

**Minutes of a meeting of the Parish Lands Committee held at Loddon Hall, Twyford on Tuesday 16<sup>th</sup> January 2018 at 7.45pm.**

**Present:** Mr D Fergusson (Vice-Chair), Mrs E Ashley, Mr M Bray, Mrs L Jarvis, Mr R Mantel & Mrs T Ramsden.

**In attendance:** Mr J Henderson & Mrs J Potter (Twyford Tennis Club) & 1 resident.

**Clerk:** Mrs L Moffatt.

**1. Public Questions.** None.

**2. Apologies** - Mr J Bowley & Mr D White.

**3. Declaration of interest in items on the agenda.** Mr M Bray & Mrs T Ramsden declared an interest as allotment holders and members of TATA.

**4. Dispensations.** None.

**5. Minutes of the meeting held on 7<sup>th</sup> December 2017.**

Approval of the minutes proposed Mrs T Ramsden, seconded Mr M Bray, motion carried unanimously.

**6. Tennis Club – core plans**

The club are looking to apply to the Lawn Tennis Association (LTA) for funding to develop their facilities:– clubhouse; courts; lighting. A LTA grant would require a 21 year lease to be in place – the committee were minded to extend the lease subject to Full Council approval. The club are aiming to raise £200,000 (costs of re-fencing and repainting are included in this estimation) – they have existing funds of £50,000, will fundraise £50,000, £50,000 from an LTA grant and £50,000 from an LTA loan. The funding bid will be made in September 2018. Mr Henderson & Mrs Potter were asking if the Council would like to lead the application for funding or whether the Tennis Club should. The Tennis Club would prefer for the Council to lead the bid. The committee had no objections to this in principle and the item will be discussed in more detail at the next meeting.

**7. Budgets and Precept** - agreed to increase the allotment and Stanlake water budgets in line with the 2017-18 actual spend. The anticipated income for burials was increased. A Parish Lands budget of £69,200 expenditure and £44,040 income proposed Mrs L Jarvis, seconded Mr R Mantel. Motion carried unanimously.

**8. Matters arising** - none.

**9.0 Monthly reports on Parish Lands maintenance:**

9.1 Village Ranger - Usual litter collection and odd maintenance jobs. The new Twyford in Bloom sign panels have been added.

Ongoing jobs: cleaner cupboard shelving & door; KGVR gate closing mechanisms; burial ground edging.

9.2 Park Warden – no items to report.

9.3 Clerk's report – receipt of £200 from Ruscombe PC towards the King George recreation ground facilities - noted. Hermitage drive entrance gate was repaired and then vandalised immediately. Contractors have repaired it again with an extra cost incurred of £100. Approval of the additional £100 proposed Mr M Bray, seconded Mrs T Ramsden. Motion carried unanimously.

Ongoing items: columbarium – quote for base; cctv – specification then quotes; source spongy tarmac to repair play area gaps under 'witches hat' play equipment – KGVR; Stanlake risk assessments; Stanlake pavilion quote for dripping showers; Children's play park (toddler side) – Spring opening.

**10. Allotments.**

10.1 Hurst Rd – 22 late payment letters sent. 16 remain unpaid however some have been in contact and are due to make payment. There are 7 plots available for letting. Request for skip – cost to be sought for next meeting. Fly tipping signage has been ordered and will be erected in due course. An abandoned car has been reported and the clerk was requested to obtain ownership details.

10.2 London Rd – 1 late payment letter sent. 1 plot available for letting. Request

from allotment holder to erect a 10 x 8 greenhouse. The committee requested further information as to the exact location of the allotment although would prefer the greenhouse to be within the standard regulations.

10.3 Allotment Management Guidelines – carried forward.

10.4 To consider quote for tree works – comparison quote – carry forward. Mr M Bray had reported the tree that had fallen across the brook to the Environment Agency. They may remove the tree as it could obstruct the waterway.

### **11.0 Millennium Garden, Jubilee Corner, Burial Ground & War Memorial.**

11.1 Report on cremations & burials - Violet Madeline Corry.

11.2 Report on memorials – none.

11.3 Burial ground bin [Cost of bin £533 plus emptying £15 p/m] (JB to confirm whether this was discussed at a PCC meeting) Carried forward.

11.4 Thames and Chiltern in Bloom sign (silver gilt) – works complete.

### **12.0 Bell Corner**

12.1 Request for WBC permission to locate air quality monitor – the committee approved as long as the monitor does not obstruct the pathway.

### **13.0 KGVR**

13.1 Resident gate access - no further updates.

13.2 CCTV – Clerk to meet with contact and obtain spec – carry forward.

13.3 Skate Park floodlight quotes – carry forward.

13.4 Resident correspondence – permission to add plants to the KGVR perimeter – no objections. Letter to resident 19.01.18.

13.5 Lid removed from Youth Shelter bin – suggest Ranger removes rough metal edges and leaves lid off. The committee asked the clerk to get a quote to have the lid welded on again. Anti social behaviour reported around the youth shelter - schools to be contacted about the youths if they can be identified by their uniforms.

### **14.0 Stanlake Meadow.**

14.1 Request to visit - Masons carnival fun fair 1-2<sup>nd</sup> September 2018. Approved subject to the fair avoiding the football pitches.

### **15.0 Stanlake Pavilion**

15.1 To consider a project to extend the pavilion – architects letters of interest. Agreed for Mrs E Ashley to look at the letters of interest and breakdown/compare the proposals on a spreadsheet to be circulated before the next meeting.

15.2 Colleton School Lease (JJ) – carried forward.

15.3 Quotes for fire equipment – carried forward.

**16.0 Twyford Village Fete sub committee** Mrs L Jarvis reported. The committee have made a recommendation for a fete budget of £8,900. Agreed this falls within the budget of £8,900 that the Parish Lands committee have put forward to Full Council to be precepted.

**17.0 Youth and Community Centre underlease** – lease for approval (JB) Lease to be forwarded to Mr D Fergusson for reviewing.

**18.0 Risk Assessments** – reports have been circulated with actions highlighted. The Council need to agree actions. Reports for Stanlake Meadow & Stanlake Pavilion remain outstanding. Item carried forward.

**19.0 Joint funding CIL projects** - Projects discussed for joint funding include: Stanlake pavilion extension; Stanlake parking; tennis courts, clubhouse and lighting; KGVR Junior playpark upgrades; Hurst Road allotment road upgrade; blocks of lock-ups at the allotments; KGVR pathway lighting.

### **20.0 Correspondence –**

20.1 Resident email – request for sensors on skate park lights or for lights to go off earlier. Agreed for the clerk to check lighting times.

**21.0 Date of next meeting – 13<sup>th</sup> February 2018.**

**The meeting closed at 21:10 pm**