

TWYFORD PARISH COUNCIL

Minutes of a meeting of the Planning and Amenities Committee held at Loddon Hall, Twyford on Tuesday 3rd April 2018 at 7:45pm.

Present: Mrs B Ditcham (Chairperson), Messer's C Wickenden, M Alder, M Bray, J Jarvis, R Mantel & J Bowley.

Minutes: Lynn Povey (Assistant Clerk)

1. Public Questions – Three residents from Packman Drive attended the meeting to pass concerns on planning matter 7.1.7. The 3 dormer windows will be looking into the bedroom of the residence and the homeowners respectfully ask if these windows could be frosted and fixed shut or if openings are needed then these have restraints fitted. It is also the residents view that this extension poses overdevelopment. The committee thanked the residents for attending, noted both their views on the matter and that they have passed their concerns directly to the planning department at Wokingham Borough Council.

The residents of Packman Drive left the meeting.

2. Apologies – Mr M Boniface.

3. Declaration of interest in items on the agenda – Mr C Wickenden reported an interest in planning matter 7.1.6 and will therefore pass no comment.

4. Dispensations – None.

5. Minutes of the meeting held on 6th February 2018.

Approval of the minutes proposed Mr C Wickenden, seconded Mr M Bray. Nem con.

6. Matters arising and action points

6.1 Relocation of Village Centre Noticeboard – application for advertisement consent has been granted. Listed buildings consent/Heritage statement submitted. Awaiting outcome. Noted.

6.2 Letter to residents of Ruscombe Down - There was general agreement that the committee would consider paying for a pathway extension to be installed. Owner happy to consider the proposal. Clerk has arranged a meeting with Gareth Wiseman from WBC to gauge options and costings. Noted.

6.3 Correspondence received from Cllr David Lee. The Clerk acknowledged and replied to Cllr Lee on 26/2/18. Awaiting response. Noted.

6.4 Wargrave roundabout – Sign damage was reported to WBC on 9/2/18. Repairs have been carried out. No further actions needed.

7.0 Planning Matters

7.1 Current List

7.1.1 Householder Prior Notification – None.

7.1.2 180021 Loddon Park Farmhouse – No comment.

7.1.3 180117 49, Wargrave Road – No comment.

7.1.4 180443 78, Wessex Gardens - (Concern) Unclear drawings – hard to tell by the plans how the light will be affected in the side window of the neighbouring property.

7.1.5 180533 Land to the rear of 20 & 22, 20 Workshop, Station Road – No comment.

7.1.6 180574 120, Wargrave Road - The committee respectfully ask that the hedges bordering the property remain and if any need removal that these are replaced. The overall height is also a concern and therefore ask for the decorative chimney and bird be removed from the construction and for the building to be excavated into the ground to lower the overall height.

7.1.7 180739 3, Jarvis Drive – No comment.

7.1.8 180740 46, London Road – No comment.

7.2 Notices of permission

* denotes applications that the Council has previously commented on.

7.2.1 180199 Rosebary's Farm.

*Objection to the removal of condition 4 (landscaping) of planning consent 173203.

7.2.2 173636 6, Salix Gardens.

7.2.3 180348 73, Orchard Estate.

7.2.4 180323 38, Hurst Road.

7.3 Notices of refusal – None.

7.4 Notice of appeal – None.

7.5 Neighbourhood Plan meeting 03.04.18 - Notes to be circulated by Mr C Wickenden.

- A short address to be made to residents on 23/5/18 with use of boards.
- How to promote (facebook, twitter, RG10 etc)
- Stanlake a Greenbelt? – Mr J Jarvis to go through greenbelt documents and send out to the committee.

7.5.1 Twyford Neighbourhood Plan Meeting – Referred the application for the Designation of a Neighbourhood Plan Area for Twyford Parish to the Full Council (27/3/18), signed and sent to Wokingham Borough Council for the attention Mr J McCabe. The committee, will hold a meeting of interested residents & stakeholders on 23/5/18 at 7.30pm in Loddon Hall (Ruscombe Room). After this meeting a sub-committee will be formed. Noted.

7.6 Northern Parishes and Campaign to Protect Rural Wokingham (CPRW) – Funding request referred to the Finance Committee (20/3/18). Finance agreed to submit a grant application (Mr J Jarvis has an interest in this matter so made no comment). Noted.

7.7 Other planning matters

7.7.1 LPU Masterplanning workshop 10.03.18 – Reported by Mrs B Ditcham at Full Council. Noted.

7.7.2 Changes – Feedback session – Twyford Community Stakeholder Workshop (23/4/18) – Mrs B Ditcham and Mr M Bray to attend.

7.7.3 Review of premises licence (circulated 20/3/18) – Noted.

7.7.4 Campaign to Protect Rural England (18/4/18) – Mrs B Ditcham, Mr R Mantel & Mr M Bray to attend. Mr C Wickenden passes on his apologies as he is no longer available. Clerk to advise venue of change of numbers.

7.7.5 Mr J Jarvis made the committee aware of the 3rd Runway for Heathrow Consultation – Clerk to find out details and to circulate to the committee.

8. Footway Lighting

8.1 Repair and fault report – None.

8.1.1 Lamp 245 (Station Terrace) – Resident advised us that this light is not working. Balfour Beatty carried out repairs on 13/3/18. No further action needed. Noted.

8.2 Longfield Road street lamp – Site visit on 22/3/18 between WBC & Resident advising how much area around the hedge needs to be cleared allowing the lighting updates to be carried out. The tree surgeon is due on 27/4/18. Upon completion, WBC will install a new LED lamp. Clerk to update the committee on 1/5/18.

8.3 Resident request regarding lighting in The Grove – Letter sent to resident on 13/3/18. Response received and circulated on 20/3/18. Noted.

9. General Amenity Matters

9.1 Website Update (Aps and Stacks hosting) – Mr C Wickenden will continue to work on the website. Clerk to provide Mr C Wickenden with a list of active Councillors.

9.2 Gateway signage – Clerk has requested a quote from WBC for the farmgate style gateways in the 2 meter size on 27/2/18. Meeting arranged between Mr Murphy from WBC, Mrs B Ditcham & Mrs L Povey on 04/04/18 to discuss & move forward. Noted.

9.2.1 Vintage Twyford sign located near The Waggon & Horses has gone missing. Located at the contractors depot & should be reinstated around 12/04/18.

9.3 Car park hanging basket posts – Clerk currently gaining official consent from the landowners. Noted.

9.4 Annual Parish Meeting – Mr C Wickenden to present the report for the Planning & Amenities committee followed by a talk on the Neighbourhood Plan. Mr R Mantel to report separately on Campaign to Protect Rural Wokingham.

It was proposed by Mr J Jarvis and seconded by Mr R Mantel for the clerk to contact RG10 to see if it is possible to place an advert or a slip of paper within the next addition to promote the Neighbourhood Plan Meeting on 23/5/18 at Loddon Hall but only if delivery is before the meeting date with a maximum spend of £250. All agreed. Also, continued request for volunteers to assist with the refreshments.

9.5 Twyford Together – Order for 25 hanging baskets and 11 lamp-post brackets has been placed with Mr D Moss of Window Flowers (budgeted for £1900 – 25 baskets & 11 brackets = £1850).

Mrs B Ditcham to arrange a meeting with Mr P Cassidy to discuss & agree the locations of this years hanging baskets.

9.6 Session on Waste & Recycling – 16/4/18 between 10am to 12pm. Mr R Mantel to attend.

9.7 Clock – The time is incorrect. Appointment arranged with the engineers to attend on 09/04/18. Mr J Jarvis asked if the bulb could be changed to an LED one. Clerk to ask.

10. Village Maintenance

10.1 Community litter pick (LJ) 24.03.18 10am Loddon Hall – Mrs B Ditcham advised that the event was a success with 15/20 people turning up & 20 bags of rubbish being collected.

10.2 Speed sign on Wargrave road not working for northbound traffic – reported 2/1/18. Still awaiting action. Clerk to continue to chase.

11. Highways

11.1 A4 past Hare Hatch near Castle Royale is badly flooded. Clerk to report to Highways and request an update for proposed work to be carried out to resolve problem.

12.0. Correspondence circulated by email:

12.1 RE3 - Enhancement to the recycling collections service (circulated 13/3/18). Noted.

12.2 Further SGN Gas Replacement Works Twyford (circulated 20/3/18). Noted.

12.3 Major Projects Stakeholder Engagement Meeting – 21/3/18 (circulated 20/3/18). Noted.

12.4 RE3 Article – Egg-cellent recycling tips (circulated 22/3/18). Noted.

12.5 The Evolis Radar Speed Sign (Promo leaflet to show at meeting). Noted.

12.6 Help – Residents Parking Ticket (circulated 28/3/18). Noted.

12.7 Upgrade traffic lights and Twyford crossroads? (circulated 28/3/18). Noted.

12.8 5 year housing supply document passed to Mrs B Ditcham. Passed on to Mr C Wickenden during meeting.

12.9 Partnership Railway Plan launched for the West (circulated 29/3/18). Noted.

12.10 Air quality action plan (circulated 03/4/18). Noted the press release. Clerk asked to find report and circulate to the committee.

13.0 Date of next meeting – Tuesday 1st May 2018.

Meeting Closed at 21.27