

## Twyford Parish Council Minutes of the Meeting of the Council

Meeting held at The Loddon Hall, Twyford on Tuesday 25<sup>th</sup> April 2017 at 7.45 pm.

**Present:** Mr J Bowley (Chair until item 8), Mr R Mantel (arrived at item 8 and took the Chair), Mrs E Ashley, Mrs B Ditcham, Mrs T Ramsden, Messrs M Bray, D Fergusson, C Smith, C Wickenden, T Winchester (from item 8 onwards) & D White.

**In attendance:** Mrs Bulman, Ruscombe Parish Council.

1. **Public questions** - No public questions.
2. **Apologies** - Mrs L Jarvis, Messrs J Jarvis, M Boniface & R Morris.
3. **Declarations of interest in items on the agenda.** None.
4. **Dispensations** – none.
5. **Minutes of the meeting held on 28<sup>th</sup> March 2017.** Proposed Mr D Fergusson, seconded Mrs E Ashley, carried unanimously.
6. **Matters arising.** None.
7. **Borough Council Matters.** There were no Borough Council reports.
8. **Liaison with Ruscombe Parish Council.** Mrs Bulman reported on a talk by Twyford Together, the Annual Parish Meeting, liaison with WBC over the local plan and ongoing correspondence on Southbury Bridge with reference to the electrification.
9. **Reports and to receive any recommendations from committees:**
  - 9.1 **Planning and Amenities Committee 04.04.17** Mrs Ditcham reported highlighting items 6.5.6 - a request for questions to be put forward for the next meeting of the Northern Parishes to discuss the local plan, 8.5 – awaiting prices for gateway signage and 9.6 – the Stanlake Lane rural footpath. A meeting with Mrs Ditcham, the clerk and 3 WBC officers resulted in assurances that the path will be dug/cut back to expose 1.2m of path.
  - 9.2 **Parish Lands Committee & Twyford Village Fete sub committee 11.04.17** Mr J Bowley reported highlighting items 8.6 consideration of sharing a burial ground bin and 10.5 – tennis club request to have trees crowned and some removed. Mr Bowley also reported on the Twyford Village fete meeting – the committee are still looking into possibilities of a stage and are looking for a group to run the car park in exchange for the car park fees.
  - 9.3 **Finance and General Purposes Committee 18.04.17 & Twinning meeting 20.04.17** Mr Fergusson reported that the Assistant Clerk commences her role on 2<sup>nd</sup> May. Expenditure against Budget and Capital Statement to 31.03.17 were distributed along with the APM financial statement. Due to the confidential nature of the staff salaries and Twyford Citizen of the year these items will be discussed at the end of the meeting. Mr Fergusson reported on a successful Twinning meeting. Although not as well attended it was quite productive and agreement in principle was made to form a committee. The next meeting will be held on 25<sup>th</sup> May 2017 at 7:45pm.
  - 9.4 **Parking Advisory Committee 12.04.17** Mr Bray reported. Malcolm Richards, WBC Executive member for Highways and Transport & David Sleight, Deputy Executive member for Highways and Transport attended the meeting and there was a lively discussion. Mr Bray highlighted item 7.11 – the need for a flow analysis to assess traffic movements and 7.9 that the idea of a ‘Twyford Broadway’ station is unlikely to progress.
  - 9.5 **Other Representatives reports**
    - 9.5.1 Borough Parish Liaison Forum 03.04.17 – minutes have been circulated.
10. **Clerk’s report** The clerk acknowledged problems with the Fasthost emails which need to be upgraded. This will be considered at the next Finance meeting. Volunteers

were agreed for the APM setting up and refreshments. APM agendas were circulated in the Twyfest brochure – there was concern about the distribution as only 3 Councillors were in receipt of them.

**11. Items to be discussed at the next meeting-** no items.

**12. Correspondence circulated by email:**

12.1 Local Council Reviews were circulated.

12.2 DrugFAM – a letter of disappointment that the Parish Council are unable to send a representative to attend the service of celebration and hope at Westminster Abbey on Tuesday 9<sup>th</sup> May had been received. Agreed for the clerk to respond.

**13. List of authorised payments** – list dated 25.04.17. Approval proposed Mr D Fergusson, seconded Mr T Winchester, motion carried nem con.

**14. Dates of meetings:**

**All meetings 7:45pm at Twyford room, Loddon Hall unless noted otherwise.**

Twyford's Annual Parish Meeting (8pm St Mary's Church Centre)	26.04.17
Planning and Amenities Committee	02.05.17
Ruscombe Parish Council meeting (LJ)	03.05.17
Twyford Village Fete Meeting	09.05.17 (7pm)
Parish Lands Committee	09.05.17
Parking Advisory Committee	10.05.17
Meet your councillor session (Liz Ashley, Malcolm Bray & Mr Wickenden as reserve)	13.05.17 (Waitrose 3-4)
Finance Committee	16.05.17
Twinning Meeting	25.05.17 (Ruscombe Room)

**15. Date of Annual meeting of the Council – Tuesday 23<sup>rd</sup> May 2017.**

**Part 2 Confidential Information**

Item 9.3 discussion – Staff Salaries and Citizen of the Year Award

The Council agreed that as confidential items were to be discussed the Chairman invoked Standing Order 1C “That in view of the special or confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be temporarily excluded and they are instructed to withdraw”. Proposed Mr T Winchester, seconded Mr C Wickenden, carried unanimously. The public left the meeting.

Discussion took place on staff salaries and the motion was carried unanimously.

Discussion took place on the Citizen of the Year Award and the motion proposed Mr Fergusson, seconded Mr C Smith was carried unanimously.

**The meeting closed at 8:45 pm.**