

TWYFORD PARISH COUNCIL

Minutes of a meeting of the Planning and Amenities Committee held at Loddon Hall, Twyford on Tuesday 1st November 2016 at 7:45pm.

Present: Mrs B Ditcham (Chair), Messrs J Bowley, J Jarvis, R Mantel, R Morris & C Smith.

In attendance: Mr M Bray.

1. **Public Questions** – none.
2. **Apologies** – Mr M Boniface & Mr C Wickenden.
3. **Declaration of interest in items on the agenda** – none.
4. **Minutes of the meeting held on 4th October 2016.** Proposed by Mr R Morris, seconded Mr J Bowley, carried nem con.
5. **Matters arising and action points**
 - 5.1 (7.4.3) Local plan – call for sites update. The committee raised some concerns. Agreed for the clerk to contact WBC with the following questions:
 - 1) Were all the Parish Councils invited to meet with WBC's Executive Member (Councillor Mark Ashwell) and Deputy Executive Member (Councillor Chris Bowring)?
 - 2) If not, what was the selection criteria for those that were selected? What was the rationale?
 - 3) The Council would like to know WBC's thoughts and findings of the suitability of the sites in Twyford and the bordering parishes. Would you please advise how we will be updated with these findings.
 - 5.2 (9.4) Noticeboard – Waitrose board location. It was agreed that the committee will look for alternative locations such as Wellington Square, Bell Corner or Jubilee Corner.
 - 5.3 (9.5) Scheme to promote 'Thames Valley Alerts'. Agreed for the clerk to obtain posters to display on the noticeboards.
 - 5.4 (9.6) 'No cold calling zone' for the whole of Twyford. Agreed for the clerk to find out some more information.
 - 5.5 (9.7) 'Speedwatch' project – to consider making a contribution of £200 – carried forward pending more information.
 - 5.6 (9.11) Twyford Together signage proposals – carried forward.
 - 5.7 (9.12) Borough Parish Liaison questions for next meeting on 16th December 2016.
- 6.0 **Budgets** – figures were reviewed and adjusted. Budgets will be reviewed again next month.
- 7.0 **Planning Matters**
 - 7.1 **Current List**

162663	9, Harrison Close – no comment
162668	82, Springfield Park – no comment
162726	20, Paddock Heights – no comment
162768	Telecom Site – no comment
162810	36, Broadwater Road – no comment

Mrs Ditcham agreed to check building works carried out on 1, Broad Hinton have been given permission.
 - 7.1.1 Householder Prior Notification – none
 - 7.2 **Notices of permission**

* denotes applications that the Council has previously commented on.

153122	The Old Boys School
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161701	78, Orchard Estate
162073	8, Amberley Drive

162079	1, Brook Street
162179	80, Springfield Park
162331	Waitrose Ltd
162333	72, Hurst Park Road
162386	31, Kibblewhite Crescent
161729	119, Broad Hinton

7.3 **Notices of Refusal** – none.

7.4 **Other planning matters**

7.4.1 Enforcement updates – none.

7.4.2 161791 32, Cotterell Gardens – Notice of appeal. Circulated by email. Noted.

7.4.3 Local Plan response. Executive member Mark Ashwell had responded to the Councils questions. All town and parish Councils received the same email inviting them to engage on the Local Plan update. Not all took up the opportunity. Some of them are in contact now. The process is an eighteen month process and their aim is to enable the town and parish's local knowledge. Mark Ashwell offered to attend to talk to the Council and it was agreed to invite him to the February meeting.

7.4.4 TPO 15/2016 Waitrose Ltd – order confirmed with modifications. Modifications include the omissions of trees 4, 7 & 9 and group 1. These are all located towards the north-west corner by the telephone exchange. Details circulated.

7.4.5 Application for TPO tree works – 162842 49, Station Road. Information circulated.

8. Footway Lighting

8.1 Repair and fault report – no lamps to report. Mr Morris asked for the list of responsibility for checking the lamps be updated to include him.

9. General Amenity Matters

9.1 Bell Corner – the transfer of land to the PC is complete. Agreed for the clerk to write to the shops around Bell Corner letting them know that the Parish Council is the new owner and to request that the advertising is removed from the bollards. Also to inform Twyford Together.

9.2 Defibrillators – awaiting installation.

9.3 Website update – Some councillor information is still required. Mr Bowley will put his Family Picnic photos in the website dropbox. Also agreed to ask the photographers permission to gift some of the photos for use on the website.

9.4 Noticeboard – agreed for the Clerk to ask permission to move the noticeboard onto the wall of Apsley House. Clerk to obtain a quote to have the noticeboard moved and the Waitrose wall made good.

9.5 Scheme to promote 'Thames Valley Alerts' – agreed to put the posters on the noticeboard.

9.6 'No cold calling zone' for the whole of Twyford – agreed to trial Yewhurst Close and Gooch close. Mr J Jarvis will raise the item with the Springfield Park AGM.

9.7 'Speedwatch' project – to consider making a contribution of £200.

Proposed Mr J Bowley, seconded Mr R Morris to make a contribution of £200 to the Thames Valley Police Speedwatch project. Motion carried 5 in favour, 1 against however in view that this expenditure was not within budget the vote was taken again as a recommendation to Full Council.

Proposed Mr J Bowley, seconded Mr R Morris to **RECOMMEND to Full Council** to make a contribution of £200 to the Thames Valley Police Speedwatch project. Motion carried 4 in favour, 1 against, 1 abstained.

Mr R Morris and Mr R Mantel agreed to participate as Speedwatch volunteers. Agreed to ask for additional volunteers at the Full Council meeting.

Volunteers have to be covered by the Councils public liability insurance. Clerk to check that the insurance policy covers for £5million liability. [Note: Zurich cover the Council for Public Liability of £12million in any one event]

9.8 Tom Pierpoint & Matthew Golton GWR meeting – minutes and copies of the presentation have been circulated. There was concern that not all the questions asked had been covered. The committee asked why a prefabricated multi storey (like Winchester) could not be

considered. They also asked whether the footprint for the multi storey included the coal yard. Mr Jarvis reported that Network Rail are retaining some of the car park land for electrification purposes. He also said consideration has been given to making the entrance through gas lane two way but this plan will also require some allotment land. Agreed for the clerk to write thanking Tom Pierpoint and Matthew Golton for attending and to ask if they have investigated the land behind Hurst Road. Agreed to keep the lines of communication open.

9.9 To consider purchasing a village sign announcing that Twyford is a silver gilt winner of Thames and Chiltern in bloom [Quote of £265.33 plus installation] – consideration was given to possible sites to locate the sign. It was agreed the primary choice of site would be the A4 roundabout with the second choice being at the junction of Wargrave Road and Amberley Drive. Agreed for the clerk to find out the cost of installation and land searches.

9.10 Twyford in Bloom – meeting attended by Mrs B Ditcham 25.10.16. Mrs Ditcham reported on the ideas which included a water feature in Jubilee Corner and entrance gates to the village.

9.11 Twyford Together signage proposals - The committee considered whether they might purchase the London Road sign at a cost of £1,350. Mr Mantel expressed concern at spending this amount however the general feeling of the committee was to consider this further at the next meeting.

9.12 Borough Parish Liaison questions for next meeting on 16th December 2016. A request was made for the long term highways schedule. Item carried forward.

9.13 Community Flood Warden Scheme meeting 03.11.16 (MB – apologies) Mrs L Jarvis and Mr J Jarvis will attend.

9.14 Councillor correspondence – disruption by Waitrose lorries. Mrs T Ramsden reported disruption on Saturday 22nd when a Waitrose lorry could not get into the loading bay and consequently blocked the entrance to Waitrose. The HGV leaving then went through the traffic lights. Agreed to ask Waitrose what went wrong on this occasion.

10. Highways

10.1 Potholes update – no items to report.

10.2 Twyford Village Centre Plans – carried forward.

10.3 Broad Hinton commuter parking – carried forward.

11. Correspondence circulated by email:

11.1 CIL – monthly reports

11.2 Wokingham Borough Council - Planning Applications list for the period 26.09.2016 - 30.09.2016

11.3 Wokingham Without – Boundary reviews

11.4 Thames Water works – Waltham Road

11.5 Christmas Train Services

11.6 WBC – Major Projects Co-ordination meeting 18.10.16

11.7 WBC – M4 / A329 works

11.8 Crossrail Update

12. Date of next meeting – Thursday 1st December 2016.

The meeting closed at 9:40 pm