

Minutes of a meeting of the Parish Lands Committee held at Loddon Hall, Twyford on Tuesday 13th March 2018 at 7.45pm.

Present: Mr D Fergusson (Vice-Chair), Mrs E Ashley, Mr M Bray, Mrs J Duffield & Mr R Mantel.

In attendance: Mrs Dawn Goodhew (Loddon Hall).

Clerk: Mrs L Moffatt.

1. Public Questions. None.

Item 11.5 was brought forward.

11.5 - Invoice from TRCA for skate park lighting electricity [£2236.61 (expenditure not within budget)]

Loddon Hall had responded confirming that the charge of 0.16 pence per unit was rounded from the current charge rate of 0.1574. The invoice did not include any portion of the Standing Charge or the Climate Levy charges. After discussion it was agreed that Mrs Goodhew would check the Loddon Hall invoices for 6 years ago (in order to obtain an averaged rate over the last 6 years) or contact Southern Electric in order to obtain this information. Information should be available for the April meeting. Mrs Goodhew left the meeting.

2. Apologies - Mr J Bowley, Mrs L Jarvis, Mrs T Ramsden & Mr D White.

3. Declaration of interest in items on the agenda. Mr M Bray declared an interest as an allotment holder and member of TATA.

4. Dispensations. None.

5. Minutes of the meeting held on 13th February 2018.

Approval of the minutes proposed Mr M Bray, seconded Mr R Mantel, motion carried nem con.

6. Matters arising

6.1 Resident email – request for sensors on skate park lights or for lights to go off earlier. Agreed for the clerk to check lighting times. Carried forward.

7.0 Monthly reports on Parish Lands maintenance:

7.1 Village Ranger – usual litter picking to report. Litter and remnants of a bonfire and human excrement cleared from the youth shelter. The ranger has a list of ongoing projects which he is working his way through. Agreed for the clerk to follow up the Ranger to re-instate the KGVR sign.

7.2 Park Warden – no items to report.

7.3 Clerk's report – Colour run request to use KGVR on 27th May 2018 approved. Jubilee Corner gardening tidy up scheduled for 20th March 2018.

8.0 Allotments.

8.1 Hurst Rd – 4 available and 2 plot holders yet to pay their renewal. Proposed Mr M Bray, seconded Mr T Winchester to **RECOMMEND to Full Council** hire of a skip costing £349 for a 12 yard skip. Motion carried unanimously. Mr Bray to co-ordinate with the clerk over the delivery of the skip as TATA will monitor usage over the duration of the weekend. Mr Bray to check that the fly tipping signage has been installed.

8.2 London Rd – 1 available.

8.3 Allotment Management Guidelines (TR) – carried forward.

8.4 To consider quote for tree works [Quote for £900] As the work could not be completed before the nesting season the committee agreed to put this on hold until the Autumn.

8.5 Allotment padlocks – response from TATA that the preferred option is for a key safe. Proposed Mr M Bray, seconded Mrs J Duffield to **RECOMMEND to Full Council** expenditure of £120 to purchase two key safes. Motion carried unanimously. Once the key safes have been purchased the welder can give a quote for mounting / installation.

9.0 Millennium Garden, Jubilee Corner, Burial Ground & War Memorial.

9.1 Report on cremations & burials – none to report.

9.2 Report on memorials - none to report.

9.3 Burial ground bin [Cost of bin £533 plus emptying £15 p/m] – carried forward subject to this being discussed at a PCC meeting.

9.4 Clarification with WBC of areas in Polehampton Close being maintained by volunteer gardeners. Noted.

10.0 Bell Corner

11.0 KGVR

11.1 Resident gate access (chased 15/02/18). Ongoing.

11.2 CCTV – Clerk to meet with contact and obtain spec – carry forward.

11.3 Skate Park floodlight quotes Proposed Mr T Winchester, seconded Mrs E Ashley to **RECOMMEND to Full Council** to accept the quote of £4,209.00 for 4 LED floodlights and installation. Motion carried nem con.

11.4 Tennis Club 25 year lease & bid for LTA funding – the committee agreed for the clerk to obtain a BALC model lease in the first instance.

11.5 Invoice from TRCA for skate park lighting electricity [£2236.61 (expenditure not within budget)] Discussed earlier on in the meeting.

11.6 Dog waste bins – pedals not working & holes in the base. Agreed to obtain quotes for replacement 90 litre general use metal bins and installation costs.

11.7 Quote to remove tree in KGVR car park by Wargrave Road / Longfield road.

Proposed Mr T Winchester, seconded Mr M Bray to **RECOMMEND to Full Council** to accept the quote of £200 to remove the fallen tree. Motion carried unanimously.

12.0 Stanlake Meadow.

12.1 WBC suggestion for bottle banks – following discussion it was agreed that Stanlake Meadow was not a suitable location in view of the gate often being closed. Agreed for the clerk to check the Wargrave Road / Longfield Road KGVR car park bollards as this may be a possible alternative.

13.0 Stanlake Pavilion

13.1 To consider a project to extend the pavilion – A comparison of quotes had been circulated. Mr T Winchester proposed, Mrs E Ashley seconded to **RECOMMEND to Full Council** a budget of £4,500 to enable the Council to accept the quote from Anne Owen Architects Ltd of £1,500 and then to have remaining funds of £3,000 to be able to progress the project to the next stages if the committee wishes. Motion carried 3 in favour, 1 against, 2 abstained. Clerk to re-circulate the summary document.

13.2 Colleton School Lease – carried forward.

13.3 Quotes for fire equipment – the committee approved expenditure for a fire blanket of £16.99. Expenditure within budget.

13.4 Cleaning of pavilion – the committee approved the expenditure of a basic vacuum cleaner / new mops / cleaning supplies. Expenditure within budget. Clerk to look into PAT testing.

13.5 Twyford Comets request for a griddle and kettle to be provided in the kitchen. The committee approved expenditure for a kettle but not a griddle. Expenditure within budget.

14.0 Twyford Village Fete sub committee – no items to report.

15.0 Youth and Community Centre underlease – lease for approval – carried forward.

16.0 Risk Assessments (Stanlake) – carried forward.

17.0 Correspondence –

17.1 Fields in Trust - #LoveYourLocalPark this Valentine's Day. Noted.

18.0 Date of next meeting – 10th April 2018.

The meeting closed at 9:03 pm