

Address 16, Gooch Close, Twyford, Readinf, Berks RG10 0XS. Tel 0118 9345444, 07816 569 552. E mail: Clerk@twyfordparishcouncil.gov.uk

Application for the post of Assistant Clerk to the Council

- 1. Full Name and Title.
- 2. Address.
- 3. Contact numbers and e-mail address.
- 4. Occupation including period of notice required.
- 5. Education and other qualifications

- 6. Have you ever served as a local authority councillor? If so please give details.
- 7. Do you have space in your home for use as an office?
- 8. Would you have use of a car for council business?

9. Please provide the name and addresses of two referees (one work related).

Work

Other

10. With reference to the enclosed job description, please provide details and any other relevant information to support your application for the job.

Profile.

Key skills.

Work experience overview.

Work experience relative to this post.

Other relevant experience

Please return the completed application form and additional information to Lucy Moffatt at the Parish Office address by 3rd March 2017.