

**Minutes of a meeting of the Parish Lands Committee held at Loddon Hall, Twyford on Tuesday 12<sup>th</sup> June 2018 at 7.45pm.**

**Present:** Mr J Bowley (Chairman), Mrs E Ashley, Mr M Bray, Mrs J Duffield, Mr D Fergusson, Mrs L Jarvis, Mrs T Ramsden & Mr T Winchester.

**In attendance:** Mr G Starkie, Mr I & Mrs W Stafford.

**Clerk:** Mrs L Moffatt.

**1. Public Questions.** Mr Starkie asked the Council to look at the dip in the Hurst Road allotment road. He also asked the councillors to look positively at the Allotment Management Guidelines.

**2. Apologies.** Mr R Mantel.

**3. Election of Chairman.** Mr J Bowley to be appointed Chairman. Proposed Mr D Fergusson, seconded Mr T Winchester. Motion carried unanimously.

**4. Election of Vice Chairman.** Mr D Fergusson to be appointed Vice-Chairman. Proposed Mrs L Jarvis, seconded Mrs E Ashley. Motion carried unanimously.

**5. Declaration of interest in items on the agenda.** None.

**6. Dispensations.** None.

**7. Minutes of the meeting held on 8<sup>th</sup> May 2018.**

Approval of the minutes proposed Mr M Bray, seconded Mrs L Jarvis, motion carried nem con.

**8. Telecoms proposal** - Mark Lovell, Acquisition Coordinator - Shared Access Ltd  
Mr Lovell gave a presentation following his request for the Council to consider leasing some land on Stanlake Meadow for a telecoms mast. His presentation will be circulated to councillors by email.

**9. Matters arising.** None.

**10.0 Monthly reports on Parish Lands maintenance:**

10.1 Village Ranger – the Ranger has requested a new mower. Agreed for him to get quotes and to clarify what is wrong with the existing mower.

10.2 Park Warden – no report.

10.3 Clerk's report – the clerk reported that on Sunday travellers had broken into Stanlake Meadow. Padlocks and chains had been cut through and evidence removed. Despite the break in and a witness being willing to give a statement the police were not willing to use their Section 61. The police had checked the vehicles registration plates and the councillors asked that they check for waste operator licences as well. The legal process has been started and daily updates have been circulated to the councillors. Agreed to invite Superintendent Shaun Virtue to the July meeting to ask the circumstances that the police will use their powers s61.

A request from Twyford Comets to hold their fun day on Saturday 16<sup>th</sup> June at Stanlake Meadow was approved.

**11.0 Allotments.**

11.1 Hurst Rd – no change.

11.2 London Rd – no change. The ranger is going to use some scaffolding to make a handrail at the entrance gate.

11.3 Allotment Management Guidelines – Mrs T Ramsden will pass on a copy to the clerk to be circulated.

11.4 Allotment key safe welding quote - carried forward.

11.5 Skip at London Road allotments – booked for Friday 20<sup>th</sup> July – Wednesday 25<sup>th</sup>. London Road allotment holders will be notified.

11.6 Asbestos assessments - carried forward.

11.7 Livestock on allotments – agreed for the clerk to add appropriate wording to the allotment lease saying that permission needs to be sought also to add the GDPR wording.

11.8 Tree Inspection – agreed for the clerk to ask colleagues what arrangements other Parish Councils have.

11.9 Resident request to keep chickens on his allotment – unanimously approved that hens may be kept.

11.10 Quotes for tree works following allotment inspections. A quote to remove the fir tree and buddleia at Hurst Road amounted to £700. A quote to remove the conifers by the substation and the sycamore to the fence line and to reduce the saplings to below hedge height at London Rad amounted to £1,100. Agreed for councillors to look at the two sites before the next meeting.

11.11 Request to have a shelter 3mx3m on allotment. The committee requested a site plan with information on the location of the proposed shelter.

## **12.0 Millennium Garden, Jubilee Corner, Burial Ground & War Memorial.**

12.1 Report on cremations & burials – none to report.

12.2 Report on memorials – none to report.

**13.0 Bell Corner** – no matters to report.

## **14.0 KGVR**

14.1 Resident gate access (licence) – to be dealt with under part 2 at the end of the meeting.

14.2 CCTV – Clerk to meet with contact and obtain spec - carried forward.

14.3 Tennis Club – model 25 year lease - carried forward.

14.4 Dog waste bins – costings to replace - carried forward.

14.5 Telecoms proposal – previously dealt with.

14.6 Request for height bar over main gate – carried forward.

14.7 Fun Run – 7<sup>th</sup> October booking request – approved.

14.8 To approve metal detection policy (circulated 03.05.18) Approval carried nem con.

14.9 Youth club / youth shelter – youth centre works approved.

14.10 Parish Lands Management Plan – update for Twyford in Bloom. Agreed that this could not be completed before Twyford in Bloom. Clerk to circulate the plan for further discussion.

14.11 Request for use of field – AFC Reading 07.07.18. Approved at a cost of £50 with £500 deposit.

## **15.0 Stanlake Meadow**

15.1 Quote for remedial goal mouth works (£242.80 net). Proposed to approve quote by Mr D Fergusson, seconded Mrs T Ramsden. Motion carried unanimously.

## **16.0 Stanlake Pavilion**

16.1 Pavilion Extension - carried forward.

16.2 Colleton School Lease (JJ/DF) – carried forward. Clerk to circulate to Mrs J Duffield.

**17.0 Youth and Community Centre underlease** – lease for approval. Proposed to **RECOMMEND to Full Council** approval of the lease. Proposed Mr D Fergusson, seconded Mrs E Ashley, Motion carried nem con.

**18.0 Risk Assessments (Stanlake)** – carried forward.

## **19.0 Correspondence –**

19.1 Receipt of cricket fixtures. Noted.

**20.0 Date of next meeting – 10<sup>th</sup> July 2018 at Stanlake Pavilion.**

## **14.1 KGVR**

### **Resident gate access (licence) – (under Part 2) – Part 2 Confidential Information**

Item 14.1 discussion – Resident gate access

The Council agreed that as confidential items were to be discussed the Chairman invoked Standing Order 1C “That in view of the special or confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be temporarily excluded and they are instructed to withdraw”. Proposed

Mr D Fergusson, seconded Mr M Bray, carried unanimously. The public left the meeting.

Discussion took place on the licence.

**The meeting closed at 9:36 pm**