

TWYFORD PARISH COUNCIL

Minutes of a meeting of the Planning and Amenities Committee held at Loddon Hall, Twyford on Tuesday 2nd February 2016 at 7:45pm.

Present: Mrs B Ditcham (Chair), Messrs M Boniface (until item 8.5.3), J Bowley, J Jarvis, R Mantel, R Morris & C Smith.

1. **Public Questions** – none.
2. **Apologies** – Mr C Wickenden.
3. **Declaration of interest in items on the agenda** – none.
4. **Minutes of the meeting held on 5th January 2016.** Proposed Mr J Jarvis, seconded Mr J Bowley, carried nem con.
5. **Paul Cassidy, TVP to talk about Twyford in Bloom and Village Gate.** Mr Cassidy spoke about the TVP involvement with the hanging baskets planned for the summer. The Council should consider how many hanging baskets they require and where they are to be located. TVP and the Twyford and Ruscombe Horticultural Association have entered the Thames and Chiltern village in bloom competition. It was fed back that the Hurst Road allotment surrounding hedge and plots require a tidy up. Mr Cassidy is keen to install entrance gates on the Twyford approach. He circulated pictures of the entrance gates and spoke about installing a first gate at a cost of £2,500. He is looking for sponsorship of the first gate.
6. **David White, WBC to talk about LED lighting.**

WBC have agreed a 27M contract to replace highways lighting with LED. They have also been successful with a grant application from the department of Transport which will fund 70% of the light cost. The Parish Council have been given the opportunity to purchase lamps at the reduced cost. Mr White summarised details of the lamps:

 - The columns being installed are dipped galvanised and not painted. The lanterns will be LED units producing white light with a neutral colour temperature of 4000k, which is similar to moonlight.
 - The lanterns have a full guarantee on the cost of a new unit for 10 years and a partial guarantee between 10 and 20 years.
 - The typical energy savings from a 35W Sox or 50W SON lamp are in the region of 66%. This can be increased by the introduction of dimming and/or part night lighting.
 - The standard control being installed is a Telensa unit which is linked to a central management system, rather than a simple “stand alone” photocell. This allows the lighting to be monitored for performance and the lighting regime set remotely and, if required, adjusted for dimming without the need to replace any of the equipment. If any of the PC’s units are replaced, you will specify what lighting regime you wish to operate.
 - The contract works are scheduled to start in April 2016 and run for two years ending in March 2018. As long as the PC inform WBC of the works they wish to be done within this period, they will be included. If there is any specific requirements regarding programming, we will try to accommodate this.
 - Indicative units costs were tabled for the replacing a column and lantern and a lantern only for the usual residential units. Also for a hinged column where vehicular access is restricted or not possible, e.g. in a footpath. This information includes the cost reduction resulting from the DfT Grant, which will be passed on to the PC for those units lighting a highway. Those units lighting non-highway areas may have to be charged at the full rate. Transfers of any column attachments will be additional. There will also be a £50 financial administration fee to cover the re-charge invoice.

The Council will discuss this opportunity at the March meeting.

7. Matters arising and action points

7.1 Bell Corner - transfer of land to the PC. Clerk to follow up the delay caused by a bank charge on the land. Email 06/01/16. Carried forward.

7.2 Defibrillators – clerk to follow up with Neil Robertson, the First Responder contact. Email 07/01/2016. Carried forward.

7.3 Potholes update – raised service cover which is causing a trip hazard on the access to Highfield Court. Confirmation from WBC highways that this has now been plugged with tarmac.

8.0 Planning Matters

8.1 Current List

8.1.1 Householder Prior Notification –

153016 6, Danesfield Gardens – no comment

153102 41, London Road – prior approval not required. Noted.

153294 61, Hermitage Drive – amendments to original application. No plans from WBC.

153476 8, Greenfinch Drive – no comment

160002 20, Hilltop Road – no comment

160020 16, Cheriton Avenue – the committee have no comment on the main extension.

They commented on the use of the garage – the plans do not indicate how this will be made into habitable accommodation or detail of the usage.

160029 Butchers Row – the committee object to the appearance of the proposed gable end being tile hung.

8.2 **Appeals** – no items

8.3 Notices of permission

* denotes applications that the Council has previously commented on.

151999 2, Wensley Close

152102 13, Chaseside Avenue

152898 3, The Pines

153018 35, Wessex Gardens

153111 58, Hurst Road

153114 111, Wargrave Road

153254 51, Wargrave Road

153022 21, Ruscombe Road – decision feedback – circulated by email

8.4 **Notices of Refusal** - none

8.5 Other planning matters

8.5.1 TPO 1, Firgrove 939/1998 – refuses consent. Noted.

8.5.2 TPO 144, Wargrave Road – application & approval for tree works received. Noted.

8.5.3 Local Plan Update – Call for sites. Noted.

8.5.4 CIL payment. Noted.

8.5.5 Paperless working workshop (BD & RM) – agreed to run the March meeting with the projector and paper plans.

8.5.6 Terms of Reference for Joint Working over the Management of the Community Infrastructure Levy – final draft for approval. The amendments were reviewed and it was proposed by Mr J Jarvis, seconded Mr R Mantel **to RECOMMEND to Council** to approve the final draft of the Terms of Reference.

8.5.7 TPO 96/1976 51, Wargrave Road – refuses consent. Noted.

9. Footway Lighting

9.1 Repair and fault report

Repaired lamps:

71 Station Rad

168 Colleton Drive

174 Wessex Gardens

72 Brook Street

Outstanding repairs:

124 Malvern Way
97 Amberley Drive
110 Springfield Park
149 Amberley Drive Dead service – referred to SSE
154 Cheriton Avenue
Stanlake Meadow

9.2 Resident request for lamp shade on a street lamp email sent with cost of lamp although the resident was advised that the lamp will be replaced with an LED at some point.

9.4 Bell Corner lamp repair – repair carried out by the electrician. Agreed that next time an LED bulb will be fitted.

10. General Amenity Matters

10.1 Bell Corner - transfer of land to the PC – carried forward.

10.2 Defibrillators – carried forward.

10.3 Borough Wide litter pick – 10am 19th March. Mrs Ditcham reported that she has ordered £15 of equipment.

10.4 Proposed new car park charges – consultation. Agreed to comment that the Council are concerned as to the effect on local businesses on introducing the proposed evening and weekend charges.

10.5 Annual risk assessment on benches, bus shelters & notice boards – circulated by email. Noted.

10.6 Flood Action Groups – agreed that the councillors would form a Flood Action Group made up entirely with councillors. WBC's Francesca Hobson will be invited to the committee meeting to talk about Flood Action Groups.

10.7 Royal Berkshire Fire and Rescue Service – public consultation. Carried forward.

11. Highways

11.1 Potholes update – none to report.

Other items to be reported:

- the road sweeper does not appear to cover the Hurst Road end of Broad Hinton
- the Broad Hinton footpath through the area of green space needs more gravel and holes to be filled

- the drain on the corner of Highfield Court (Waltham Road / Hurst Road junction) needs clearing

- the bridges at Stanlake Lane and Waltham Road have plaques with the incorrect names on. Clerk to check and write to Network Rail.

11.2 Hilltop – road markings and bus clearway markings - to be included in WBC's program of line marking works.

11.3 Hurst Road drain collapse update – awaiting CCTV survey results. Carried forward.

11.4 Correspondence from neighbourhood watch – Ruscombe Lane. The resident has raised this with WBC - noted.

12. Correspondence

12.1 WBC – Weekly planning list – circulated by email. Noted.

12.2 WBC - Major Projects Coordination meeting 12.01.2016 – circulated by email. Noted.

12.3 WBC – Changes to Courtney Bus fare zones – circulated by email. Noted.

12.4 WBC – Mill Lane Closure – circulated by email. Noted.

12.5 WBC – Consultation on Library Offer

12.6 WBC – Bracknell Forest & Wokingham Green Belt review Methodology. The Council were disappointed that there was insufficient time to consider this document carefully due to the short consultation timescale. The committee firmly state that Green Belt Land should remain green belt.

13. Date of next meeting – Tuesday 1st March 2016.

The meeting closed at 9:42 pm

