

## Twyford Parish Council Minutes of the Meeting of the Council

Meeting held at The Loddon Hall, Twyford on Tuesday 24<sup>th</sup> October 2017 at 7.45 pm.

**Present:** Mr R Mantel (Chairman), Mrs E Ashley & Mrs B Ditcham, Messers M Bray, T Winchester & D White.

**Minutes:** Stephanie Woods, Assistant Clerk

**In attendance:** Mr G Hook (Ruscombe rep), 3 public, 1 reporter from the Twyford Advertiser.

**1. Public questions** – Mr Yeates inquired if any of the councillors had taken a look at the Cuincy website as he was not sure they were a good fit to twin with. R Mantel said that he had looked at the website and that Mr Yeates should direct enquiries about the twinning to the Twinning Committee, as well as there being enough public interest to look into twinning.

**2. Apologies** – Mrs L Jarvis, Mrs T Ramsden, Messrs Mr M Alder, M Boniface, J Bowley, D Fergusson, J Jarvis, C Wickenden.

**3. Declarations of interest in items on the agenda** – Mr M Bray declared an allotment interest and member of TATA.

**4. Dispensations** – none.

**5. Minutes of the meeting held on 26<sup>th</sup> September 2017.** Approval of the minutes proposed by Mr M Bray, seconded Mrs B Ditcham. 1 abstention. Carried Nem Com.

**6. Matters arising** – N/A

**7. Borough Council Matters** – no questions.

**8. Liaison with Ruscombe Parish Council** – Mr G Hook informed the council that Ruscombe had 2 new councillors and were nearly up to full strength again.

**9. Reports and to receive any recommendations from committees:**

**9.1 Planning and Amenities Committee 03.10.17** – Mrs B Ditcham reported that planning application 172695 – 20 Station road workshop had comments from a resident but the committee had no comment. Objections were raised on planning application. 172704 – Land to the rear of 38 - 42 Hurst Road – the committee object to the plans on the basis of the development being on the flood plain. Any additional building will exacerbate flooding on the site. There was a discussion on the Neighbourhood Plan, discussed later under item 11. No questions.

**9.2 Parish Lands Committee 10.10.17**— Mrs E Ashley reported that the sports clubs had attended the last meeting and were satisfied. The only issue was the grass cutting but that was easily solvable. Colleton School Lease – copy signed by Colleton & clerk has signed and returned the Council's copy 5/10/17. Awaiting quotes from architects on the extension of the pavilion. Sports clubs that use the pavilion suggested a height bar for the far entrance to the field for when they have events. The committee **Recommends to Full Council** the approval of the purchase the Heras fencing at a cost of £1023. Motion Carried unanimously.

**9.3 Finance and General Purposes Committee 17.10.17**

Capital account and Budget statement to 30.09.17 for circulation.

Mr T Winchester reported that the accounts were healthy, a donation towards a poppy wreath was being made. The community hub group were considering going straight to Wokingham Borough Council for funding so the councils support may not be financial. The Twinning Committee were funding themselves to go and visit Cuincy. The purchase of a new A-Frame for Meet your Councillor still being considered, as well as moving the meeting to Emma's Kitchen. Recommendations that the funds raised from the fete

suggested to split down the middle between Age Concern Twyford and Twyford Youth Centre. Donation to ARC Youth Counselling put forward for recommendation.

The committee **Recommends to Full Council** the approval of the amended meeting dates. Motion carried unanimously.

The committee **Recommends to Full Council** the approval of the Twinning Charter (circulated 18.10.17). Motion carried unanimously.

The committee **Recommends to Full Council** the approval of the Fete charity donation £319.50 – to contribute 50% to Age Concern Twyford and 50% to the Twyford Youth and Community Centre. Motion carried unanimously.

The committee **Recommends to Full Council** the approval of the Citizens Advice Reading grant of £200. Motion carried unanimously.

The committee **Recommends to Full Council** the approval of the ARC Youth Counselling grant of £250. Motion carried unanimously.

The committee **Recommends to Full Council** the approval of no grant (this year) for Keep Mobile. Motion carried unanimously.

#### 9.4 **Parking Advisory Committee** – no meeting.

9.5.1 Twinning meeting (JJ) – Mr J Jarvis not at the meeting but Mr D White reminded the room that the Twinning Committee were funding their own trip to see if Cuincy would fit with Twyford.

9.5.2 Community Hub meeting (JB) – No formal meeting has been held.

9.5.3 Twyford & Ruscombe Community Association AGM Monday 9th October 2017 (JB) – Carried forward – unsure of attendees.

9.5.4 Borough Parish Liaison Forum - 10 October (BD&CW) – Mrs Ditcham reported that the meeting was well attended. Was noted that the developments that were not being completed within a year were meaning that WBC has penalties being given from central government. These penalties are in the form of an increase of new build numbers. Elected Borough Councillors dissatisfied with the lack of representation in central government. Discussion of sending an open letter to Central Government, this letter is to be reviewed by the Planning and Amenities committee. Mrs Ditcham put forward that Twyford was not against new housing developments but wanted more say in what type of housing that was being built – would like more affordable housing available. Also pointed out that with an increased building in surrounding areas the knock on effect on Twyford would be more congestion and increased traffic.

**10. Clerk's report** – Councillor vacancy – no bi-election called for in the time frame so at an appropriate time the council can co-opt a new member, appoint NAG representative – no volunteer, Remembrance Day arrangements (circulated 13/10/17) – R Mantel asked councillors to let the Clerk know if they are attending the remembrance day parade so seats can be reserved in the church.

**11. Neighbourhood Plan** – terms of reference circulated 17.10.17 – Mrs Ditcham reported that originally a neighbourhood plan was considered in 2011 but due to the cost implications was halted. The benefits and rules of a plan are more important now in 2017. It will take at least two years to finish, but should be finished in time to feed into the revised Wokingham Local Plan. Mrs Ditcham suggested that a plan for the plan should be compiled to look at during the next AGM in May. Councillors from the Planning and Amenities committee already involved are Mrs Ditcham, Mr C Wickenden and Mr M Alder with Mr J Jarvis in a consulting role. Mrs Ditcham asked for any other members of the council who may wish to be involved. Mrs E Ashely, Mr R Mantel and Mr T Winchester volunteered.

**12. Items to be discussed at the next meeting** – Mr Mantel asked for a discussion to take place to elect the new representative of the Hurst Charities which runs the Almshouses in Twyford and Hurst, which would be a role for the next four years.

**13. Correspondence:**

13.1 Twyford Twinning Meeting Agenda 09.10.17

13.2 WBC press releases - News: MARKET PLACE IMPROVEMENT WORKS MOVING TO BROAD STREET

13.3 WBC press releases - NEWS: Plans for new food waste recycling service

13.4 WBC press releases – NEWS: Have you returned your electoral register form?

13.5 Borough Parish Liaison Forum - 10 October (BD&CW)

13.6 WBC press releases – NEWS: Eastern Gateway planning application now submitted

**14. List of authorised payments** – list dated 19/10/2017– motion to approve authorised payments proposed by Mrs E Ashley. Seconded by Mr M Bray. Carried unanimously.

**15. Dates of meetings:**

**All meetings 7:45pm at Loddon Hall unless noted otherwise.**

Ruscombe Parish Council meeting (LJ)	01.11.17
Planning and Amenities Committee	07.11.17
Meet your councillor session	11.11.17 (Waitrose café 3-4)
Parish Lands Committee	14.11.17
Finance Committee	21.11.17

**16. Staffing Matters - Part 2 Confidential Information**

**Part 2 Confidential Information**

Item 18. Staffing matters

The Council agreed that as confidential items were to be discussed the Chairman invoked Standing Order 1C “That in view of the special or confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be temporarily excluded and they are instructed to withdraw”. Proposed Mr T Winchester, seconded Mrs B Ditcham, carried unanimously. The public left the meeting. Discussion took place on Staffing matters.

**Recommendations to Full Council to be made under PART 2.**

**17. Date of next meeting of the Council – Tuesday 28<sup>th</sup> November 2017.**

**The meeting closed at 20:50 pm.**