

Twyford Parish Council

Finance & General Purposes Committee Agenda

A meeting of the Committee will be held at 7.45pm on Tuesday 18th April 2017 at Loddon Hall, Twyford.

- 1. Public Questions**
- 2. Apologies**
- 3. Declaration of interest in items on the agenda.**
- 4. Minutes of the meeting held on 21st February 2017 & minutes of the meeting held on 21st March 2017**
- 5. Matters arising and action points**
- 6. Clerk's Report**
 - Bank balances as at the end of February 2017
 - VAT return for February 2017
 - Bank balances as at the end of March 2017
 - VAT return for March 2017
 - Expenditure against Budget and Capital Statement as at 31st March 2017
 - Appointment of internal auditor
 - Astra Zeneca AGM
 - BT dividend £50.44
 - Astra Zeneca dividend £826.10
 - SSE Wayleave £12
 - Henderson investment Statement
 - Thames Water changes to business account
 - NS&I change of interest rates
 - Staff Pensions & notification of minimum contribution increase
 - The Pensions Regulator – Acknowledgement of declaration of compliance
 - Edge Finance Package – Allotment / Minutes package
 - Clerk – approval of extra hours
 - Loddon Hall – Constituent body fee £25
 - Insurance renewal
 - Charity Commission Annual Return
 - Refund of councillor car parking fees / fine
 - Risk Assessments
- 7. Twyford Library and Community Hub**
- 8. Twinning Project** – meeting 20.04.17
- 9. Photocopier**
- 10. Recruitment of Assistant Clerk – contract, references, feedback request from one of the applicants**
- 11. To review / update standing orders**
- 12. Twyford Citizen of the year**
- 13. Annual Parish Meeting**
- 14. Grant requests**
 - 14.1** Citizens Advice - Wokingham
- 15. Correspondence circulated by email:**
 - 15.1 Advance notice of temporary library closures in March 2017
 - 15.2 Whats on? Berkshire Youth
 - 15.3 Princess Diana's Legacy Charity and Feel Inspired Golf Academy
 - 15.4 Pension Fund Valuation and New Employer Rates - Wokingham Borough Council

- 15.5 Invitation to the Royal County of Berkshire Pension Fund Employer Meeting 2017
- 15.6 London Bridge updated March 2017
- 15.7 BALC March 2017 eNewsletter inc Training Courses
- 15.8 INVOLVE March 2017 Newsletter
- 15.9 Invitation to the Royal County of Berkshire Pension Fund Employer Meeting 2017
- 15.10 Me2 Club charity
- 15.11 Veteran Tree Society – Letter of thanks
- 15.12 Royal County of Berkshire Pension Fund Employer Meeting 2017
- 15.13 Wokingham Borough Council Adult Voluntary Sector Review
- 15.14 CIL & Infrastructure information sharing between WBC & Parishes
- 15.15 Wokingham Borough Libraries Easter Promotion
- 15.16 Water safety
- 15.17 Action for All E-Bulletin
- 15.18 Twyford Together - Scientist and broadcaster Prof. Heinz Wolff to speak at AGM
- 15.19 Berkshire Health Network newsletter - March 2017
- 15.20 Berkshire Youth - April Issue of 'What's On'
- 15.21 Duchess of Kent hospice
- 16. Items to be considered from other Committees**
- 16.1 Planning and Amenities 04.04.17
- 16.2 Parish Lands 11.04.17
- 17. Date of next meeting - Tuesday 16th May 2017.**