

TWYFORD PARISH COUNCIL

Minutes of a meeting of the Parish Lands Committee held at Loddon Hall, Twyford on Tuesday 11th April 2017 at 7.45pm.

Present: Mr J Bowley (Chair), Mrs E Ashley, Mr M Bray, Mrs T Ramsden & Mr T Winchester.

In attendance: Mr J Henderson (Twyford Tennis Club) & 3 members of the public.

1. Public Questions: Mr Starkie asked about the notice board which has been removed from the Waitrose wall whilst they carried out their refurbishment works. It is hoped the board will be re-located on the wall of Apsley House subject to planning permission.

2. Apologies – Mr D Fergusson, Mrs L Jarvis, Mr R Mantel & Mr D White.

3. Declaration of interest in items on the agenda – Mr M Bray, Mrs T Ramsden, & Mr T Winchester, declared an interest in item 7.0 as allotment holders.

4. Minutes of the meeting held on 14th March 2017. Approval of the minutes proposed Mr T Winchester, seconded Mrs T Ramsden, carried unanimously.

5. Matters arising and action points.

5.1 (8.5) Thames & Chiltern in Bloom sign – to confirm location, agree height in order that order can be made

5.2 Colleton School lease / licence of use. Carried forward awaiting further amendments

5.3 Notice at London Road allotments warning of cables underground. Sign has been erected. One of the residents in attendance asked where the cables were located and Mr Ian Simpson, the London Road TRHA representative reported that they are within 2 ft of the fence.

5.4 Burial ground columbarium walls – awaiting information from WBC.

6.0 Clerk and Village Ranger's report on Parish Lands maintenance including:

6.1 Village Ranger – no report.

6.2 Park Warden – no report.

6.3 Clerk's report – an allotment holder who objected to the new allotment gate padlock because it was hard to unlock from one side of the gate and difficult to read the digits removed the welded lock. It was agreed to charge the allotment holder £30 which was the cost of having the padlock welded on. Another allotment holder had reported a hole in the ground which contained a stop cock. This has been covered with a paving slab and it was agreed to leave. A resident of Orpington Close had reported rats coming from the allotments and additional baits have been put down by the pest control. A London Road allotment tap has been replaced and at Hurst Road one tap has a new pipe and protecting post and the other tap has been reversed into leaving it bent. This will need to be replaced. Mr Simpson suggested using a scaffolding pole as a protective post. The clerk asked the committee what information should be retained on the TATA plot holders. The plots had been designed as small plots to encourage plot holders to get used to managing a plot before moving onto a full sized plot however some of the plot holders are unable to manage a full plot. Proposed Mr T Winchester, seconded Mrs E Ashley to let mini plots (1/8th plots) subject to demand and on the basis they would be subject to review. Motion carried unanimously.

6.4 Review staff pay – to be dealt with under Part 2 at the end of the meeting.

7.0 Allotments.

7.1 Hurst Rd – 9 plots available.

7.2 London Rd – no plots available.

7.3 Hurst Road update on Heras fencing – photos circulated. Additional parts are required for the Heras fencing. Agreed for this to be added to next month's agenda.

7.4 Plot holder 90 & 91 – request for the Parish Council prune trees - photos circulated. Agreed for the clerk to obtain a quote seeking advice for all the trees along the brook.

7.5 Plot 94 allotment trees – request for Parish Council to remove branches (as above).

7.6 Allotment Management – draft set of guidelines. Mrs Ramsden confirmed these will be ready for the July meeting.

8.0 Millennium Garden, Jubilee Corner, Burial Ground & War Memorial.

8.1 Report on cremations & burials – none.

8.2 Report on memorials – none.

8.3 Charges for mole catcher – to be carried forward.

8.4 To consider project to replace edging -burial ground – to be carried forward.

8.5 Thames and Chiltern in Bloom sign – to confirm positioning. Unanimously agreed to order the sign to be installed as per the modelled picture. The Village Ranger will install under the supervision of Mrs Stafford to ensure no plants are compromised.

8.6 To consider re-installing/purchasing a burial ground bin and to pay for emptying [approx. £15 p/m for weekly emptying]. Agreed to consider going halves with the Church for a large bin and sharing the emptying costs. Suggestion that the bin should be positioned where the path splits. Agreed for Mr Bowley to mark the potential location of the bin.

9.0 Bell Corner

9.1 Request to have a stall for Give and TakeCare w/c 24th April – approved subject to public liability insurance.

10.0 KGVR

10.1 Resident gate access – no report.

10.2 Children's play park (toddler side) – order placed.

10.3 Aerial runway wire (sagging) – Ranger to fix.

10.4 Request from the Tennis Club on detailed "balance sheet" of ins and outs for the tennis club since it was agreed to be cost neutral – clerk to forward this information.

10.5 Tennis Club – request to have trees removed – following discussion the following was agreed:

Tree 1 – agreed to the removal including the root

Tree 2 – on private land

Tree 3 & 4 – pollard to hedge height

10.6 Flytipped earth and fence – 61 Hermitage Drive – letter to be sent to the resident informing them that they need to remove the earth and fence. Failing this the police will be involved as its illegal flytipping.

10.7 Beer Festival – request to put the marquee up on Thursday before the event. Approved.

10.8 Request to hold a college project photoshoot at the skate park ramps – 19th April. Approved.

10.9 CCTV – renewal of maintenance contract, remote access, vandalism to anti climb guard & post door. Agreed for the clerk to look into alternative CCTV maintenance contractors.

10.10 Vandalism to skate park bin

11. Stanlake Meadow.

11.1 Pressure relief valve update - plumber to change pipes.

11.2 Cricket club agreement – Mrs Ashley agreed to look at and report back.

11.3 Circus Ginnett request – Friday 25th until Sunday 27th of August. Approved subject to the signs being removed afterwards.

11.4 Cricket Club request for use - 29th May Twyfest event with BBQ/bar/music (event licence will be applied for). Approved.

11.5 Twyford Comets request for use – 27th May Twyfest event. Approved.

12. Stanlake Pavilion

12.1 Alarm service contract – to obtain a quote – carried forward.

12.2 Colleton Lease – carried forward.

13.0 Twyford Village Fete sub committee – no matters to report.

14.0 Youth and Community Centre underlease – no report,

15.0 Correspondence –

15.1 Have a Field Day and Love Your Local Park. Noted.

6.4 Review staff pay

Part 2 Confidential Information

Item 6.4 discussion – Review Staff Pay.

The Council agreed that as confidential items were to be discussed the Chairman invoked Standing Order 1C “That in view of the special or confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be temporarily excluded and they are instructed to withdraw”. Proposed Mrs E Ashley, seconded Mr T Winchester, carried unanimously. The public left the meeting.

Discussion took place on the staff salaries.

16. Date of next meeting – 9th May.

The meeting closed at 21:46 pm