

## Minutes of a meeting of the Parish Lands Committee held at Loddon Hall, Twyford on Tuesday 8<sup>th</sup> May 2018 at 7.45pm.

**Present:** Mr J Bowley (Chairman), Mrs E Ashley, Mr M Bray, Mrs J Duffield (from item 6 onwards), Mr D Fergusson, Mrs L Jarvis, Mr R Mantel & Mrs T Ramsden.

**Clerk:** Mrs L Moffatt.

**1. Public Questions.** None.

**2. Apologies.** None.

**3. Declaration of interest in items on the agenda.** Mr M Bray & Mrs Ramsden declared an interest as allotment holders and members of TATA.

**4. Dispensations.** None.

**5. Minutes of the meeting held on 10<sup>th</sup> April 2018.**

Approval of the minutes proposed Mrs E Ashley, seconded Mrs T Ramsden, motion carried nem con.

**6. Matters arising**

6.1 Resident email – request for sensors on skate park lights or for lights to go off earlier. It had been agreed for the clerk to check the skate park timings however the skate park timer memory had been cleared. Proposed by Mr D Fergusson, seconded Mrs E Ashley to set the timer to switch off at 9:30pm. Motion carried unanimously.

**7.0 Monthly reports on Parish Lands maintenance:**

7.1 Village Ranger – the work at the Stanlake Meadow entrance (nearest to the station) is complete. The next job is to prepare the burial ground flower bed for the paviour retainer edging.

7.2 Park Warden – no items to report.

7.3 Clerk's report – metal detection policy circulated 3.05.18 – agreed to carry forward.

The newly welded bin lid has been taken off again reported as crime reference 50925.

Agreed for the clerk to write informing the Youth Centre of the vandalism and that the bin will be removed should it be vandalised further.

**8.0 Allotments.**

8.1 Hurst Rd – there is now a waiting list for plots. The allotment inspection was carried out on 1<sup>st</sup> May and as a result 31 plots are being watched for activity/improvement, 14 will receive letters about the condition of their plots & 1 will be terminated as a result of non payment. The Ranger plot will be re-allocated at the end of May. Agreed to discuss livestock on allotments and tree inspections at the next meeting.

8.2 London Rd – 1 available and as a result of the inspections 4 will be sent letters. Mrs Ramsden reported on the steep entrance and it was agreed the ranger should be consulted on the feasibility of installing a handrail allowing space for wheelbarrow access.

8.3 Allotment Management Guidelines – Mrs Ramsden reported that she has a meeting with Mr Graham Starkie and hopes to produce a second draft for the next meeting.

8.4 Allotment key safe welding quote – key safes have now been ordered. Quote to be obtained from welder.

8.5 Request for skip at London Road allotments. Proposed Mrs R Ramsden, seconded Mrs L Jarvis to order a skip costing £347 for the London Road allotments. Motion carried unanimously. The filling of the skip will be supervised by the London Road allotment holders.

8.6 Asbestos on Hurst Road allotments (£537.60 cost for removal). Agreed that the clerk should get a quote for an asbestos survey at both allotment sites.

8.7 Allotment tap – flow fixed and double tap installed by Ranger at Hurst Road allotments

**9.0 Millennium Garden, Jubilee Corner, Burial Ground & War Memorial.**

9.1 Report on cremations & burials –

Elizabeth Smith

Joan Allen

9.2 Report on memorials –

Violet Madeline Corry

Robert Crouch

Elizabeth Smith

Michael George William Green

Albert Gordon Smith

9.3 Burial ground bin [Cost of bin £533 plus emptying £15 p/m] Mr Bowley confirmed that this was discussed at a PCC meeting and the Church are not minded to go to the expense of a bin. The committee considered whether they wished to consider the expense of a bin and agreed to take no action.

**10.0 Bell Corner** – no items to report.

**11.0 KGVR**

11.1 Resident gate access (chased 15/02/18) – no report.

11.2 CCTV – Clerk to meet with contact and obtain spec. Carried forward.

11.3 Tennis Club – model 25 year lease. Carried forward.

11.4 Dog waste bins – a quote for the favoured Glasdon Everglade 85ltr including installation amounted to £3,421.40 and the David Ogilvie 90ltr £5,850. The committee asked for further comparison quotes for installation. Agreed not to duplicate bins at the Loddon Hall entrance of KGVR.

11.5 Resident correspondence – weed spraying under hedges. Correspondence noted.

11.6 Car park tree removal – work complete.

11.7 Bottle bank consultation. The local residents to the Wargrave Road car park were strongly opposed to the idea of installing a bottle bank in the car park. The committee agreed no action.

11.8 Telecoms proposal. An approach from an organisation representing a mobile network operator was looking at Stanlake Meadow as a suitable site for potential location of a telecoms mast. The committee agreed to explore the opportunity and invite the a coordinator to a meeting to talk to the committee about his proposal.

11.9 Play area inspection – the committee had reviewed the inspection and agreed no action.

**12.0 Stanlake Meadow**

12.1 Fitness trail inspection – the committee had reviewed the inspection and agreed no action.

**13.0 Stanlake Pavilion**

13.1 Pavilion Extension – carried forward.

13.2 Colleton School Lease – carried forward.

**14.0 Twyford Village Fete sub committee** - no report.

**15.0 Youth and Community Centre underlease** – lease for approval. Carried forward.

**16.0 Twyford in Bloom** – planting & benches. The planting colour scheme is red, white and blue. Mrs Stafford has the planting for Polehampton Corner, Bell Corner and the planter in hand. The condition of the benches was raised and Mrs Ramsden and Mr Bray will take a look and report with photos to the next meeting. Once Mrs Stafford has the route the Twyford in Bloom judges will take then the clerk will take photos of the high street weeds and will co-ordinate with WBC about clearing these.

**17.0 Risk Assessments (Stanlake)** – carried forward.

**18.0 Masterplanning document (under Part 2)** –

**Part 2 Confidential Information**

Item 18.0 discussion – Masterplanning.

The Council agreed that as confidential items were to be discussed the Chairman invoked Standing Order 1C “That in view of the special or confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be temporarily excluded and they are instructed to withdraw”. Proposed Mr D Fergusson, seconded Mrs E Ashley, carried unanimously. The public left the meeting.

Discussion took place on the Masterplanning.

**19.0 Correspondence** – no correspondence.

**20.0 Date of next meeting – 12<sup>th</sup> June 2018.**

**The meeting closed at 9:25 pm**