

# TWYFORD PARISH COUNCIL

**Minutes of a meeting of the Parish Lands Committee held at Loddon Hall, Twyford on Tuesday 14<sup>th</sup> March 2017 at 7.45pm.**

**Present:** Mr J Bowley (Chair), Mrs E Ashley, Mr M Bray, Mr D Fergusson, Mrs L Jarvis (until item 7), Mr R Mantel (from item 7 onwards), Mrs T Ramsden, Mr T Winchester & Mr D White.

**In attendance:** 4 members of the public.

**1. Public Questions:** Mike Yeates asked who owns the passageway by Tesco. He said it needs to be netted due to the number of pigeons overhead. Agreed to refer to Planning and Amenities committee or Wokingham Environmental department.

**2. Apologies – none.**

**3. Declaration of interest in items on the agenda –** Mr M Bray, Mr D Fergusson, and Mrs T Ramsden, Mr T Winchester, declared an interest in item 7.0 as allotment holders.

**4. Minutes of the meeting held on 14<sup>th</sup> February 2017.** Approval of the minutes proposed Mr D Fergusson, seconded Mr M Bray, carried nem con.

**5. Matters arising and action points.**

5.1 (8.5) Thames & Chiltern in Bloom sign – to confirm location, agree height in order that order can be made.

5.2 (12.2) Colleton School lease / licence of use. Circulated 15.02.17.

5.3 Letter to company that flytipped woodchips. Completed 16.02.17. Further flytipping reported - phone call made to the company.

5.4 Notice at London Road allotments warning of cables underground. Sign ordered.

5.5 Allotment advertising – twitter/noticeboards/website. Completed.

**6.0 Clerk and Village Ranger's report on Parish Lands maintenance including:**

6.1 Village Ranger – The ranger has commenced weeding of the flower bed at the burial ground. Mrs Stafford has sourced several plants to replenish the border. The contractors will commence the contract to cut the grass and apply herbicide to the path in April. The ranger is also working on clearing the edging.

6.2 Park Warden – no items to report.

6.3 Clerk's report – the allotment skip was delivered Friday and collected Monday. It was uneventful due to the close supervision from TATA. The allotment gates have been padlocked. A couple of allotment holders have commented on the difficulty of un-doing the lock. The Church Office have asked if the Council have any objection to a folding bollard being installed in the driveway to deter overnight use of the car park by unauthorised vehicles. Agreed no objection. The clerk requested authority to approve shed and greenhouse requests from allotment holders. Proposed Mrs T Ramsden, seconded Mr T Winchester that the maximum shed/greenhouse size should be 6ftx10ft. Motion was unanimously approved. The clerk reported that WBC are looking to install Columbarium walls into their burial grounds – is this something the Council might consider? Agreed for the Clerk to carry out some research on this. Proposed Mr D White, seconded Mrs T Ramsden for a cheque to be raised for £125 to pay upfront to Mr and Mrs Stafford for the planting for Jubilee Corner, Bell Corner and the Millennium garden. Mr and Mrs Stafford will submit the receipts once they have reached the £125 and then another cheque will then be drawn for the second half of the year. Motion carried unanimously.

**7.0 Allotments.**

7.1 Hurst Rd – 9 available, 10 remain unpaid and 'termination' letters will be sent before re-allocating the plots. Charvil resident request for a plot was approved.

7.2 London Rd – none available. No waiting list.

7.3 Hurst Road update on fencing by brook to deter deer – Heras fencing to be ordered.

7.4 Plot holder 90 & 91 – request for the Parish Council prune trees. Agreed for Mr Bowley and the clerk to take a look.

7.5 Hedging – photos circulated.

7.6 Allotment Management: Guidelines

Mrs T Ramsden recommends for TPC to work on draft guidelines along with TATA similar to those drafted by Wargrave Parish Council. A discussion took place. It was agreed for Mrs Ramsden to produce a draft set of guidelines. Clerk to circulate allotment policy information available from SLCC and NALC.

7.7 Vacant Allotment Plots in Twyford: Hurst Residents

Mrs T Ramsden recommends to approach Hurst Parish Council and ask whether residents there on the allotment waiting list would be interested in taking on an allotment in Twyford. If acceptable, rents to be discussed. A discussion took place and it was agreed that although Hurst residents may approach Twyford Parish Council on an individual basis to ask for a plot the Council should not actively advertise allotment availability to other Parishes. TATA should not actively approach other Parishes either. The Council's priority is to have plots available for Twyford residents.

## **8.0 Millennium Garden, Jubilee Corner, Burial Ground & War Memorial.**

8.1 Report on cremations & burials

Catherine Mary Green

8.2 Report on memorials

Bryan Tate

8.3 Charges for mole catcher – carried forward.

8.4 To consider project to replace edging - burial ground. Agreed to look at the cost difference between paving and log rolls.

8.5 Thames and Chiltern in Bloom sign – to confirm positioning. Mr Starkie agreed to provide a model picture of what the sign might look like.

## **9.0 Bell Corner – no items to report.**

### **10.0 KGV**

10.1 Resident gate access – no items to report.

10.2 Children's play park (toddler side) Quote / 3D plan & feedback in one drive folder – Positive feedback was received from local parents about the plans. Funding has already been agreed through £7,000 S106, £26,000 CIL and the remainder from Capital Funds. Proposed Mr D Fergusson, seconded Mr T Winchester to place the order. Motion carried unanimously.

10.3 Aerial runway wire (sagging) Mr Fergusson reported on the aerial runway. He suggested that rather than purchase the replacement seat and hose the Ranger should use hose pipe to replace the worn tubing over the chain and to purchase a replacement bolt and nut as well as tyre. Mr White expressed concern asking shouldn't the work be carried out by a professional. It was noted that annual risk assessments are carried out on the play equipment and should highlight any issues.

10.4 Request from the Tennis Club on detailed "balance sheet" of ins and outs for the tennis club since it was agreed to be cost neutral. Agreed for the clerk to respond asking what the Tennis club are trying to understand by requesting this information.

10.5 Skate Park bin – installed.

## **11. Stanlake Meadow.**

11.1 Wildflower area planting- report circulated. Noted.

11.2 Pressure relief valve update – awaiting plumber to change pipes.

11.3 Cricket club agreement – carried forward.

11.4 Twyford Comets - goal post update – carried forward.

11.5 Memorial bench – a meeting with the cricketers will be held to confirm the bench location as its nearby the cricket screen.

**12. Stanlake Pavilion**

12.1 Alarm service contract – to obtain a quote. Carried forward.

12.2 Colleton Lease – Mr White will send his amendments to the clerk. Agreed to circulate amended version before the next meeting.

**13.0 Twyford Village Fete sub committee** – the Steve Colley motorbike act is booked.

**14.0 Parking sub-committee** Proposed Mr M Bray, seconded Mr T Winchester to dissolve the committee. Motion carried unanimously.

**15.0 Youth and Community Centre underlease** – awaiting amended lease with the correct Land Registry information.

**16.0 Correspondence** – no items.

**17. Date of next meeting – 11<sup>th</sup> April.**

**The meeting closed at 21:14 pm**