

## TWYFORD PARISH COUNCIL

Minutes of a meeting of the Planning and Amenities Committee held at Loddon Hall, Twyford on Tuesday 1<sup>st</sup> March 2016 at 7:45pm.

**Present:** Mrs B Ditcham (Chair), Messrs J Bowley, R Mantel, R Morris, C Smith & C Wickenden.

1. **Public Questions** – none.
2. **Apologies** – Mr M Boniface & Mr J Jarvis.
3. **Declaration of interest in items on the agenda** – Mrs B Ditcham declared an interest in planning application 160001 99, Colleton Drive and withdrew from discussions on these plans.
4. **Minutes of the meeting held on 2<sup>nd</sup> February 2016.** Proposed Mr R Mantel, seconded Mr R Morris, carried unanimously.
5. **Matters arising and action points**
  - 5.1 Bell Corner - transfer of land to the PC. The owner of the land has responded saying that he will repay the charge on the land in order that it can be transferred to the Parish Council.
  - 5.2 Defibrillators – clerk to follow up with Neil Robertson, the First Responder contact. The clerk reported that a response to her email is still awaited. Agreed that the clerk and Mrs Ditcham will follow this up as the committee are keen to progress this project.
  - 5.3 (10.4) Hanging basket scheme
  - 5.4 Flood Action Groups – agreed that the councillors would form a Flood Action Group made up entirely with councillors. WBC's Francesca Hobson will attend the April meeting to talk about Flood Action Groups.
  - 5.5 (10.5) Royal Berkshire Fire and Rescue Service – public consultation.
  - 5.6 Highway matters reported - the road sweeper does not appear to cover the Hurst Road end of Broad Hinton. Mr Morris reported that it has now been swept with the exclusion of the area where commuter cars were parked.
    - the Broad Hinton footpath through the area of green space needs more gravel and holes to be filled – reported to WBC.
    - the drain on the corner of Highfield Court (Waltham Road / Hurst Road junction) needs clearing. Mr Morris reported that whilst most of the drains on the Waltham road have been cleared however the one report remains full of debris. A further email will be sent to WBC.
    - the bridges at Stanlake Lane and Waltham Road have plaques with the incorrect names on. Clerk to check and write to Network Rail. Awaiting a response.
  - 5.7 Comments on proposed car park charges – comments submitted 3/2/16
  - 5.8 WBC – Bracknell Forest & Wokingham Green Belt review methodology – comments submitted 5/02/16.
- 8.0 **Planning Matters**
  - 8.1 **Current List**
    - 8.1.1 Householder Prior Notification – none
      - 160001 99, Colleton Drive - The committee wish to repeat their previous comments on the access drive (the original entrance to The Colleton School). At present it is a wide space used as a turning area. The committee raise concerns about the highway safety in relation to this walking route to school. They request that the entrance is re-profiled so that the entrance kerbing is at right angles to the road. This will leave a safer drive for the children to cross.
      - 160187 25, Wargrave Road – no comment
      - 160185 25, Wargrave Road – no comment
      - 160287 Bridge Farm, Bridge Farm Road – the committee have no comment on the plans other than to ask that the planners check the status of the land (that it is not agricultural).

- 160296 89, Hurst Road – no comment
- 160491 4, Lansdowne Terrace, The Grove – no comment
- 160499 21, Hubbard Close – no comment
- 160498 183, Broad Hinton – the committee raised concern over the effect the pitch roof would have on the neighbouring property number 185.
- 153123 The Old Boys School, Polehampton Close – no comment

### 8.3 Notices of permission

\* denotes applications that the Council has previously commented on.

- 142095 12, Station Road
- 160522 Kingsbridge House, Wargrave Road – prior approval for conversion of the ground floor from office to residential use.

\*153022 21 Ruscombe Road  
the committee have concern at the overdevelopment of the rear and close proximity to the boundary.

- 153110 6, Longfield Road
- 153265 35, Poundfield Way
- 153309 62, Orchard Estate
- 153476 8, Greenfinch Drive
- 153294 61, Hermitage Drive
- 160002 20, Hilltop Road

### 8.4 Notices of Refusal

### 8.5 Other planning matters

- 8.5.1 Enforcement notifications – 4 noted.
- 8.5.2 153294 61, Hermitage Drive [Feedback received from WBC] – noted.
- 8.5.3 TPO 716/1995 8, Harrison Close - receipt of application to carry out works. Noted.
- 8.5.4 Local Plan Update – engagement with town and Parish Councils 23.03.16. Mr R Mantel, Mrs B Ditcham, Mr C Smith and Mr R Morris to attend.
- 8.5.5 Street numbering – Following demolition of 10, Winchcombe Road. Noted.
- 8.5.6 TPO 145/1995 144, Wargrave Road – consent to work. Noted.

## 9. Footway Lighting

### 9.1 Repair and fault report

Reported lamps:

- 156 Troutbeck Close
- 202 Kibblewhite Crescent

9.2 To consider purchasing LEDs under the WBC contract. The committee agreed that the remaining 133 lamps, with the exception of the cast iron lamps, should have their lanterns changed to LED under the WBC contract. It was agreed not to have any hinged columns. The clerk will place the order.

## 10. General Amenity Matters

- 10.1 Bell Corner - transfer of land to the PC – reported on under 5.1.
- 10.2 Defibrillators – reported on under 5.2.
- 10.3 Borough Wide litter pick – 10am 19<sup>th</sup> March. All welcome.
- 10.4 Hanging Baskets & Twyford in Bloom. Proposed Mr R Mantel, seconded Mr R Morris to order 16 hanging baskets. The Council will specify where they wish 10 to be positioned and 6 will be donated to Twyford Village Partnership. This will be funded 640 from the budget and £320 from the Council's capital. Motion carried unanimously. The clerk listed the TVP plans for the Twyford in Bloom application.
- 10.5 Royal Berkshire Fire and Rescue Service – public consultation. Noted.
- 10.6 Royal Berkshire Fire and Rescue Service – engagement event – Mr J Jarvis to attend on Wednesday 9<sup>th</sup> March. Noted.
- 10.7 Library Consultation – circulated by email. It was agreed to comment that the Council felt that the Twyford library should be a hub for the northern parishes and not a satellite / spoke. Mr Mantel will respond on the Councils behalf.

## **11. Highways**

11.1 Potholes update – Mr R Morris reported that works carried out opposite the Dolphin School have not been re-instated properly leaving an uneven road surface on the blind corner. Clerk to report to WBC.

11.2 SGN Works – emails circulated from Lindsay Ferris. Noted.

11.4 Thames Water works on the High Street – circulated by email. Noted.

11.5 Update on Hurst Road drainage. The Council were awaiting a cctv investigation to be carried out. WBC report that the latest sessions of power washing has cleared the drains and resolved the issue. The Council will monitor this.

## **12. Correspondence**

12.1 WBC – Weekly planning list – circulated by email. Noted.

12.2 Re3 tips and advice on recycling – circulated by email. Noted.

12.3 Borough Liaison forum – 5 year housing supply and Flood Action Group slides circulated by email. Noted.

12.4 Major Projects Coordination meeting 16.02.2016 – circulated by email. Noted.

12.5 WBC response to resident highway issues – circulated by email. Noted.

12.6 WBC Planning – software to help with scaling electronic copies of plans – circulated by email. Noted.

12.7 WBC – Blue bag roll out – circulated by email. Noted.

12.8 WBC – letter from Thames Water – circulated by email. Noted.

**13. Date of next meeting – Tuesday 5<sup>th</sup> April 2016.**

**The meeting closed at 9:25 pm**