

Twyford Parish Council Minutes of the Meeting of the Council

Meeting held at The Loddon Hall, Twyford on Tuesday 24th January 2017 at 7.45 pm.

Present: Mr R Mantel (Chair), Mrs E Ashley, Mrs B Ditcham, Mrs L Jarvis, Mrs T Ramsden, Messrs M Boniface, J Bowley, M Bray, D Fergusson, C Smith, C Wikenden & T Winchester.

In attendance: 5 members of the public.

1. **Public questions** Terri Jones stated that Twyford Together would be visiting Haddenham Parish Council to look at their solution to commuter parking of Haddenham Parkway multi-storey. Would the Parish Council like to attend? Mike Yeates asked for 5/10 minutes public questions at the end of each meeting for questions that arise throughout the meeting. Mr Mantel responded that public questions are at the start of the meeting and councillors would not appreciate questions going on beyond the finishing time of 10pm.
2. **Apologies** – Mr J Jarvis & Mr R Morris.
3. **Co-option of Councillor and decision on which committees he will serve.**
A personal statement from Mr D White had been circulated to councillors. Proposed Mrs E Ashley, seconded Mr M Boniface to have a public vote, carried unanimously. Mr D White was co-opted by a unanimous vote; he signed his declaration of acceptance and joined the meeting. Proposed that Mr D White serves on the Parish Lands Committee. Motion carried unanimously.
4. **Declarations of interest in items on the agenda.** Mr M Boniface, Mr M Bray, Mr D Fergusson, Mrs T Ramsden & Mr T Winchester declared that they are allotment holders and declared an interest given that the budgets and precept were to be voted on under item 11.3.
5. **Dispensations** – none.
6. **Minutes of the meeting held on 13th December 2016.** Minutes proposed Mr D Fergusson, seconded Mrs B Ditcham, motion carried unanimously.
7. **WBC's Angus Ross & Cllr Parry Batth to talk on the Environment portfolio.**
Apologies from Parry Batth who was unable to attend. A talk was given on the Environment Portfolio which includes waste collections and disposal, drainage and flooding, public rights of way and Greenways project, sport and leisure, country parks, open spaces, play areas, trees and SANGS, energy and climate change.
Mr Ross then took questions:
Mrs Ditcham asked for assurances that when considering the Local Plan Call for Sites the Flood Strategy will be adhered to. Mr Ross stated that there won't be any building on flood zone 3.
Mr Boniface spoke about the grass cutting issues last summer. Mr Ross reported that there was a new contract which along with a wet and warm period, the old contractor running down their equipment and the new contractor being trained there were issues which took the Council until July to catch up. They agreed there was not enough thought and discussion on the wildflower areas.
Mr Bowley asked about the proposed site for a new burial ground and if there would be a consultation on the waste. Mr Ross reported that WBC are in the process of looking at an area in Ruscombe for a burial ground. Market research is being undertaken on the waste services.

Mr Winchester asked why glass cannot be recycled in the black boxes. This is a sorting issue. He also asked why more plastic cannot be recycled. Mr Ross responded that there is not a market in Britain for some plastics, made worse by the oil price.

Mrs Ashley expressed concern that the Waitrose bottle banks have been removed. Mr Ross will investigate this.

Mr Boniface asked if the RE3 arrangements have resulted in an increase in flytipping. Mr Ross responded that this is hard to monitor.

8. Matters arising - none.

9. Borough Council Matters – Mr Ferris & Mr Jarvis had given their apologies. There were no reports.

10. Liaison with Ruscombe Parish Council. Mrs Bulman had given her apologies. There were no reports.

11. Reports and to receive any recommendations from committees:

11.1 Planning and Amenities Committee 03.01.17 & Website sub committee

Mrs Ditcham reported highlighting items 5.6 - Golden Jubilee Clock repairs, 9.2 - website training, 7.2 – WBC permission to Waitrose for their car park plans, 7.4.1 Local Plan Site Assessment – meeting and joint letter from the Northern Parishes.

Mrs L Jarvis volunteered to co-ordinate the annual litter pick (1/2 April – although date is flexible)

11.2 Parish Lands Committee 10.01.17 Mr Bowley reported highlighting items 11.2 – consultations with local playgroups on the KGV playpark plans, 6.4 – arrangements for the allotment skip and 8.3 – quote for Heras Fencing to close the allotment deer access from the brook.

The committee **RECOMMEND to Full Council** to allocate £400 for the plaque and fitting of a 'Thames and Chilterns in Bloom' sign in Jubilee Corner. Motion carried unanimously.

11.3 Finance and General Purposes Committee 17.01.17 Mr Fergusson reported highlighting that until the Waitrose noticeboard has been recited the Amberley Drive board will be the main board.

The committee **RECOMMEND to Full Council** to make a grant of £50 to Wokingham Veteran Tree Association. Motion carried 12 for, 1 against.

The committee **RECOMMEND to Full Council** to make no grant to Home Start. Motion carried 12 for, 1 against.

The committee **RECOMMEND to Full Council** to recruit an Assistant Clerk and proceed with advertising the vacancy. Motion carried unanimously.

The committee **RECOMMEND to Full Council** a budget of £77,920.55. Motion carried unanimously.

The committee **RECOMMEND to Full Council** a 2017/18 precept of £77,920.55. Motion carried unanimously.

11.4 Other Representatives reports.

11.4.1 Meet Your Councillor 14.01.17 Mrs Ramsden and Mr Fergusson attended and spoke to two members of the public.

11.4.2 Borough Parish Liaison Forum 23.01.17 Mr Bowley and Mr Mantel attended and spoke about WBC's plans for Civil Parking Enforcement. Mr Smith raised concerns over deliveries being made from the High Street which causes congestion. Other items discussed were the Community Governance Review looking at boundaries in view of the Local Plan, CIL contribution and questions raised by the Parishes. Minutes have been circulated.

12. Clerk's report – no report.

13. Motion – That the Council establish an Advisory Committee on Parking. That having established an Advisory Committee the Council adopt the Terms of Reference as circulated and appoint members. Mr Fergusson spoke about the background to his request to put the motion forward. This is an item previously discussed by Parish Lands however a Council Advisory committee will expand the remit. He said that the Council need to look at a holistic view of the parking in the centre of the village and station commuter parking. Mr Fergusson proposed that the Council establish an Advisory Committee on Parking, seconded Mr M Boniface. Motion carried 12 for, 1 against.

Mrs Ramsden proposed 4 additional points to be added to the Terms of Reference which had been circulated. After some discussion Mrs Ashley proposed not to include the additional 4 points put forward.

It was agreed to make minor amendments to the Terms of reference:

Purpose of the Advisory Committee:

The Advisory Committee is established to identify, evaluate and recommend solutions to parking issues in Twyford.

- 1. To research & quantify immediate and potential future parking requirements in Twyford.*
- 2. To research and evaluate current parking in Twyford.*
- 3. To identify and evaluate options for parking in the Parish.*
- 4. To consult with relevant local groups, businesses and organisations and ensure stakeholder engagement.*
- 5. To consider the relevant laws, strategies, plans and Government policies in making any recommendations.*
- 6. To make recommendations to the Parish Council.*

Amended Terms of Reference proposed Mr D Fergusson, seconded Mr C Smith, motion carried unanimously.

Membership unanimously agreed to be: Mr M Boniface, Mr M Bray, Mrs B Ditcham, Mr D Fergusson, Mr J Jarvis, Mr R Morris and ex-officio members Mr R Mantel and Mr J Bowley.

Agreed not to appoint additional members although the committee can request to add members via the Full Council in the future.

Meeting arranged for 21st February at 7pm. The Finance meeting will start afterwards at 8pm.

14. Items to be discussed at the next meeting - none.

15. Correspondence circulated by email:

15.1 Drug FAM information to be circulated on Westminster Abbey Service of Commemoration and Hope. Clerk to send a letter of thanks for the invitation.

15.2 Spread the word about the Christmas and New Year Investment Works on GWR: Call into to our Panel on 13th December. Noted.

15.3 re3 food reduction survey and prize draw. Noted.

15.4 Borough Parish Liaison Forum - 23 January 2017 minutes / agenda & responses to questions. Noted.

15.5 2017 Royal Garden Party Further Important information and form – unanimously agreed that as the longest serving councillor Mr Bowley’s name should be put forward.

15.6 WBC – Operation Bridge – refer to the Finance committee. Also to consider a floral tribute.

15.7 Air Quality Action Plans Workshop 31.01.17 Mr Bray, Mrs Ditcham & Mrs Ramsden to attend.

15.8 Give and Take Care – Save the date 2pm (venue to be confirmed) 10.02.17

15.9 Wokingham Half Marathon 12.02.17. Noted.

16. List of authorised payments – list dated 23rd January 2017. Proposed for approval Mr D Fergusson, seconded Mr C Smith. Motion carried unanimously.

17. Dates of meetings:

Ruscombe Parish Council meeting (LJ)	01.02.17
Planning and Amenities Committee	07.02.17
Twyford in Bloom (TR)	07.02.17
Family Picnic 7pm	14.02.17
Parish Lands Committee	14.02.17
Advisory Committee on parking 7pm	21.02.17
Finance Committee (possible delayed start)	21.02.17
Meet your councillor session	11.03.17 (Waitrose 3-4)
Mr M Bray & Mr R Mantel with Mrs L Jarvis as reserve.	
Cuincy Meeting	21.03.17

18. Date of next meeting – Tuesday 28th February 2017.

The meeting closed at 9:52 pm.