadows provide path for insects (circulated 22/07/20). Twyford in Bloom Group's suggestions circulated 30/09/20. TPC to agree on potential sites and provide details to WBC.
 - 19.2 To consider purchasing a permanent planter within the village & discuss possible locations.
- 20. Correspondence circulated by email:**
 - 20.1 Great Western Railway Performance (circulated 12.10.20)
 - 20.2 Police & Crime Bulletin September 2020 (circulated 12.10.20)
 - 20.3 2020-2021 VRS Schemes – Various Locations (circulated 12.10.20)
 - 20.4 Enforcement stats as at 1st Oct (circulated 12.10.20)
 - 20.5 TRHA newsletter (circulated 12.10.20)
 - 20.6 TRHA gardening support for local school (circulated 12.10.20)
 - 20.7 2020-2021 VRS Schemes – Various Locations - REVISED PROGRAMME (circulated 12.10.20)
 - 20.8 Neighbourhood Planning Newsletter - October 2020 (circulated 12.10.20)
 - 20.9 Police & Crime Bulletin October 2020 (circulated 21.10.20)
 - 20.10 WBC - P008-20 Proposed Waiting Restrictions - Various Roads (23.10.20)
- 21. Date of next meeting – Tuesday 1st December 2020.**