

Minutes of a meeting of the Parish Lands Committee held at Stanlake Pavilion, Twyford on Tuesday 10th July 2018 at 7.45pm.

Present: Mr J Bowley (Chairman), Mrs E Ashley, Mr M Bray, Mrs J Duffield, Mr D Fergusson, Mrs L Jarvis & Mr R Mantel.

Clerk: Mrs L Moffatt.

1. **Public Questions.** None.
2. **Apologies.** Mrs T Ramsden & Mr T Winchester.
3. **Declaration of interest in items on the agenda.** None.
4. **Dispensations.** None.
5. **Minutes of the meeting held on 12th June 2018.**

Approval of the minutes proposed Mr D Fergusson, seconded Mrs E Ashley, motion carried nem con.

6. Matters arising.

6.1 Superintendent Shaun Virtue to attend the 9th October meeting. Noted. Agreed to notify residents via social media – wording to be agreed in the September meeting.

7. Monthly reports on Parish Lands maintenance:

7.1 Village Ranger – new mower request carried forward. The Bell Corner planter brickwork has been repaired. Jubilee Corner, Bell Corner and Polehampton Close benches have twice been stained. The rangers next job is to commence the edging to the burial ground border – he will firstly remove the log roll and dig trenches ready for the paved edging.

7.2 Park Warden – no items to report.

7.3 Clerk's report – the clerk queried whether The Colleton School should be invoiced for the week that the travellers were in Stanlake Meadow. Agreed as a gesture of goodwill not to charge. The allotment rent notice had inadvertently been displayed with last years rents. Proposed Mrs E Ashley, seconded Mr R Mantel to notify allotment holders that next year the increase will be two years worth of increase. Motion carried nem con.

8. Allotments.

8.1 Hurst Rd – no allotments are available – there is a waiting list of 1. A photo of the road dip had been circulated and it was agreed that Mr Bray will approach TATA to ask if they might be interested in helping distribute scalplings if some are delivered. Suggestion that Mr Jarvis might be consulted for advice as to what material would enable drainage. An incident of flytipping of logs and woodchips has been reported to the police reference URN553120618.

8.2 London Rd – 4 plots available. 2 have recently been allocated. Ranger to install a handrail at the steep entrance – carried forward.

8.3 Allotment Management Guidelines – Agreed that listed in the guidelines there should be a note to keep the gate closed to avoid flytipping – carried forward.

8.4 Allotment key safe welding quote – Approval of the quote for £320 proposed Mrs L Jarvis, seconded Mrs J Duffield. Motion carried unanimously.

8.5 Asbestos assessments – the clerk is in contact with an asbestos expert. Item carried forward.

8.6 Allotment agreement - wording added for GDPR & livestock – (circulated 18.06.18). A further amendment was made and approval of the amended version was proposed Mr D Fergusson, seconded Mr M Bray, motion carried unanimously.

8.7 Tree Inspection - to consult other clerks. Carried forward until after the clerk's forum 11.07.18.

8.8 Quote for tree works following allotment inspections – councillors have looked at both sites. Hurst Road allotment quote for £700 to remove a boundary Fir tree

approval proposed Mr M Bray, seconded Mrs J Duffield, motion carried unanimously. Agreed for the Buddleia to be left if possible and notice to be given to enable Mr M Bray to remove the heras fencing.

London Road allotment quote of £1,100 to remove a boundary conifers and cut back sycamores. Approval proposed Mr D Fergusson, seconded Mr M Bray. Motion carried unanimously. Neighbours to be advised of proposed works.

8.9 Request to have a shelter 3mx3m on allotment – layout/location to be considered. The committee gave approval to this shelter on the condition that the neighbouring allotment holders are consulted and the committee emphasised that approval is for this shelter only. Proposed Mrs E Ashley, seconded Mr M Bray, motion carried unanimously.

8.10 Hazel copse update – some TATA members have been managing the copse with coppicing, planting bluebells and additional hazel saplings. TATA and the Heritage Osier project have jointly entered this years Dorothy Morley conservation award run by the county Wildlife Trust. Agreed contractors will not work in the Hazel copse area until the Autumn and then only after liaising with Stephen Loyd.

9.0 Millennium Garden, Jubilee Corner, Burial Ground & War Memorial.

9.1 Report on cremations & burials:

Monica Joan Cox
William Henry Cox
James Christopher Foley

9.2 Report on memorials:

Elizabeth Smith

9.3 To consider having a Christmas tree on Jubilee Corner – the committee were interested in the idea of a tree which estimated costs will be £200-£300. Agreed to look into pricing of lights.

10.0 Bell Corner

11.0 KGVR

11.1 Resident gate access (licence) – revisions to be made to licence.

11.2 CCTV – Clerk to meet with contact and obtain spec. It was agreed that Mr Bowley will attend if possible and the committee agreed that the quality of the image and night vision needs to be improved.

11.3 Tennis Club – model 25 year lease – information from BALC emphasises the need for a solicitor drawn lease. Clerk to obtain a ball park estimate.

11.4 Replacement bins (£269.64 per bin & £75 for removal/installation per bin) The committee reviewed the bins and agreed to install 11 bins. Mr D Fergusson proposed and Mrs J Duffield seconded to **RECOMMEND to Full Council** £4,200 to cover the cost of removal and installation of the bins.

Mr R Manel proposed and Mrs L Jarvis seconded approval of £4,000 to cover the cost of removal and installation of the bins. The amended proposal was voted on with 3 in favour and 4 against. Motion fell.

A vote was taken on the original motion and was carried with 4 in favour and 3 against.

11.5 Request for height bar over main gate – carried forward.

11.6 Parish Lands Management Plan – update for Twyford in Bloom (circulated 18.06.18). Mrs J Duffield to take a look and consider updating.

11.7 Vandalism to Aerial runway seat – reported to make the committee aware that the seat will need to be replaced in due course.

11.8 Bonfire carnival booking request – 27th October 2018 & 26th October 2019. Approved subject to the size of the bonfire being appropriate.

11.9 Skate Park LED lights – confirm satisfactory completion of works and payment of invoice £5,748.72 (gross). The clerk reported that the contractors have inflated the invoice by 15% which is the cost they charge for handling/supplying the led lamps. The contractors have now halved the fee however the committee agreed they should only pay the original invoice. Agreed for Mr R Mantel and Mr J Bowley to

check the led lamps before authorising the clerk to make payment for the quoted amount.

11.10 Beer Festival request 6/7/8th June 2019 – approved.

11.11 Concrete posts on outside of residents fence – clerk to send a gentle reminder that the posts should be removed within 30 days or the posts will be removed.

12.0 Stanlake Meadow

12.1 Twyford Comets request to hold soccer school 30/7/18 – 03/08/18. Approved.

12.2 Shared Access – Telecom proposal (information circulated 29.06.18) – carried forward to discuss in detail at the September meeting.

12.3 Travellers update & insurance – the clerk reported that the insurance company say a claim cannot be made. Noted.

13.0 Stanlake Pavilion

13.1 Pavilion Extension – Anne Owen has been instructed and will survey the pavilion over the summer and meet with the users of the pavilion in September.

13.2 Colleton School Lease (JJ/DF) – clerk to circulate to Mrs J Duffield.

14.0 Risk Assessments (Stanlake) Carried forward.

15.0 Correspondence –

15.1 Resident correspondence – KGVR hedges. Noted.

15.2 Resident – Permitted sound levels (Beer Festival). Noted.

15.3 Resident – Obstructing of the footpath by Loddon Hall (Beer Festival). Noted.

15.4 Resident – Consideration to wildlife. Noted.

15.5 Resident – Ongoing correspondence about travellers and enquiry as to costs incurred. Noted.

15.6 Resident - Ongoing correspondence about travellers and questions 1) Have assets been secured to cover costs / reparations? 2) Are effective actions being taken to prevent another incursion? Noted.

16.0 Date of next meeting – 11th September 2018 at Loddon Hall.

The meeting closed at 9:43 pm