

TWYFORD PARISH COUNCIL

Minutes of a meeting of the Planning and Amenities Committee held at Loddon Hall, Twyford on Tuesday 5th July 2016 at 7:45pm.

Present: Mrs B Ditcham (Chair), Messrs M Boniface, J Bowley, J Jarvis, R Mantel, R Morris & C Smith.

1. **Public Questions** – none.
2. **Apologies** – Mr C Wickenden.
3. **Declaration of interest in items on the agenda** - none.
4. **Minutes of the meeting held on 7th June 2016.** Proposed by Mr C Smith, seconded Mr J Bowley, carried nem con.
5. **Matters arising and action points**
 - 5.1 (9.2) Twyford Village Centre Plans – following discussion at the Full Council meeting.
 - 5.2 (8.6) Flood Action Group – following appointment from the Full Council meeting.
 - 5.3 (8.5) Community hub –The committee expressed their concern with the project structure and would like to see governance / structure / business plan before they will consider this expenditure. The committee also asked if further reports would be required in order to satisfy the planners. Letter 4/5/16. Awaiting a response.
 - 5.4 Enforcement notification. Agreed to report additional information in connection with one of the investigations. Email 8/6/16.
 - 5.5 Paperless Practices – It was agreed to continue through the trial phase with councillors using their own laptops. Councillors reported empty planning folders on the ‘one drive link’, trouble accessing the plans on the WBC site & no notification from WBC of new plans arriving, the committee agreed that no plans will be considered after the agenda has been circulated.
 - 5.6 Street Naming – 58 Hurst Road. Agreed to suggest ‘Wellington Close’ due to historic connections. Email 8/6/16.
 - 5.7 (8.4) Station verge parking - The clerk had met with WBC’s Highways Inspector Gareth Wiseman.
 - 5.8 (8.5) Community hub – request for TPC to place the order for the traffic survey and tree survey. Traffic questionnaire to be completed. The Community Hub group had requested that the Parish Council place the orders for the surveys in order to reclaim the VAT. The clerk reported that this would not be allowable under the VAT regulations. Agreed that TPC would not be placing the orders or reclaiming the VAT for these surveys. Email to Dave Turner 8/6/16.
 - 5.9 Twyford in Bloom - judging date 7th July. Noted. Mrs Ditcham agreed to check the high street for weeds.
 - 5.10 Wensley close ally-way was reported as overgrown. Email 8/6/16.
 - 5.11 Permission to hang hanging basket – Colleton drive. Approved. Agreed that permission should be sought from TVP for the baskets hanging on the TPC street lamps. Mrs Ditcham to raise this matter.
 - 5.12 (8.7) Resident letter on grass cutting– agreed to write to the resident confirming that the Borough Council is the correct place to direct his questions. Clerk to ask WBC what the agreement is with the contractor. Email 8/6/16.
- 6.0 **Planning Matters**
 - 6.1 **Current List**
 - 6.1.1 Householder Prior Notification – none
 - 161551 6, Packman Drive – no comment
 - 161552 16, Malvern Way – no comment
 - 161586 Bridge House – no comment

- 161600 2, Stephenson Close – no comment
- 161644 61, Wessex Gardens – no comment
- 161676 48, London Road – no comment
- 161685 Twyford Railway (For information only) – no comment
- 161701 78, Orchard Estate – no comment
- 161729 119 Broad Hinton – no comment
- 161771 19, Springfield Park – the committee commented that the plans show a

lack of detail as to the wall of number 21 which will be exposed and wished to bring this to the officer's attention.

- 161694 16, Troutbeck Close – no comment
- 161823 12, Saunders Close – no comment

6.2 Notices of permission

* denotes applications that the Council has previously commented on.

160960 172, Broad Hinton

* the committee query the incongruity of the facing materials – they are out of keeping with the rest of the area. WBC added a condition about external materials to the consent.

160971 4, Saunders Close

* – the committee commented that these plans are overdevelopment of the site caused by the garden room.

161082 88, London Road

161184 4a, Longfield Road

161281 25, Woodpecker Close

6.3 Notices of Refusal

6.4 Other planning matters

6.4.1 1536/2016 TPO – 35, Gooch Close & land at rear of 24, Gooch Close – noted.

6.4.2 1536/2016 TPO – application for tree work – noted.

6.4.3 Conservation area tree works application – 38 Waltham Road – noted.

6.4.4 Enforcement – noted.

6.4.5 CIL information circulated – to be referred to the Finance Committee.

6.4.6 178/1980 TPO – 26 Springfield Park – consent to work – noted.

7. Footway Lighting

7.1 Repair and fault report – none to report.

7.2 Electricity Contract renewal – unanimously agreed to renew the 1 year contract.

Unmetered energy – street lamps	24 month contract
MPAN 2000050341026	1 st November
MPAN 2000027521009	2016 – 31st
	October 2018
FiTs Recovery Charge	0.490 p/kWh
Monthly Charge	£2.720
Continuous rate (average price)	10.429 p/kWh
Dusk to dawn rate (average price)	10.294

8. General Amenity Matters

8.1 Bell Corner - transfer of land to the PC. Land registry identity checks are taking time.

8.2 Defibrillators – the quote amounted to:

£841.75 for the ipad SP1

£540 for the Defibsafe lockable cabinet

£300 for the worry free package £300

£1681.75 total plus £80 per defibrillator for installation

The two proposed for the Council will form part of a project bringing a number of new defibrillators to Twyford. Mr Mantel proposed purchasing and installing 2 defibrillator packages, seconded by Mr C Smith, carried unanimously. The defibrillators will be located at Stanlake Pavilion and King George recreation ground. The committee had concerns about the 3rd party insurance and whether it would be dependent on all defibrillators being maintained / checked.

TVP had also suggested that the Parish Council could be responsible for the checking of most of the defibrillators. Agreed for Mrs Ditcham to talk to TVP about this.

8.3 Website update – ongoing.

8.4 Station verge parking – WBC's Gareth Wiseman has confirmed that he will put birds mouth fencing or a bund in this area at their cost.

8.5 Community hub – traffic questionnaire completed.

8.6 Flood Action Group – representatives were nominated at the Full Council meeting.

8.7 Grass cutting – Mrs Ditcham reported on her meeting with WBC's Peter Baveystock and James Jones-McFarland.

9. Highways

9.1 Potholes update – none.

9.2 Twyford Village Centre Plans – discussion took place on the amended plans which had been circulated and Mr Morris also circulated his plans. Mr Jarvis proposed that the idea of redesigning the village centre / traffic lights should be put to David Wilby and Malcolm Richards. The existing designs could be used as templates for a workable design. Seconded by Mr R Mantel, carried unanimously.

10. Correspondence

10.1 WBC – Wildflower & Long Grass Leaflet. Circulated by email. Noted.

10.2 WBC – Cleaner & Greener presentation. Circulated by email. Noted.

10.3 GWR - Station Plan Workshop – 1st July. Circulated by email. The meeting had been attended by Mr R Mantel, Mr M Boniface and Mr J Jarvis. There were two workshops run by Atkins consultants. Twyford's parking problems were raised and it was agreed to invite Tom Pierpoint, Regional Development Manager, GWR to a special joint P&A/Lands meeting one Wednesday in October. Mr Boniface's suggestion at the Full Council meeting that the Council should lead in the quest to help solve Twyford's station parking problems by considering the development of part of the Hurst Road allotment land was discussed. Mr Mantel reminded the committee that the council had previously considered using the allotment land. Mr Jarvis said that WBC may consider a compulsory purchase. Mr Morris asked how many allotment plots would be affected and suggested that the access road by Stanlake Meadow should be used. It was agreed that a meeting prior to Mr Pierpoint's visit might be appropriate to consider the various scenarios.

10.4 WBC – Grass cutting policy. Circulated by email. Noted.

10.5 Resident letter – various. Noted.

10.6 EDNA Consultation Survey – circulated by email. Noted.

10.7 Major Projects meeting 28/06/2016 – circulated by email. Noted.

11. Date of next meeting – **Tuesday 2nd August 2016.**

The meeting closed at 10.00pm