

TWYFORD PARISH COUNCIL

Minutes of a meeting of the Planning and Amenities Committee held at Loddon Hall, Twyford on Tuesday 3rd May 2016 at 7:45pm.

Present: Mrs B Ditcham (Chair), Messrs M Boniface, J Bowley, J Jarvis, R Mantel, R Morris, C Smith & C Wickenden.

In attendance: Mr R Sherwill & Mr D Turner.

1. Public Questions – none. Mr Turner spoke on behalf of the Community Hub. The planning application requires a traffic and tree survey. Mr Turner was asking if the Council would share the costs equally along with WBC and The Polehampton Trust. The cheapest quotes were £2,975 plus vat for the traffic survey and £270 plus vat for the tree survey. Mr Jarvis asked the Council to note that any contribution paid will be taken account of later on in the Community Hub discussions.

Mr Mantel asked why the costs should be split into thirds? What about the other interested parties? [police/theatre group/history society/Ruscombe PC] Mr Turner responded that these parties, with the exception of Ruscombe PC, will be tenants. The Police will pay for the refurbishment of their part of the building. Everyone will pay their fair share. It was agreed that discussions will continue later on and Mr Turner left the meeting.

2. Apologies – none.

3. Declaration of interest in items on the agenda – Mr Jarvis declared an interest in the Community Hub and item 7.5.2. He withdrew from discussions on these items.

4. Minutes of the meeting held on 5th April 2016. Proposed Mr C Wickenden, seconded Mr M Boniface, carried nem con.

5. Twyford Village Centre Plans – Robert Sherwill. Mr Sherwill presented his ideas to widen the pavements in the village centre and to semi pedestrianise the retail part of London Road. Discussion took place on the impact of moving the traffic lights back and the extra time/distance for vehicles to travel through the traffic lights. Mr Jarvis was concerned as to the impact on Springfield Park. He reported that WBC are looking at the village centre as it exceeds the air pollution targets. Mrs Ditcham reported that the Council have previously highlighted to WBC the health and safety issues of the dangerously narrow pavements in the village centre. Mr Boniface reported that throughout Wokingham wider pavements have been used as traffic calming measures. The general feeling was that the committee support measures to improve the village centre and with the support and commitment of the Full Council would like to forward the plans to WBC's John Keiser for further consideration.

6. Matters arising and action points

6.1 (9.5) To consider a Flood Action Group.

6.2 Street Lighting - It was proposed by Mr Smith that the clerk asks WBC if the one off interim repairs will be cheaper using the WBC contractor. [Clerk's subsequent note: The WBC contract is purely to replace the lamps with LED's. The contractors are not installing new lamps or carrying out repairs.] Noted.

6.3 (7.5.1) Paperless Practices – Agreed that each councillor will review the plans by downloading them on their own laptop / devices. The clerk will set up a dropbox from which the plans can be downloaded. All councillors to bring their own devices from which the plans will be reviewed at the May meeting.

6.4 (9.2) Defibrillators – Agreed the clerk will enquire where the defibrillators are to be located, who will carry out the weekly auditing and what is the third party insurance issue?

7.0 Planning Matters

7.1 Current List

7.1.1 Householder Prior Notification – none

160840 32, Cotterell Gardens – the committee consider this to be out of character with the neighbouring properties.

160944 Orchard Cottage, Ruscombe Lane – no comment.

160960 172, Broad Hinton – the committee query the incongruity of the facing materials – they are out of keeping with the rest of the area.

160971 4, Saunders Close – the committee comment that these plans are overdevelopment of the site caused by the garden room.

161001 54, London Road – no comment

161030 144, Wargrave Road – no comment

161082 88, London Road – no comment

161101 2, Montreal Terrace – no comment

161108 2, Paddock Heights – no comment

Agreed the following comments will be made to WBC with regard to the paperless practises:

The committee note that plans for 161001 54, London Road were not available from the website. Only elevations had been uploaded. In the future the committee will not be able to comment on plans if all the details are not available on the website.

The committee note that paper plans for 161101 2, Montreal Terrace & 161108 2, Paddock Heights were received on Friday (29th April). The first working day the plans were available for downloading / viewing was Tuesday which did not leave sufficient time for the committee to view these before the planning meeting that evening. In future plans will need to be available three working days prior to the committee meeting otherwise they will need to be carried forward to be considered the next calendar month.

Consideration was given to use of a 4G hub to provide a wi fi hotspot in the case of having to view last minute plans received. Mr Bowley offered use of his for a trial run.

7.2 Notices of permission

* denotes applications that the Council has previously commented on.

153016 6, Danesfield Gardens

153203 16, New Road

* the committee expressed concern regarding the proximity of the garage and public footpath. They also had concerns as the effect of the wall on the street scene.

160020 16, Cheriton Avenue

* the committee have no comment on the main extension. They commented on the use of the garage –

the plans do not indicate how this will be made into habitable accommodation or detail of the usage.

160184 25, Wargrave Road

160491 4, Lansdowne Terrace

160498 183, Broad Hinton

* the committee raised concern over the effect the pitch roof would have on the neighbouring property

number 185.

160499 21, Hubbard Close

160534 14 Hurst Park Road

* the committee were concerned as to the potential loss of light for the neighbour.

7.3 Notices of Refusal

160572 25, Orchard Estate

7.4 Other planning matters

7.5.1 Paperless Practices – to consider copying costs / projector & screen / purchase of tablets. A discussion took place on the various options. It was agreed to continue to look at / downloading the plans in advance and bringing laptops / tablets to the meeting. Mrs Ditcham agreed to look at the change of parking / trees etc in advance and then in the meeting attention

will be given to the neighbourhood map, block plan, existing elevations and proposed elevations.

7.5.2 Licence premises application – Twyford Beer Festival. Noted.

7.5.3 Enforcement notifications. Noted.

7.5.4 Application for consent for tree works - 3,5 & 7 New Road. Noted.

7.5.5 TPO 1507/2015 – Front of Lionel Court Wargrave Road and 27a Wargrave Road. Noted.

7.5.6 TPO 1507/2015 – Front of Lionel Court Wargrave Road and 27a Wargrave Road – consent to works. Noted.

7.5.7 TPO 716/1995 – refusal for permission to fell tree. Consent to prune crown. Noted.

7.5.8 WBC Planning Committee – 80 Hurst Road. Noted.

7.5.9 7 New Road – application 160399 withdrawn. Noted.

7.5.10 WBC letter – proposed car park extension – permitted development. Noted.

7.5.11 TPO 1533/2016 – Waitrose Ltd – TPO served. Noted.

8. Footway Lighting

8.1 Repair and fault report

Parish:

160 Winchcombe Road

5 New Road

Loddon Hall Footpath

8.2 LED lantern order placed with WBC and inventories have been confirmed. Noted.

9. General Amenity Matters

9.1 Bell Corner - transfer of land to the PC. The charge on the land has been discharged and now things can start progressing.

9.2 Defibrillators – awaiting a response to the questions asked and the cost of the defibrillators.

9.3 Hanging Baskets & Twyford in Bloom. It was not viable to hang baskets on the almshouses, subsequently 14 hanging baskets were ordered. Unbudgeted expenditure included 10 brackets at £25 each (a one off cost) and it is uncertain as to whether the contractor will be able to send a vat invoice or not. Proposed Mr R Morris, seconded Mr J Jarvis to **RECOMMEND to full Council** to budget an additional contingency of £360 for the hanging baskets brackets and vat if required. Motion carried nem con.

9.4 Website update – Mr Wickenden reported that the sub-committee have agreed on a round, enclosed logo, incorporating the village sign. Agreed for the clerk to enquire as to the next stage and the sub-committee will meet to discuss content at 7pm on 24th May.

9.5 Flood Action Group – agreed to appoint a volunteer at the Annual Meeting of the Council.

9.6 Golden Jubilee Clock – repairs – light & starter £185.00. Noted. Mr Jarvis suggested installing an LED light at the next service in 2017.

9.7 Litter bins and litter – Following feedback from the adopt a street volunteers a request has been made to WBC to re-instate the waste bin on the Hurst Road by the allotments.

9.8 Hurst entrance gates – plans from Hurst for a double sided entrance gate had been received. Hurst PC were asking if Twyford would like the 'Welcome to Twyford' sign on one side. Agreed that the committee were in favour should there be no cost involved.

9.9 Bell Corner – maintenance. An area of bricks around the location that the Christmas Tree is placed each year has subsided and has been highlighted as a possible health and safety issue. Although this area of land is not yet owned by the Council it was agreed that the Clerk will take a photograph of the area to be circulated to the committee.

9.10 Station verge parking – 8 cars have been regularly parking on the grass verge on the corner of the Hurst Road by the allotments. WBC are not concerned and have offered the Parish Council the opportunity to purchase bollards at their cost. Agreed for the clerk to write to WBC reporting this as a health and safety issue and insisting the Council install bollards.

9.11 Community hub – request for funding towards traffic survey and tree survey. Following a lengthy discussion it was agreed that the clerk should respond to Mr Turner saying that the Council will not entertain the idea of paying a third of the cost for the reports required until a number of matters are resolved. The committee expressed their concern with the project

structure and would like to see governance / structure / business plan before they will consider this expenditure. The committee also asked if further reports would be required in order to satisfy the planners.

10. Highways

10.1 Potholes update – potholes reported on London Road near the junction of Loddon Hall Road and on the Hurst Road between Winchcombe Road and Broadwater Road. Clerk to report.

10.2 Paddock Heights – Temporary prohibition of driving notice. Noted.

11. Correspondence

11.1 WBC – Traffic Management – parking enforcement – circulated by email. Noted.

11.2 WBC Campaign for a Cleaner and Greener Environment 28.04.16 – circulated by email. Noted.

11.3 RE3 – waste less and recycle more - circulated by email. Noted.

11.4 Shinfield Draft Neighbourhood Plan – circulated by email. Noted.

11.5 WBC – Gypsy & Traveller Local Plan – incorporation of GTLP with the Local Plan – circulated by email. Noted.

11.6 WBC – Duty to co-operate statement – scoping of bodies and issues – circulated by email. Noted.

11.7 WBC – Traffic Management – Old Bath Road bridge works 23rd May – 25th July – circulated by email. Noted.

12. Date of next meeting – Tuesday 7th June 2016.

The meeting closed at 9:56pm