

Minutes of a meeting of the Parish Lands Committee held at Stanlake Pavilion, Twyford on Tuesday 13th November 2018 at 7.45pm.

Present: Mr J Bowley (Chairman), Mr M Bray, Mrs J Duffield, Mr D Fergusson, Mr R Mantel, Mrs T Ramsden (from item 6 onwards) & Mr T Winchester.

In attendance: Mrs Anne Owen.

Clerk: Mrs L Moffatt.

1. Public Questions. None.

2. Apologies. Mrs E Ashley & Mrs L Jarvis

3. Declaration of interest in items on the agenda. Mr M Bray and Mrs T Ramsden declared an interest in the allotments and as members of TRHA.

4. Dispensations. None.

5. Minutes of the meeting held on 9th October 2018. Approval of the minutes as a true and accurate record proposed Mr M Bray, seconded Mrs J Duffield, motion carried nem con.

6. Matters arising. None.

7. Anne Owen, Architect – Stanlake Pavilion.

Anne Owen had met with the users of the pavilion and detailed how they use the pavilion and what facilities they would like in an ideal world. The summary of these discussions had been circulated. The councillors discussed their aspirations for the space and usage. Ideas included: parish office; trophy cabinets; meeting room; bar/social space; more council storage for tables and chairs; possible opportunity for office hot desking; better kitchen facilities (serving hatch and use for parties); café; electronic key system; ground source heating; solar panels; disabled access; balcony; first aid room; car park extension; access to the car park; astro turf garden area; smaller children playground; bowser/ tractor/ garage space.

Agreed for Anne to attend the January meeting with ideas and proposals.

Mrs Anne Owen left the meeting.

8. Budgets, precept & charges. Agreed to increase rents and charges by 3%. The committee also began to review the Parish Lands committee figures which will be looked at again next month.

9. Monthly reports on Parish Lands maintenance:

9.1 Village Ranger – The ranger has resealed the burial ground tap. The steel maker is getting a catalogue of scaffolding pieces for the London Road allotment handrail. The clerk has a meeting booked with the ranger to review progress of the burial ground border edging on the 22nd November.

9.2 Park Warden – no items to report.

9.3 Clerk's report - the new Hurst Road allotment padlock/key safe system is due to be installed. The steel maker will be securing the keys and padlocks and this should soon be in full use. Allotment holders have been emailed with instructions to use the new system.

10. Allotments.

10.1 Allotment Management Guidelines – the amended version is available for viewing in the dropbox. Clerk to circulate the link to the dropbox.

10.2 Hurst Rd.

10.2.1 11 plots available & 14 allotments are unpaid and having received a reminder. Agreed for the clerk to seek a quote for a second banner advertising the allotments.

10.2.2 Hurst road dip (quote for 10-12 tonnes of lime scalpings & hire of vibrating roller) 12 tonnes of recycled aggregate costs £265.44 including delivery and a 71 inch vibrating roller £85 per week however it cannot be left unattended. Agreed for the clerk to find out costs of wacker plates.

10.2.3 WBC land by bench (would WBC consider allowing TPC to take on ownership to use as wildlife/wildflower area?) Carried forward.

10.2.4 TATA request to accompany Chairman and clerk on allotment inspections.

Following discussion it was agreed that TATA should come back to the Council with what input they can offer to the inspections.

10.2.5 Allotment holder request that 'No dogs' signs are to be erected on the gates. Agreed that an email would be sent to allotment holders and notices put on the noticeboards reminding allotments holders that dogs are not permitted in the allotments.

10.2.6 Update from Stephen Loyd on tree projects – 3 rowan trees will be planted at the Hurst Road allotments in National Tree Week. They have been donated by a lady in memory of her husband. The rowan tree at Jubilee corner has died and will be cut back with the trunk being used by wildlife and for climbing plants. The Ailanthus tree at Polehampton Close needs its lower branches removing and WBC have been asked to do this.

10.4 London Rd.

10.4.1 2 plots available & all renewals are paid up.

10.4.2 TRHA letter – boundary fence & trees/ivy (quote for replacement concrete posts) Contact has been made with the doctors surgery about fence ownership. A quote will be sought.

10.4.3 Allotment holder – large walnut trees – (quote for walnut trees to be pruned). Meeting with tree surgeon is booked for Friday.

11.0 Millennium Garden, Jubilee Corner, Burial Ground & War Memorial.

11.1 Report on cremations & burial

Jean Elizabeth Goodwin

Lillian Margaret Priest

Constance Evelyn Tate

Michael Robin Hall

11.2 Report on memorials

John Albert Hayman (additional inscription)

11.3 Helpers needed to decorate the Christmas tree – 8am Sunday 2nd December. Mr Bray, Mrs Ditcham and Mr Wickendon have volunteered to help.

11.4 Christmas tree lights - £124.73 (notification that its likely to be over budget along with cost of socket - £150 authorised). Noted.

12.0 Bell Corner.

13.0 King George V Recreation Ground.

13.1 Resident gate access (licence to sign). Authorised for the clerk to sign on the Council's behalf. Proposed Mr D Fergusson, seconded Mr T Winchester. Motion carried unanimously.

13.2 CCTV – Clerk to meet with contact and obtain spec. The clerk met with a local cctv company and reviewed the existing cctv. It was thought a number of static cameras would be better than the 3 pan tilt and zoom ones. It is highly likely that the wiring will need to be replaced. Quotes will be sought.

13.3 Tennis club 25 year lease – Mr Abeywardana had suggested that the £950 fee is capped with the council being charged less if the £950 is not met. The tennis club are awaiting a response from Polehampton Charities as to whether they might fund the lease.

13.4 Replacement bins update – the bins have been ordered and the installation is being arranged for a Thursday when the bins have been emptied.

13.5 Parish Lands Management Plan – update for Twyford in Bloom (circulated 18.06.18) Mr Bray and Mrs Ramsden are looking at the plan and will report back in January.

13.6 Aerial runway seat – quote to replace seat and re-tension the cable £943.30. Proposed to approve by Mr T Winchester, seconded Mr M Bray. Motion carried unanimously.

13.7 New line marker £380. Purchase proposed Mr T Winchester, seconded Mr D Fergusson, motion carried unanimously.

13.8 Quote for pitches to be marked up. Twyford Comets would like to commence this with effect from September. Agreed for the Council to continue to pay for the line marker material part and for the Comets fees to be increased by £2025 with effect from September. Proposed Mr D Fergusson, seconded Mr T Winchester, motion carried unanimously.

13.9 Youth Centre request for a drinking fountain. The committee were concerned that the drinking fountain would be very vulnerable to vandalism. The committee suggested that the youth centre contact Polehampton Charities to ask for funding for this project.

13.10 Resident with concrete posts on KGVR side. The clerk has met with the resident and remedial works will be carried out on Saturday 17th November.

13.11 Bonfire night booking – Residents reported that Pelhams fair had been cutting branches off the Willow tree. The clerk spoke to Pelhams requesting that Pelhams do not cut branches of the tree in future.

13.12 Tennis Courts (damage by fireworks) – email circulated 05.11.18. Agreed to let the Round Table resolve this.

13.13 Review of signage following the annual risk assessment – email circulated 07.11.18. The Council asked that initially the ranger is asked to clean the signs. Clerk was requested to put together a list of the signs with missing lettering to arrange a quote for their replacement.

13.14 To note submission of the Annual Charity return – King Georges Field Twyford. Noted.

13.15 Donkey Derby use of field request – 2/6/19. Approved.

14.0 Stanlake Meadow.

14.1 Shared Access – Telecom proposal (information circulated 29.06.18) The committee felt that the financial proposal was not realistic. Clerk instructed to respond to this effect.

14.2 To consider security following break ins – rising bollards / cctv (quote circulated 10.10.18). Carried forward.

14.3 Information following Shaun Virtue Visit . Carried forward.

14.4 Solicitor invoice – traveller encampment £1,232.50. Proposed Mrs T Ramsden, seconded Mr M Bray to **RECOMMEND to Full Council** payment of the invoice. Motion carried unanimously.

14.5 Tree risk assessment – quote to cover both allotment sites, both recreation grounds, burial ground & Jubilee Corner (quote) Carried forward.

15.0 Stanlake Pavilion.

15.1 Pavilion Extension – dealt with under item 7.

15.2 Colleton School Lease (JJ/DF) – circulated to Mrs J Duffield 18.06.18 Suggestion to start afresh and seek the views of Mr R Abeywardana.

15.3 Colleton School Lease 2018/19. Proposed Mr D Fergusson, seconded Mrs T Ramsden for the clerk to sign the 1 year lease with The Colleton on the Council's behalf. Motion carried unanimously.

16.0 Risk Assessments (Stanlake). Awaiting circulation.

17.0 Council three priorities (as requested by WBC) – one drive link circulated 24.10.18. Three priorities agreed to be 1- Clean green and enjoyable spaces, 2- Impact of development, 3 - Sustainable towns and parishes.

18.0 Correspondence –

18.1 Fire Safety training & Emergency Rest Centres 8th November (circulated 04.10.18). Noted.

18.2 TVERC - Creating online ID resources with FSC Identikit, 26th November (circulated 29.10.18). Noted.

18.3 Resident correspondence – soil debris on grave. Noted.

18.4 Resident correspondence – dead tree stump – path behind Catholic Church. Noted.

18.5 Resident correspondence – emergency access to King George Recreation Ground. Noted.

18.6 Resident correspondence – complaint about an allotment not being maintained and resident concern that the allotment holder is being given a different consideration as a councillor. The committee noted that all allotment holders have been treated equally.

18.7 Resident correspondence – complaint about household broken pottery put in dip in Hurst Road allotment road. Noted.

18.8 Resident correspondence – complaint of golf in Stanlake Meadow. Noted.

19.0 Date of next meeting – Thursday 6th December 2018 at Loddon Hall.

The meeting closed at 10pm