

TWYFORD PARISH COUNCIL

Minutes of a meeting of the Finance and General Purposes Committee held at the Loddon Hall, Twyford on Tuesday 15th November 2016 at 7.45pm.

Present: - Mr D Fergusson (Chairman), Mr J Bowley, Mrs B Ditcham, Mr R Mantel & Mr T Winchester.

1. **Public Questions** – none.
2. **Apologies** – none.
3. **Declaration of interest in items on the agenda** – none.
4. **Minutes of the meeting held on 18th October 2016.** Proposed Mr T Winchester, seconded Mr J Bowley, carried nem con.
5. **Matters arising and action points**
 - 5.1 Borough Parish Liaison questions for next meeting in January. Deadline for questions 16th December 2016.
Agreed to put forward the following question:
When will Wokingham Borough Council publish residents feedback from the Budget Engagement sessions. What concrete actions will the Borough be taking based on the feedback?
6. **Clerk's Report**
 - Bank balances as at the end of October 2016. Current account £29,144.85, deposit account £95,083.43, income bonds £37,000, national savings account £1,527.67 and Twycombe Lodge tenants deposit account £3,007.65.
 - VAT return for October 2016 £749.72.
 - To consider adding Thames and Chiltern 'Silver gilt award 2016' to Council signatures on emails. Agreed for the clerk to add a line to Council signatures.
 - Meeting dates 2017 – Proposed Mrs B Ditcham, seconded Mr T Winchester to **RECOMMEND to Full Council** to approve the 2017/18 meeting dates. Motion carried unanimously.
 - Henderson Tax Voucher. Noted.
 - BlackRock Greater Europe AGM notification. Noted.
 - Risk Assessments – the Stanlake Pavilion Fire Extinguishers service has been carried out along with the annual Fire Safety risk assessment.
7. **Budgets and Precept** Agreed for the clerk and Mr Mantel or Mr Bowley to take up the offer of a demonstration of the allotment and minutes & agendas packages which are add ons to the Edge Finance package. Agreed to include the cost of the Stanlake pavilion pipes, repairs to the shed door and external pavilion door in the vandalism costs. Budgets to be considered further next month.
8. **Correspondence circulated by email:**
 - 8.1 CIL workshop slides. Noted.
 - 8.2 The Chain – Involve Wokingham. Noted.
 - 8.3 Berkshire Pension Fund Annual Meeting. Noted.
 - 8.4 Wokingham Borough Libraries Newsletter November 2016. Noted.
 - 8.5 Berkshire Youth – Whats on? Noted.
9. **Twinning Project** –The Piggott School had expressed interest and suggesting a meeting. Twyford Comets expressed interest in setting up a football exchange visit similar to that held with the Dutch on alternate years.
Cuincy had responded with their suggestions for a Twinning program. They suggested an exchange between schools, sports clubs and senior citizens. They will be celebrating in 2018 the 100th anniversary of the end of the First World War. They have a British cemetery in Cuincy and would be happy to receive a delegation from Twyford.
The committee asked the clerk to contact all Twyford associations to gauge interest

[Primary Schools, Age Concern, Bowls Club/Theatre Group/Snooker Club/Cricket Club/Tennis Club/TRHA/TATA].

Agreed for a response to be sent to Quincy telling them of the positive response so far and saying that it would be nice to have something in place for the 2018 celebrations.

10. Grant requests - none

11. Councillor details published on noticeboards – It was generally thought that Councillor details should be available for members of the public. Agreed for councillors to be reminded that when speaking to members of the public they should differentiate between their own view and those of the Council.

12. Recruitment of Assistant Clerk – job description and split of responsibilities. Agreed to amend the job description by removing the Regulatory Financial Officer responsibilities and adjusting the overall responsibilities. Agreed for the clerk to work out the pay scale based on 60/70% of the clerks salary. Recommendations for an advertising budget and to recruit an assistant clerk to be considered next month.

13. To review / update standing orders – carried forward.

14. Items to be considered from other Committees

14.1 Planning and Amenities 01.11.16

Proposed Mr J Bowley, seconded Mr R Morris to **RECOMMEND to Full Council** to make a contribution of £200 to the Thames Valley Police Speedwatch project. Motion carried 4 in favour, 1 against, 1 abstained.

The committee agreed there are sufficient funds for this recommendation.

14.2 Parish Lands 08.11.16

15. Date of next meeting - Thursday 8th December 2016.

The meeting closed at 9pm.