

TWYFORD PARISH COUNCIL

Minutes of a meeting of the Parish Lands Committee held at Stanlake Pavilion, Twyford on Tuesday 12th September 2017 at 7.45pm.

Present: Mr J Bowley (Chair), Mrs E Ashley, Mr M Bray, Mr D Fergusson, Mrs L Jarvis, Mr R Mantel, Mrs T Ramsden, Mr T Winchester & Mr D White.

In attendance: 2 members of the public.

1. **Public Questions.** Mr G Starkie asked 'How does the Council plan to proceed with development and maintenance the allotment handbook?' Council response: This will be discussed under item 9.4.
Mr M Yeates asked why the banner advertising the allotments wasn't on display. Council response: The banner is displayed intermittently as and when the Council decide.
2. **Apologies.** None.
3. **Declaration of interest in items on the agenda.** Mr M Bray & Mrs T Ramsden declared an interest as allotment holders and members of TATA.
4. **Dispensations.** None.
5. **Tennis Club – core plans.** Carried forward to October.
6. **Minutes of the meeting held on 11th July 2017.** Approval of the minutes proposed Mr R Mantel, seconded Mrs L Jarvis, carried unanimously.
7. **Matters arising and action points pending action:**
 - 7.1 (14.2) Colleton School lease / licence of use.
 - 7.2 Burial ground bin – awaiting response from PCC [Cost of bin £533 plus emptying £15 p/m – note] Agreed for the clerk to resend the email to the Church office. Email re-sent 14/09/17.
- 8.0 **Clerk and Village Ranger's report on Parish Lands maintenance including:**
 - 8.1 Village Ranger - Usual litter collection which has been particularly bad over the summer. Helped with preparations for the Fete getting banners up etc.
Jobs outstanding:
Quote for cleaner cupboard shelving & door and KGVR gate closing mechanisms.
Jobs completed:
Allotment tap fixed (by hazel copse), allotment tap low pressure repairs made, allotment tap non return valve, fixing had been removed from a ball court panel – panel secured, electricity room shelving complete & zip wire tyre and wire repairs made.
 - 8.2 Park Warden - usual patrols, helped with fete preparation and displaying posters on noticeboards.
 - 8.3 Clerk's report
Tennis club hedges – It is within the agreement that the tennis Cub cut the hedge. Tennis Club have made arrangements with contractors direct to have the hedges cut at their cost.
Goals – delivered 5/9/17 & sockets due to be installed on 19/9/17
Line Marker machine - delivered
Pavilion cleaner holiday absence & holiday cover - £80. Noted.
Twycombe Lodge / Loddon hall car park – overflow dripping down. Reported to vets.
Summer vandalism reported:
Damage to play equipment and removal of parts
Smashed glass - alcohol bottles, litter, new litter bin lid damaged and bin set on fire. Fire under zipwire, woodshavings set on fire in playpark, fire in youth shelter & branches cut off trees and set on fire.
Stanlake benches
Request from TATA to use Jubilee Corner on 21st October to showcase pumpkins approved.

Memorial Bench – faded plaque writing. The family would like to have costs to remove and re-install a replacement bench. Agreed for the clerk to obtain costs and also to contact a sign writer about repairing the plaque. The family can then be given the costings of the two options.

9.0 Allotments.

9.1 Hurst Rd – 6 plots available

9.2 London Rd – no plots available

9.3 Hurst Road - Heras fencing to stop deer [quote amounting to £993 for 40 panels, brackets and braces] Clerk to re-circulate the information previously looked at for an indication of costs for fencing the entire allotments.

9.4 Allotment Management – draft set of guidelines. Some comments had been received and tracked. Mr Manel provided his suggested changes. Mrs Ashley suggested a need for two documents – one less formal with do's and don'ts and one more formal containing the legalities. Agreed to keep one master copy to record the tracked changes. This will be available from Mrs Ramsden. A revised version will be available for the November meeting.

9.5 Resident requesting plot – Wokingham resident & Charvil resident. Approval proposed Mrs T Ramsden, seconded Mr T Winchester, motion carried unanimously.

9.6 Further flytipping of horse manure noted.

10.0 Millennium Garden, Jubilee Corner, Burial Ground & War Memorial.

10.1 Report on cremations & burials

Stephen Terry

Joan Morgan

Maureen Tate

10.2 Report on memorials

Bryan Tate

William McKay

10.3 Burial ground moles – agreed for the mole catcher to lay traps in the St Mary's part of their burial ground with their permission.

10.4 Burial ground paving slab edging [£481.20 plus Ranger time] – carried forward pending information from the Ranger of how the edging will be installed and whether the costs included concrete.

10.5 Columbarium walls – it was noted that the edging stones do not hold ashes. Mr M Bray and Mrs T Ramsden will look at the site again for locations to have a wall. Agreed to look at potential costs per 'drawer' in comparison to existing costs.

10.6 Thames and Chilterns in Bloom sign – acknowledgement to Twyford together. Agreed that when the next sign is ordered a sign saying 'Working with Twyford Together' will also be purchased. Costs to be approved the time of ordering the next plaques.

11.0 Bell Corner

11.1 Weed sprayed for the 3rd time on 7/9/17 (Jubilee Corner & Bell Corner). Noted.

12.0 KGVR

12.1 Resident gate access (chased solicitor 7/9/17)

12.2 Children's play park (toddler side) – update on installation & letter requesting compensation for delay. Post Installation Inspection report circulated 16.08.17 Letter from director (circulated 16.08.17) Meeting with Area Service manager 7.09.17 The remedial works are in hand. Proposed Mrs E Ashley, seconded Mr D Fergusson to accept the offer of £2,245 discount. Motion carried unanimously.

12.3 ROSPA report on equipment (circulated 11/5 & 7/9) Report noted and agreed no action.

12.4 Booking of public tennis courts (email 16/6) The clerk had tried calling the hire number on the courts and didn't receive a call back. Agreed to contact the tennis club reminding them that's it's a condition of the agreement for the public courts to be available for public use.

12.5 CCTV – to consider new / upgrade of system. Agreed that the existing system does not provide the level of clarity and night vision required. Clerk to contact local Clerks to obtain CCTV contacts. Agreed to get a spec and then firm quotes for a quality image and sight at night.

12.6 Beer Festival – permission to use KGVR 7/8/9th June 2018. Approved.

12.7 Donkey Derby – permission to use KGVR 3rd June 2018. Approved.

12.8 Correspondence from Diane Thirtle TRHA with reference to car parking whilst the Triathlon was going on. Agreed that the Wargrave Road / Longfield Road car park can be used by users of KGVR for events.

12.9 Van left in car park – clerk to investigate abandoned vehicle and write demanding removal within a week.

12.10 Youth Shelter bin – lid vandalised. Clerk to obtain quote to have it welded back on.

13.0 Stanlake Meadow.

13.1 Cricket club agreement – awaiting signed copy

13.2 ROSPA report on equipment (circulated 11/5 & 7/9) Agreed for the Ranger to take a look at the rope on the climbing wall and report back.

13.3 Winchcombe Road stile – agreed no action.

13.4 Resident correspondence & quote to have Stanlake Meadow copse trees cut back to fenceline - £250. Mr M Bray to take a look and assess danger of falling branches.

14.0 Stanlake Pavilion

14.1 To consider a project to extend the pavilion

14.2 Colleton School Lease – circulated 15/8/17. Carried forward to enable councillors to read the lease.

14.3 Replacement of the Combimate balls – work complete. Noted.

14.4 Request from TATA to hold their AGM in October at the pavilion free of charge. TATA have now made alternative arrangements.

14.5 Quote to replace front lights [£156.00] Proposed to approve the quote Mrs T Ramsden, seconded Mr T Winchester, motion carried unanimously.

14.6 Cricketers complaint about fete rubbish in pavilion. Noted.

14.7 Hedge / fencing – to increase height. The Ranger has increased the height of the fencing – agreed to monitor.

15.0 Twyford Village Fete sub committee

15.1 Staff overtime report – clerk to check if the overtime is within the budget.

Agreed to approve by email so that the September salary cheques can be drawn.

16.0 Youth and Community Centre underlease – lease for approval. Mr J Bowley requested a copy of the head lease.

17.0 Correspondence –

17.1 Fields in Trust -Thousands celebrate our local parks and green spaces. Noted.

17.2 Transforming British Tennis Together - Berkshire Launch Event. Noted.

18. Date of next meeting – 10th October 2017.

The meeting closed at 21:58 pm