

# Twyford Parish Council

## Planning and Amenities Committee Agenda

A meeting of the Committee will be held at 7.30pm on Tuesday 1<sup>st</sup> September 2020 via Zoom (online meeting facility).

**1. Public Questions.**

**2. Apologies.**

**3. Declaration of interest in items on the agenda.**

**4. Dispensations.**

**5. Minutes of the meeting held on 4<sup>th</sup> August 2020.**

**6. Matters arising and action points.**

6.1 Living Lampposts – All 5 living pillars have now been installed (Church Street, A3032 (London Road extension) post no. 12, London Road post 4 (Grapevine estate agent), London Road post 5 (Emma's kitchen) & Wargrave Road post 3 (outside Dolls house).

6.2 Defibrillator on-going maintenance & finance.

6.2.1 Resident Complaint – Twyford Barbers device is covered in pigeon muck.

6.3 The Great British September Clean (11<sup>th</sup> - 27<sup>th</sup> September 2020) – Update.

6.4 To consider adopting the phone box at Bell Corner for a book/toy/puzzle swap.

6.5 To consider appointing a representative/becoming a member of the 'Rural Market Town Group' (Correspondence 27.08.20).

**7. Assistant Clerks Report**

**8. Planning Matters - Current List**

8.1 201881 Stanlake Farm Cottage, Waltham Road (1)

8.2 201944 11 Cotterell Gardens

8.2 201966 16 Broad Hinton

8.3 201969 Loddon Park Farm – Prior approval submission for change of use of building from winery (use class B1 (c)) to 1 No. residents dwelling (Use class C3) (Information Only).

8.4 201996 24 New Road

8.5 202015 Stanlake Farm Cottage, Waltham Road (2)

**9. Notices of permission**

\* denotes applications that the Council has previously commented on.

9.1 201746 12 Lincoln Gardens

9.2 201520 4 Stephen Close

\* Query as to the potential loss of light to Property number 5.

**10. Other planning matters**

10.1 Enforcements

10.2 Tree Protection Orders

10.3 201561 3 Wargrave Road (Shine Dentist) – Application for advertisement consent for 2no. internally illuminated fascia signs (retrospective). Response from WBC (05/08/20). Please also refer to item 11.1.

10.4 202134 The Corner House, Station Road - APPLICATION FOR WORKS TO PROTECTED TREE(S) TPO 271/1984, T2, T3, T4 AND T5 T1, Norway Maple (TPO T2, Sycamore) - Reduce the overall crown by 20%(2-3m) retaining the shape and habit of the species. Remove all dead wood (>10mm diameter) T2, Pine (TPO T4)- Reduce the length of 1 no. branch overhanging the public highway by 1-1.5m. T3, Pine (TPO T3) - Reduce the length of 1 no. branch overhanging the public highway Remove to ground level. T4, Leyland Cypress - Remove to ground level - not covered by the TPO T9, London Plane (TPO T5) - Prune lateral branches overhanging The Corner House to provide a minimum of 2m clearance from the building to prevent potential direct damage to aerial and roof.

10.5 202123 Twyford Station, Station Road - SECTION 211 NOTIFICATION FOR WORKS IN THE TWYFORD STATION CONSERVATION AREA G1, Self-seeded Ashes trees – Fell.

**11. Notices of refusal**

11.1 201561 3 Wargrave Road (Shine Dentist)

\* TPC comment on application - The Committee feel that this retrospective application should not be for information only and that the Council should have been consulted. The Committee request that their **objection** to this application is noted and advise WBC that one of Twyford Parish Council's red lines is that we do not want/have internally illuminated signs within the village.

WBC – Reasons for the Refusal:

1. By virtue of the overly prominent illuminated design, the advertisements would result in unacceptable visual harm to the character of the Twyford Conservation Area. As such, the proposal would fail to comply with the National Planning Policy Framework and policies TB19 and TB24 of the Managing Development Delivery Local Plan.

**12. Notices of withdrawal – None.**

**13. Notice of appeal – None.**

#### **14. Neighbourhood Plan**

14.1 Minutes/Notes from the Working Group Meeting (2/3/20) to be circulated.

14.2 Minutes from the Sub-Committee Meeting (3/3/20) to be approved.

14.3 Next Meetings:

Sub-Committee – 6/10/20 via Zoom (19:00)

Working Group – TBC

14.4 Approval of any Neighbourhood Plan expenses – None.

14.5 Grant update (CW).

#### **15. Footway Lighting**

15.1 Repair and fault report (1 New, 8 outstanding).

- Church Road – Island outside Miles & Daughter (Repair scheduled 21/09/20) (W195051).
- London Road – Island near Polehampton School (W2011559). Repaired. No further action needed

15.2 Councillor streetlight checks reports.

- Loddon Hall Car Park (Lamps X2) (W195047 & W195048) (MA). Checked – Repaired. No further fault.
- Lamp 29 Waltham Road (BD/MA).
- Longfield Road (opposite 1 Longfield Road – Connection box access door open) (JB).
- Longfield Road/Jarvis Drive (JB).
- Wargrave Road (westbound side of the A4 from the roundabout to the crossing) (JB).
- Lamp 26 Hurst Road (MB).

15.3 Part-night lighting – Turn off streetlights between about 12 midnight and 5.30am in appropriate locations to save money (Assistant Clerk Investigating).

#### **16. General Amenity Matters**

16.1 Gateway signage – to consider quote received for £9,454.35 (circulated 1/4/20).

16.2 Air quality – Assistant Clerk arranging a following up meeting to that held in February.

16.3 Bench & Bus Stop inventory for Twyford (CW).

16.4 GWR – opens bidding for £750,000 community fund (circulated 1/8/19). Application submitted by Mr M Alder (circulated 24/9/19). Confirmation that application has been received. Awaiting results.

16.5 GWR to discuss car parking provisions – Nicola Scott from GWR is due to be in attendance.

16.6 'Twinned with Quincy' sign at Bell Corner. New sign is due to arrive the week commencing the 14<sup>th</sup> September.

16.7 Bench requested by a resident within the open space between Colleton Drive & Wessex Gardens (£1000 assigned in the 2020/21 budget) – WBC approved the installation of the bench (see correspondence 07/08/20). The Committee to consider the quote of £1051.00 for the bench & installation.

16.8 Local Green Space – Recommended areas (circulated 24/6/20). Feedback/Update from WBC.

16.9 GWR – Department of Transport asks for ideas to decarbonise transport (circulated 22/07/20). Item 21.8 of the August Meeting. The following points were submitted; Encouragement of rail and bus (using appropriate fuel) to Heathrow and Gatwick with careful regard to personal car parking arrangements; A network of appropriate charging points for cars; A planned network of cycle ways. Safe storage of cycles at transport hubs (bus and train stations) and town and city centres & Electrification of the railway line from Twyford to Henley? The trains often wait with their engines running at the station emitting fumes....

#### **17. Village Maintenance**

17.1 Railway Bridge (High Street (between Bridge Park & Old Mill Court)). Rotten fencing. Network Rail have been advised. Awaiting action and a response.

17.2 Resident Complaint – Weeds down walkway in between No.8 & No.10 Mallard Close. Resident has confirmed that this has now been actioned.

17.3 Bus Stop being obscured by a resident's hedge along the Waltham Road. Hedge has been cut back. No further actions.

17.4 Meeting with Mark Morris, Community Environmental Officer (11/3/20) – Assistant Clerk to forward meeting notes and provide an update on actions.

17.5 Resident Complaint – The rural path down Stanlake Lane is becoming very narrow. WBC have been advised and we are awaiting action.

17.6 Resident Complaints:

- The Waitrose site is looking very sad and neglected i.e. weeds growing in planters and around the trees fronting the London Road. which is the heart of the village.
- Many other parts of the village are looking neglected with weeds.
- Shopkeepers need to be responsible for maintaining the look of their own frontage.

- There is continuing and increasing use of the pavement in front of their premises by the charity shops to display their wares. This brings down the tone of the look of the central part of the village and should be discouraged.
- There is an unsightly lump of concrete serving as a disabled access to the post office, who is responsible for the public footpath?
- The junction box to the side of Age Concern charity shop on the London Road has been hanging off and exposing wires for more than a year now.

The resident is enjoying the hanging baskets and is happy to assist with a weeding session within the village.

## **18. Highways**

### **18.1 Speedwatch:**

- Mrs T Ramsden – Application submitted but progression of these have been currently put on hold. Awaiting further update from Thames Valley Police.
- Updates (RM).

**18.2, 18.3, 18.4 & 18.5** – WBC Official Martin Heath met with Councillors; Mrs B Ditcham, Mr C Wickenden and Mr R Mantel to discuss the below along with any other suggestions on how to improve Twyford (Meeting notes circulated 4/2/20).

**18.2** Second Speed Indicator – Resident asked for another device to be installed on either Waltham Road or Hurst Road.

**18.3** A321 Hurst Road - Cllr Lindsay Ferris has been communicating with WBC following concerns of large vehicles using the village (circulated 27/6/19). Response received from WBC (Traffic Management) confirming that there is nothing wrong with the Central Refuge and advising the resident that the information has been passed to the Highways Asset Team to reply. Suggestion sent to WBC that a weight limit through the village is applied.

**18.4** A4 – Consideration of the speed limit. Suggestion sent to WBC for a speed restriction of 40mph 100m both sides of the A4 Wargrave roundabout be applied.

**18.5** A resident has asked the Committee for their consideration to support a request for a crossing near Stephenson Close.

Following up meeting arranged for Friday 11<sup>th</sup> September (Andy Glencross (WBC), Martin Heath (WBC), Matt Gould (WBC), Bridget Ditcham (TPC))

### **18.6 Fly-Tipping (AE)**

**18.6.1** An oven was discarded on the Wargrave Road (see photo). This has now been cleared.

**18.6.2** Wood & Garden Waste has been discarded in the layby down Stanlake Lane. WBC advised on 26/08/20.

### **18.7 Parking (AE)**

**18.7.1** Parking Violation – London Road (see photo).

## **19. Twyford In Bloom**

### **19.1 Rewilding**

**19.1.1** WBC correspondence - News & pictures: Wildflower meadows provide path for insects (circulated 22/07/20). Awaiting details of potential sites from WBC.

**19.1.2** Residents request for a wildflower garden down the Colleton Drive, Mallard Close & Wessex Gardens walkway. WBC advised that due to this area being used for another project (bulb planting), it would not be a suitable location. Assistant Clerk has advised the resident.

## **21. Correspondence circulated by email:**

**21.1** TRHA – Newsletter (August) (03.08.20).

**21.2** WBC – Enforcement reports (04.08.20).

**21.3** GWR – Travel Safely this Summer (10.08.20).

**21.4** WBC – Update from GOV.UK – Planning for the future (10.08.20).

**21.5** TRHA – Virtual Autumn Show (17.08.20).

**21.6** WBC – Notification of Temporary Closure (26.08.20).

**21.7** WBC – Planning legislation changes - response to Covid (27.08.20).

**21.8** WBC – Notification of Temporary Closure - A3032 Old Bath Road Twyford (27.08.20).

**21.9** Changes to the current planning system (27.08.20).

**21.10** Planning reform impacts on neighbourhood plan making (27.08.20).

## **22. Date of next meeting – Tuesday 6<sup>th</sup> October 2020.**