

## Twyford Parish Council Minutes of the Meeting of the Council

Meeting held at The Loddon Hall, Twyford on Tuesday 26th June 2018 at 7.45 pm.

**Present:** Mrs B Ditcham (acting Chairman), Mrs J Duffield (from item 1 onwards), Mrs E Ashley, Mrs L Jarvis, Mrs T Ramsden (until item 15), Messrs M Boniface, M Bray, D Fergusson, J Jarvis & T Winchester.

**In attendance:** Mrs C Bulman (Ruscombe Parish Council), Mr R Abeywardana & Mr S Conway (both to be considered for co-option) & Mr L Ferris (Borough Councillor).

**Clerk in attendance:** Lucy Moffatt.

In the absence of the Chairman and Vice Chairman Mr D Fergusson proposed that Mrs B Ditcham chair the meeting. Proposal seconded by Mr T Winchester. Motion carried unanimously.

**1. Public questions** – no questions.

**2. Apologies** – Mr M Alder, Mr J Bowley, Mr R Mantel & Mr C Wickenden.

**3. Co-option of a Councillor and decision on the committee he will serve.**

Personal statements from Mr R Abeywardana and Mr S Conway had been circulated to councillors. Proposed Mr J Jarvis, seconded Mr T Winchester to have a written ballot. Unanimously agreed.

The Councillors were given the opportunity to ask the candidates questions.

Mr Jarvis asked Mr Conway two questions about his intentions should he be elected Borough Councillor. Would he continue on the Parish Council? Mr S Conway confirmed that he would as indeed Mr J Jarvis is also a dual hatted councillor.

Mr R Abeywardana was co-opted by a majority vote; he signed his declaration of acceptance and joined the meeting. Proposed Mr M Boniface, seconded Mr J Jarvis that Mr R Abeywardana serves on the Planning and Amenities Committee. Motion carried unanimously.

**4. Declarations of interest in items on the agenda** – Mr J Jarvis declared an interest and withdrew from voting on item 10.2 Youth and Community underlease.

**5. Dispensations** – none.

**6. Minutes of the meeting held on 22<sup>nd</sup> May 2018.** Mrs B Ditcham stated that the RPC report at the May meeting was incorrect. It read :- *“A discussion then took place on the shared use of the Polehampton Library car park by the patrons of the Duke of Wellington. A 5 year lease with a 30 day break clause has been agreed with WBC with free car parking no longer available to library users.”* The Polehampton Close library car park is in fact being shared between patrons of the Duke of Wellington and library users.

Agreed that the minutes were a true reflection of the reports at the meeting. Approval of the minutes proposed by Mr J Jarvis, seconded Mr D Fergusson, motion carried nem con.

**7. Matters arising.** Mr T Winchester reported that he had been told that the skate park needed maintenance although he was unclear in what way. He will report this matter to the Parish Lands committee.

**8. Borough Council Matters.** Mr Ferris reported. He said that the library car park is being used by library users when it is open and patrons of the Duke of Wellington outside library hours. Mrs J Duffield queried whether people are parking there all day – possibly commuters, as the car park seems to be less available to library users than previously.

Mr Ferris reported:

- He has a meeting with Thames Valley Police on Friday to discuss antisocial behaviour and the traveller incursion.
- The latest Sheeplands court case – the judge was in favour of Sheeplands and the Borough Council were accused of potentially acting in bad faith. WBC are appealing.
- Civil Parking Enforcement – residential parking is difficult for businesses parking (such as plumbers etc). There is the suggestion of a ‘business pass’ system.
- Mr Ferris asked the Council to push for all 3 ward borough councillors to be involved in the Community Hub meetings. He had previously been told that WBC’s Mangeet Gill was deciding on the attendees however it appears this is not the case. The Council were in agreement that all three ward councillors should be involved and it was suggested that the Council’s representatives Mr J Bowley and Mr C Wickenden should raise this matter.

Mrs B Ditcham thanked the Borough Councillors for their help with the traveller incursion.

Mr M Boniface asked about further Traffic Regulatory Orders (TRO’s) on roads such as Broad Hinton and Wessex Gardens. WBC car parking strategy has been put on hold throughout the first year of civil parking enforcement. Agreed for the Planning and Amenities committee to consider writing a letter to WBC’s Josie Wragg.

Mr J Jarvis reported. He spoke about the WBC planning meeting where an application for a new bridge over the river Kennet was discussed. This is at the back of the Sutton Seeds industrial estate and will be for use by buses, walking and cyclists. The application was rejected on the basis of needing an easy access to the Reading Town centre. Mr Jarvis reported that the new road from Earley to Winnersh has been opened. At this stage it means that additional traffic is moving through the traffic lights which will cause chaos for the 6-9 months until phase 2 commences.

**9. Liaison with Ruscombe Parish Council.** Mrs Bulman reported that RPC have a new clerk – Ruth Reid. She has a PO box for correspondence. A councillor vacancy has been advertised. 4 residents attended the Annual Parish Meeting. Mrs Bulman mentioned CIL projects and how much RPC will receive for development. St James Church have submitted and withdrawn a further set of plans. RPC were not advised of planning applications for the telecom boxes which have been installed.

**10. Reports and to receive any recommendations from committees:**

**10.1 Planning and Amenities Committee & Neighbourhood Plan 05.06.18**

Mrs Ditcham reported highlighting: 8.1 - that the village noticeboard is due to be installed; 8.2 – that WBC have said the extension of the rural footpath outside Ruscombe Down is not practicable and further details have been requested as to why not; 10.1.1 summary of planning applications.

Mrs Ditcham reported on the Neighbourhood Plan. 3 groups were formed following the public meeting 1) housing and transport 2) future and 3) publicity, distribution and surveys. Group 1 have met and group 2 meet on 27/6/18. They will all meet on 2<sup>nd</sup> July to feed back and put requests to group 3. Mrs Ashley suggested a reminder of the meeting should go out in advance of the 2<sup>nd</sup> July.

**10.2 Parish Lands Committee & Fete sub-committee 12.06.18**

Mr D Fergusson reported. He highlighted items: 8 – Shared Access Telecoms Proposal; 10.3 – invitation to Superintendent Shaun Virtue to the October meeting; 11.5 –

allotment skip at the London Road allotments; 11.10 – allotment tree works quotes to be considered.

Mr J Jarvis declared an interest and withdrew from voting.

The committee **RECOMMEND to Full Council** approval of the Youth and Community underlease. Motion carried unanimously.

Mr J Jarvis reported on the fete plans. Everything is all in hand however help is required on the day.

### **10.3 Finance and General Purposes Committee (no meeting due to insufficient business)**

### **10.4 Parking Advisory Committee (no meeting)**

### **10.5 Twyford Village Fete Committee**

The Terms of Reference:-

Purpose of the Committee:

The Committee is responsible for the planning and co-ordination of the annual Twyford Village Fete.

1. To work within the agreed budget.
2. To approve purchases or hire of equipment and materials for the event.
3. To agree and the book planned entertainment, food and drinks and stalls.
4. To give consideration to health and safety and review the risk assessment before the event.

Mr J Jarvis proposed approval of the Twyford Village Fete committee terms of reference. Seconded Mr D Fergusson, motion carried unanimously.

Members of the fete committee Mr J Bowley, Mr M Bray, Mrs B Ditcham, Mr D Fergusson, Mrs L Jarvis, Mr J Jarvis, Mr R Mantel & Mrs S Wisdom (non-councillor). Proposed Mr D Fergusson, seconded Mr J Jarvis, motion carried unanimously.

### **10.6 Other representatives reports**

10.6.1 Twinning report – Mrs E Ashley reported on the constitution, twinning weekend, invitation to a Sonning twinning function & social media. Mr J Jarvis reported that he had brought some plants back from Cuincy which have been planted in the Old Polehampton Boys School garden. Representatives have been invited back to Cuincy for a parade on November 9<sup>th</sup> to mark the First World War centenary. 28 children visited The Colleton School and they had a tour around Twyford. A pen pal arrangement has been set up between the children.

10.6.2 Community Hub meeting – A meeting has been scheduled for 18<sup>th</sup> July. Clerk to advise Mr J Bowley and Mr C Wickenden.

10.6.3 Twyford in Bloom meeting – no report.

10.6.4 Neighbourhood Action Group – Mrs E Ashley reported. The Piggott School reported that they have been placed in the top 2% in the recent league tables. They are trying to refurbish their car park. They reported drugs and alcohol concerns. The closure of Wargrave Fire Station has been delayed by a year – the NAG group supports the fire station and it was agreed for the Parishes to write to WBC in its support. A template letter will be drafted and circulated. Sonning have expressed concerns over speeding of over 60mph. Remenham started a neighbourhood plan however this has been cancelled due to a lack of support. Royal Berkshire Hospital have moved some of their services out to clinics. Pheasant and sheep rustling is on the increase as well as shed and outbuilding crime. Wokingham is still one of the safest places to live.

**11. Parking Advisory Committee** – A discussion took place on whether the committee had met its terms of reference. Mr Fergusson wanted the report to include independent quantitative research. He felt the report was opinion based rather than

factual. It was unanimously agreed for the Parking Advisory committee to remain on hold whilst the Neighbourhood Plan is developed. Parking Advisory committee to be re-listed on the November Full Council agenda.

**12. Clerk's report** The clerk reported that the total cost of the traveller incursion amounted to £1,682. This was made up from £150 replacement keys, padlocks and chains, £435 clean up and the remainder in solicitor fees. Mr R Abeywardana suggested obtaining a copy of the solicitor file to use as a template for future incursions and the clerk will make arrangements for this. Nominations are invited for the Twyford Together Community Awards 2018. Categories include Business of the Year, Citizen of the year, Young Citizen, Volunteer of the year, Event of the year, Community Group of the year, Sports Person of the year & Twyford in Bloom. Mrs J Duffield will present the September Finance committee with the nominations for the Twyford Citizen of the Year and a decision will need to be taken at the Finance Committee ready for the presentation ceremony on Monday 24<sup>th</sup> September. Agreed to add the item as an agenda item at the July meeting to delegate powers to the Finance committee to make the decision for Citizen of the Year. The clerk urged councillors to let her know their availability to help out with the fete and for T shirt sizes required.

**13. Items to be discussed at the next meeting** – no items.

**14. Correspondence (circulated to councillors by email):**

14.1 Twyford Together Executive Committee Meeting 14.05.18 (circulated 16.05.18)

14.2 WBC NEWS: Wokingham man fined £1,500 for dumping green waste (circulated 18.05.18)

14.3 Action for All E-Bulletin (circulated 18.05.18)

14.4 YPWD - Thank You for your continual support - 12th May charity event (circulated 04.06.18)

14.5 WBC NEWS: Success prosecution recoups more than £100,000 from companies (circulated 04.06.18)

14.6 WBC NEWS: Cllr John Kaiser elected as new Mayor for Wokingham Borough (circulated 04.06.18)

14.7 RPC agenda & May minutes (circulated 07.06.18)

14.8 WBC Highway closure Thames Water - Charvil Lane, Sonning (circulated 07.06.18)

14.9 WBC NOTICE: Carers week 2018 (circulated 08.06.18)

14.10 Recent Travellers incursion in Twyford – letter from Lindsay Ferris to Shaun Virtue (circulated 21.06.18)

14.11 Age Concern AGM 18.07.18 – invitation passed to Mrs T Ramsden who will attend.

**15. List of authorised payments** – list dated 26.06.18. Approval proposed Mr J Jarvis, seconded Mr T Winchester. Motion carried unanimously.

**16. Dates of meetings:**

**All meetings 7:45pm at Loddon Hall unless noted otherwise.**

Neighbourhood Plan Public Meeting 7:30pm)	02.07.18 (Loddon Hall
Neighbourhood Plan 7pm	03.07.18
Planning and Amenities Committee	03.07.18
Ruscombe Parish Council meeting (LJ)	04.07.18
Fete Committee 7pm	10.07.18
Parish Lands Committee	10.07.18
Meet your councillor session	14.07.18

(Waitrose café 3-4 EA, CW & DF reserve)

Finance Committee

17.07.18

**17. Date of next meeting of the Council Tuesday 24<sup>th</sup> July 2018.**

**The meeting closed at 21:14 pm.**