

Notes of neighbourhood Plan meeting 1st October 2018.

Venue; - Stanlake Pavilion.

Attendees: - Charles Wickenden, martin Alder, Ray Sunley, David Bann, Barbara Smith, Anthony Lawrence, Stephen Conway, Rohana Abeywardana, Charles Ramsden, Bridget Ditcham.

Apologies: - Malcolm Bray, Liz Ashley.

C.W. chaired the meeting. He said that as there had been not been any team meeting he would report on general progress, discuss future planning and if time allowed break into the 3 teams.

Team1 - Had not met. Ray Sunley has written a draft of the Transport section of N.P. document. Copies of this were distributed and well received. Recognised that is a working **document** requiring evidence and illustrations.

Team 3: - Questionnaire on housing produced which looks good. Check methods dealing with return of survey not fully resolved.

A good "Engagement Day" was held last month outside Waitrose lead by C.W and attended by a number of TPC.

Recent thought amongst some of the group was that it is necessary to put more consideration into the branding of our advertising to generate greater enthusiasm and participation amongst residents.

Discussion re. financing. Grant will be applied for in 2019. Finance agreed at present from TPC.

There was discussion as to whether the survey on housing should go out as planned this month or be combined with a transport survey for distribution following greater advertising and raising interest and awareness amongst residents.

Some points put forward were: 1 survey would be easier to fill in. However, a few surveys would keep interest alive. One survey could be sent out to whet the appetite. Other towns have only sent 1 survey. As distribution was in place should we go ahead.

There is delay in W.B.C. Local Plan as a result we are not able to take into consideration certain aspects when writing our plan therefor the timescale can be extended so not the same urgency in getting the survey completed.

All agreed more advertising, branding was essential.

All agreed the distribution of Housing survey would be delayed and combined with a transport survey. This could be sent out in January.

Future Village: - as the leader of this group was not in attendance due to illness it was left open as to whether this aspect would form part of the combined survey or be a follow-on survey.

Branding and Advertising: - A flyer explaining the purpose and process of developing a Neighbourhood Plan will be distributed prior to the distribution of the combined survey. Anthony offered to put this together to be signed off by Charles Wickenden and printed by David.

Distribution of this flyer is detailed below.

More banners can be purchased for advertising at events if necessary. Posters can be produced for display in notice boards – T.P.C., Railway Station Community Board, shops.

Information in local magazines – RG10, Round and About, Berkshire Break. In addition to social media. Primary school e-newsletters have community pages which would display info.

Visits to Piggott Academy – to engage with A level students. Stephen Conway has volunteered to lead these. A request has been sent which should be followed up by TPC.

Explanatory Flyer Distribution: - A request has been made to the Twyford Village Fayre committee to have N.P. flyers available to hand out on the stalls of Twyford based stall holders.

Explanatory Flyers to be distributed to all homes in Twyford about 2 weeks before the combined survey is distributed. One of these distributions will be by David Bann's group and the other by volunteers from our N.P. group. David has kindly offered to organise us!

Details of the flyer will be on social media the date for this was not discussed.

Rohana volunteered to put together a time line for events and developments.

Contact to be made with Tenant Liaison officer to help us ensure engagement with all residents. By Whom?

Contact to be made with Ian Bellinger WBC requesting support, advice, visit. C.W.

Next Meetings- Steering Group meeting 2nd October 7.00pm

Team Meetings – to be arranged by teams.

N.P. Meeting – 5th November 7.30. Stanlake Pavilion.