

**Minutes of a meeting of the Parish Lands Committee held at Loddon Hall, Twyford on Tuesday 14<sup>th</sup> November 2017 at 7.45pm.**

**Present:** Mr J Bowley (Chair), Mrs E Ashley, Mr M Bray, Mrs L Jarvis, Mr R Mantel, Mrs T Ramsden, Mr T Winchester & Mr D White.

**In attendance:** Joyce Potter & Jamie Henderson (TTC), Beverley Thompson (WBC).

1. **Public Questions.** None.
2. **Apologies** - Mr D Fergusson.
3. **Declaration of interest in items on the agenda.** Mr M Bray & Mrs T Ramsden declared an interest as allotment holders and members of TATA.
4. **Dispensations.** None.
5. **Tennis Club – core plans (Twyford Tennis Clubs Joyce Potter & Jamie Henderson & WBC Sports Coordinator - Beverley Thompson)**

The club are looking to apply for funding to the Lawn Tennis Association in order to develop their facilities:– clubhouse; courts; lighting. Annual membership currently costs £95 and the club has less than 125 adult members. The club asked if the Council had a preference as to a wooden hut (estimated cost circa £50,000) or brick building (circa £100,000). The Council expressed no preference. The building will be used for storage, events, to rent out and for parents to wait whilst their children play tennis. The exterior size is likely to be in the region of 13.5mx3.8m. It was not seen as a problem that the Council own the land. An LTA grant would require a 21 year lease to be in place -this was not seen to be a problem. Wi-fi in the building was discussed, the possibility of keeping the container for storage and the possibility of a sprinkler system inside the building. Additional courts were also discussed. The Council showed a preference to a further 3 courts being positioned, over the existing public court, in a mirror image of the existing three courts. If this wasn't possible the Council would be open to the suggestion of locating the courts on the other side of the path. The club are aiming to raise £200,000 on top of the existing funds of £50,000. Any request to display advertising on the fence would need a specific request/permission from the Council. It is a possibility for the Parish Council to apply to the LTA for funding. The funding bid will be made in September 2018.

6. **Minutes of the meeting held on 10<sup>th</sup> October 2017.** Approval of the minutes proposed Mr M Bray, seconded Mrs E Ashley, motion carried nem con.

7. **Matters arising.** None.

**8.0 Monthly reports on Parish Lands maintenance:**

8.1 Village Ranger - Usual litter collection and odd maintenance jobs. Regular flytipping on Jubilee Corner – suitcases, shopping trolley, foot rest. The ranger has disposed of these at the tip. The ranger reported that the Loddon Hall car park & Hermitage Alleyway is in need of weed killer. [Note: The southern fence of Loddon Hall is treated with herbicide three times yearly. The Hermitage Drive alleyway is not covered by the contract.] Flytipped cones and a petrol can left on KGVR/Loddon Hall land has been disposed of.

Ranger jobs outstanding include: Cleaner cupboard shelving & door – materials purchased; KGVR gate closing mechanisms – awaiting brochure; Burial ground edging – carried forward.

8.2 Park Warden - A couple of dog incidents reported. Dog fouling incidents are not reported to be a problem at the moment.

8.3 Clerk's report - Hermitage drive entrance gate was repaired and then vandalised immediately. Contractors have repaired it again. A burnt out car in the London Road allotment layby caused damage to the fence post and the ranger will change the timber and clad the post. Stanlake showers are dripping – to arrange for quote from plumber. Fire extinguisher service complete – suggested powder

extinguisher where mowers are kept, fire log book, first aid kit and sign, high voltage sign for the electricity room, new fire blanket and additional signage. Clerk to obtain a quote for a fire blanket. The toddler playpark handover is booked for 22/11/17. Proposed Mrs T Ramsden, seconded Mrs L Jarvis that Mrs T Ramsden and Mr M Bray carry out an inspection of the toddler play area and agree, if satisfactory, that the invoice may be settled. Motion carried unanimously.

Items outstanding include: Columbarium – quote for base; CCTV – specification then quotes; source spongy tarmac to repair play area gaps under ‘witches hat’ play equipment – KGVR; Risk assessments (to be carried out before year end); Stanlake Pavilion – set up noticeboard & display fire drill information & electricity certificate. Ongoing matters include: Children’s play park (toddler side) – Spring opening. Budgets and precept figures were reviewed and it was agreed to increase the rents and payments by 3%.

## **9 Allotments.**

9.1 Hurst Rd – 8 available, 24 plots unpaid (to be followed up before the next meeting), gate padlock ceased working and has been replaced, ‘Local company request for a staff plot approved unanimously & Winnersh resident plot request approved unanimously.

9.2 London Rd – 1 plot available, 1 unpaid & allotment holder request for concession due to ivy on plot refused and 1 request for refund due to move refused.

9.3 Allotment Management Guidelines – the guidelines are being circulated for councillor comments. Item to be carried forward.

9.4 Allotment advertising - agreed to display the allotment banner.

9.5 Allotment flytipping – Mrs T Ramsden reported further dumping of horse stable shavings. Agreed for the clerk to obtain costings of ‘No Flytipping’ signage.

9.6 Report of a fallen tree into the field at the bottom of Orpington Close. WBC were dealing with the resident complaints and removed the tree at their cost.

9.7 Tree overhanging brook – to obtain a quote for having the tree removed. Agreed Mr Bray will meet with the contractor to explain which tree needs removing.

## **10.0 Millennium Garden, Jubilee Corner, Burial Ground & War Memorial.**

10.1 Report on cremations & burials – none.

10.2 Report on memorials – Brian James Downs & Florence Blick. Restoration work being carried out on grave in the name of Eldridge.

10.3 Resident request for Millennium garden trees to have their height reduced. Mr M Bray reported. The trees obscuring light from the resident of Polehampton Close appear not to be on Parish Council Land. Agreed Mr M Bray will meet with the resident to discuss his concerns.

10.4 Burial ground bin [Cost of bin £533 plus emptying £15 p/m] Mr J Bowley to confirm whether this was discussed at a PCC meeting – carried forward.

10.5 Update on memorial bench – faded writing on plaque. The resident has funded the removal and replacement of the bench with a stainless steel plaque.

10.6 Thames and Chiltern in Bloom sign (silver gilt) –design circulated 25.10.17 - committee to approve design. Proposed Mrs Ramsden, seconded Mr D White to approve the design with the logo centred at the top. Motion carried 6 in favour, 2 against.

10.7 St Marys – new gate entry arrangements – noted.

10.8 Report on Jubilee Corner gardening works and work due on Polehampton Close. Noted.

10.9 Mrs T Ramsden reported residents feedback that the burial ground is looking tidy and well cared for. Noted.

**11.0 Bell Corner-** no items to report.

## **12.0 KGVR**

12.1 Resident gate access (chased solicitor 7/9/17 & 10/11/17) – carried forward.

12.2 CCTV – Clerk to meet with contact and obtain spec – carried forward.

12.3 Van left in car park – awaiting DVLA form. Van has moved.

12.4 Youth Shelter bin – lid vandalised & rungs on ball court - quote for welding amounted to £420 to weld the bin lid and 10 ball court bars back on. Proposed to accept the quote Mr T Winchester, seconded Mrs L Jarvis, motion carried nem con.

12.5 Completion and submission of the KGVV annual charity return 12.10.17. Noted.

12.6 Barnes Fitness Triathlon request – 23.06.18. Approved.

13.7 Skate Park floodlight – the lamp and ballast has failed and the lamp has water ingress. To obtain a quote for a replacement LED lamp.

### **13.0 Stanlake Meadow.**

13.1 Sports club request to consider height bar at the second entrance to Stanlake Meadow. The Committee gave consideration to a height bar. The last one cost £1,600 agreed to ask the football club if they would like to make a contribution.

13.2 Pitches – grass cutting / quote to repair dip in Stanlake Lane pitch / report on permanent goal / removal of old goals. The footballers have complained that the grass is not short enough, this is partly due to the mild winter so far. The contractors are looking into whether they can cut the pitches shorter or come up with an alternative solution. Quote to repair dip in pitch awaited. Agreed to leave the existing goals in situ as they are in a better condition than the old goals.

### **14.0 Stanlake Pavilion**

14.1 To consider a project to extend the pavilion – architects letters of interest have been circulated. Agreed for the clerk to check if there are any restrictions on land use as it was compulsorily purchased. Clerk to obtain a revised quote, broken down, from one of the architects.

14.2 Colleton School Lease (Councillors to have read the lease circulated 15/8/17 & resent 10/11/17) Clerk to check insurance that it covers After School Use and the contents are also covered. Agreed to forward the lease to Mr J Jarvis who will review it.

14.3 To note costs of goals £1630 and installation £913 which exceeds the amount approved of £2500 by £43 – committee to authorise additional expenditure. Proposed Mr T Winchester, seconded Mrs E Ashley to approve the additional £43. Motion carried unanimously.

**15.0 Twyford Village Fete sub committee** Proposed Mr T Winchester, seconded Mrs E Ashley to set up a 2018 Fete Committee. Motion carried unanimously. Proposed Mr T Winchester, seconded Mrs T Ramsden to appoint the following members to the 2018 Fete Committee: Mrs J Jarvis; Mr J Jarvis; Mr R Mantel; Mrs S Wisdom (non-councillor); Mr J Bowley & Mr D Fergusson (ex-officio members). Motion carried unanimously. Request for further volunteers at the Full Council meeting. Names will be formally added to the committee at the December meeting. The first 2018 fete meeting will be held at 7pm on Tuesday 16<sup>th</sup> January 2018.

**16.0 Youth and Community Centre underlease** – lease for approval (Mr J Bowley to review) – carried forward.

### **17.0 Correspondence –**

17.1 TVERC latest newsletter. Noted.

17.2 Resident correspondence reporting anti social behaviour on Hermitage Drive. Noted.

17.3 Resident correspondence requesting lighting and CCTV on the Hermitage Drive alleyway. Response agreed.

17.4 Resident – size of Round Table bonfire. Agreed to forward the correspondence to the Round Table.

**18. Date of next meeting – Thursday 7<sup>th</sup> December 2017.**

**The meeting closed at 22:00 pm**