

Minutes of a meeting of the Parish Lands Committee held at Stanlake Pavilion, Twyford on Tuesday 10th October 2017 at 7.45pm.

Present: Mr J Bowley (Chair), Mrs E Ashley, Mr M Bray, Mrs L Jarvis & Mrs T Ramsden.

In attendance: Mr Mark Higgins & Mr Simon Burr (Twyford & Ruscombe Cricket Club) & Mr Brandon Murphy (Twyford Comets)

1. **Public Questions.** None.
2. **Apologies.** Mr D Fergusson, Mr R Mantel, Mr T Winchester & Mr D White.
3. **Declaration of interest in items on the agenda.** Mr M Bray & Mrs T Ramsden declared an interest as allotment holders and members of TATA.
4. **Dispensations.** None.
5. **Meeting with the sports clubs** Brandon Murphy raised some issues with the grass cutting at the start of the season. The contractors acknowledged that they had problems with the equipment and mowed the grass again. He reported some divots in the Pavilion Pitch and asked that they are given attention over the summer as part of the maintenance program. Membership numbers have increased by 25%. The new goals have been well received. It was suggested that one set of the old goals are used to replace the permanent goals as they are thought to be in better condition. Agreed for the clerk to obtain a quote for the replacement goals to be installed. Agreed for Brandon to double check that they are in better condition and to consider whether they should be moved at all. Mark Higgins and Simon Burr reported on the cricket club. There has been good co-ordination with the Colleton After school club. The league ratings have continued to improve for the pitch and sportsmanship but are lower graded for the facilities. The club is very popular and have just signed their 100th junior member. They have over 50 adults in the club. It was requested that they have part use of the noticeboard. It is intended that the noticeboard will be sectioned off for use by the pavilion users. It was suggested that the Council consider a height bar at the far entrance of Stanlake Meadow.
A discussion took place on the pavilion. The committee agreed to bring item 15.1 forward on the agenda.
15.1 - To consider a project to extend the pavilion – update on meetings with architects
Quotes had been sought from 4 local architects for the consultation process and outline plans to extend, add on or rebuild the pavilion. Suggestions had been made on usage such as a Parish Office, bar / social room & balcony. The users of the pavilion will be consulted should the Council decide to develop these ideas further. The Cricket club thought that they may be able to obtain funding towards any such project.
6. **Tennis Club – core plans-** carried forward to Novembers meeting.
7. **Minutes of the meeting held on 12th September 2017.** Approval of the minutes proposed Mrs T Ramsden, seconded Mrs E Ashley, motion carried unanimously.
8. **Matters arising and action points pending action:**
 - 8.1 Allotment Management Guidelines – carried forward to November
- 9.0 **Clerk and Village Ranger's report on Parish Lands maintenance including:**
 - 9.1 Village Ranger - Usual litter picking and broken glass clearing at KGVR. Due to the mild weather the grass is growing well at the KGVR playpark. Outstanding jobs include investigating the KGVR gates – closing mechanism and cleaner cupboard shelving and door - subject to approval. There are 2 days over half term that we don't have cover for litter picking and glass clearing.
 - 9.2 Park Warden – no items to report.

9.3 Clerk's report -Stanlake Pavilion cleaning had not been carried out to the required standard (25.09.17) due to the cleaner having hurt her back. The cleaner returned to finish off later on in the day. The KGVR hedges were cut and cuttings were reported to be left on the path. The contractors came back to blow the paths clear.

10.0 Allotments.

10.1 Hurst Rd – renewal emails and letters have been sent. There are 7 plots vacant. Request from a Ruscombe resident for a plot – unanimously agreed.

10.2 London Rd – renewal emails and letters have been sent. There is 1 plot vacant. Request for a code change from allotment holder – the committee agreed no code change. Agreed that the allotment holder should report any theft of produce to the police.

10.3 Hurst Road - Heras fencing to stop deer [quote amounting to £1023 for 40 panels, brackets, braces & gate] Quote of permanent allotment fencing circulated. The Heras fencing will be long enough to block off the deer from the brook side of the allotments. Proposed Mr M Bray, seconded Mrs L Jarvis to **RECOMMEND to Full Council** to purchase the Heras fencing at a cost of £1023. Motion carried unanimously.

11.0 Millennium Garden, Jubilee Corner, Burial Ground & War Memorial.

11.1 Report on cremations & burials - Joan Morgan

11.2 Report on memorials – permission given for William McKay memorial

11.3 Burial ground moles – 3 caught so far 5/10/17. Noted.

11.4 Burial ground paving slab edging [£401.00 net plus Ranger time] no concrete required. Proposed Mr M Bray, seconded Mrs L Jarvis to approve £401.00 on slabs and materials for the Ranger to replace the burial ground log roll with paving slab edging. Motion carried unanimously. Agreed to use Lands Contingency budget. Mr Bray & Mrs Ramsden agreed to weed the border.

11.5 Columbarium walls (MB & TR) locations and cost comparison. Photos had been circulated of the options and it was agreed the 'Panorama' version was preferred. Clerk to obtain a quote for the base. Mr M Bray has forwarded a specification for the base to the clerk.

11.6 Resident request for Millennium garden trees to have their height reduced. Agreed Mr Bray and Mrs Ramsden will take a look and report back to the committee.

11.7 Burial ground bin –PCC response [Cost of bin £533 plus emptying £15 p/m] The PCC had responded saying that the head of the gardening team felt that a bin would not help and the PCC were not keen to incur the cost when most of the waste was from the burial ground. Mr Bowley to make enquiries as to whether this item was discussed at a PCC meeting.

11.8 Update on memorial bench – faded writing on plaque. A quote to remove and replace the bench will be forwarded to the resident. Response from the undertakers as to whether the writing could be re-painted is awaited.

11.9 Thames and Chiltern in Bloom sign (silver gilt) Proposed Mrs T Ramsden, seconded Mr M Bray to order 2 signs at a cost of £202. Motion carried unanimously.

12.0 Bell Corner- no report.

13.0 KGVR

13.1 Resident gate access (chased solicitor 7/9/17) Clerk to follow up.

13.2 Children's play park (toddler side) – opening? Painting of existing equipment complete. Letter accepting discount to be sent – carried forward. Opening to be arranged for the Spring.

13.3 Booking of public tennis courts - Information for booking available on their website: <https://clubspark.lta.org.uk/twyfordtennisclub> and facebook site. Bookings through Costa or Dougal Munro – phone numbers are now on the tennis court gate. Noted.

13.4 CCTV – Clerk to meet with contact and obtain spec – carried forward.

13.5 Van left in car park – awaiting DVLA response.

13.6 Youth Shelter bin – lid vandalised [quote for welding] – carried forward.

13.7 Twycombe Lodge have been invoiced for their water supply. Noted.

14.0 Stanlake Meadow.

14.1 Cricket club agreement – agreement has been signed by both parties. Noted.

14.2 Resident correspondence & quote to have Stanlake Meadow copse trees cut back to fenceline - £250. Mr M Bray reported back about the trees. Agreed to revisit item in months time.

14.3 Climbing wall rope – feedback on safety. The rope has been burnt exposing wires however there is not a safety risk. Agreed no action.

15.0 Stanlake Pavilion

15.1 To consider a project to extend the pavilion – update on meetings with architects – previously discussed.

15.2 Colleton School Lease – copy signed by Colleton & clerk has signed and returned the Council's copy 5/10/17. Noted.

15.3 Cleaner cupboard – cost of £205 for materials. Proposed Mrs T Ramsden, seconded Mrs L Jarvis to approve the quote of £205 for materials. Motion carried unanimously.

15.4 Outside lighting replacement complete (linked to street lamp PIR). Noted.

16.0 Twyford Village Fete sub committee – the committee had wrapped up the 2017 event and agreed they would like to hold a 2018 event. Agreed to refer to Finance and General Purposes as to whether to continue the existing sub committee / dissolve the existing sub committee and set up a new sub-committee / set up a new committee which will report directly to the Full Council. Terms of reference and membership need to be firmed up.

17.0 Youth and Community Centre underlease – lease for approval. Carried forward.

18.0 Correspondence –

18.1 Wokingham District Veteran Tree Association – Noted. WDVTA invite circulated to councillors 12.10.2017.

19. Date of next meeting – 14th November 2017.

The meeting closed at 21:26 pm