

**Minutes of a meeting of the Parish Lands Committee held at Loddon Hall, Twyford on Tuesday 15<sup>th</sup> January 2019 at 7.45pm.**

**Present:** Mr D Fergusson (Vice-Chairman), Mrs E Ashley, Mrs L Jarvis, Mr R Mantel, & Mr T Winchester.

Mr M Bray, Mrs J Duffield & Mrs T Ramsden present from 20:04 (item 8 onwards)

**In attendance:** Mr M Yeates (present for item 1 only)

**Clerk:** Mrs L Moffatt.

**1. Public Questions.** Mr Yeates reported that Mr Jarvis, in his Borough Council literature, proposed to appropriate 25% of the Hurst Road allotments for parking. Mr Yeates asked how the parish council view this.

Mr Fergusson responded that the council have previously discussed this and there is no intention at this stage to use the allotments for car parking.

**2. Apologies.** Mr J Bowley.

**3. Declaration of interest in items on the agenda.** None.

**4. Dispensations.** None.

**5. Minutes of the meeting held on 6<sup>th</sup> December 2018.** Approval of the minutes as a true and accurate record proposed Mr T Winchester, seconded Mrs L Jarvis, motion carried nem con.

**6. Matters arising.**

**6.1** Stephen Chown of Bracknell Forest Council to attend the February meeting to talk about Bracknell's approach to unauthorised encampments.

**7. Anne Owen, Architect – Stanlake Pavilion** – carried forward to February.

A break was taken whilst the fire alarm went off and the building was evacuated.

**8. Budgets, precept & hire charges.** The committee agreed to lump the gross total cost of the salaries as one total. A Parish Lands budget of £65,915 expenditure and £47,870 income proposed Mr T Winchester, seconded Mrs J Duffield. Motion carried unanimously.

**9. Monthly reports on Parish Lands maintenance:**

9.1 Village Ranger – Proposed Mrs T Ramsden, seconded Mrs L Jarvis to

**RECOMMEND to Full Council** purchase of a mower costing £319. Motion carried unanimously.

9.2 Park Warden – no items to report. The warden will be letting residents know about the new bins at KGVR and Stanlake Meadow and trying to limit dog waste being left by the bins throughout the swap over. Bins will be unusable Wednesday evening / Thursday once emptied (they will have notices and black sacks over them) until they have been replaced on Thursday / Friday.

Mrs Duffield suggested publicity advertising why the Warden spray paint dog poop pink. The idea is to highlight the poop to stop pedestrians stepping in it and to shame people to clear up after their dogs. Agreed as an action once the new bins are in place.

9.3 Clerk's report – London Road tree works have been completed and have been checked Mr M Bray, adjustments to the aerial runway cable tension have been carried out following a report by a resident & goal mouth pitch repairs are due to be carried out on 16<sup>th</sup> January. £200 annual park contribution received from Ruscombe Parish Council. Nordic walking request to run free trail sessions at KGVR and Stanlake approved on the basis the sessions are free. If the sessions become chargeable the Council will need to reconsider.

Fitness session request to run Sunday sessions from 9:30 – 10:30. Agreed a deposit of £150 for the car park key and a charge of £50 a month. The councillors noted that an earlier time may be required due to car parking.

Car at the allotments thought to be abandoned had been parked by a relative of an allotment holder. Noted.

## **10. Allotments.**

10.1 Allotment Management Guidelines (TR - circulated 14.11.18) Councillors to forward their feedback to Mrs Ramsden.

10.2 Allotment agreement – to consider changes re provision of water. Proposed Mr T Winchester, seconded Mr M Bray to add the following condition to the allotment tenancy agreement and circulate the agreement to all allotment holders to take effect within 30 days. Motion carried unanimously.

*'Between the months of October and March the water will be turned off to prevent frozen pipes. This will be carried out at the discretion of the Council'*

### **10.3 Hurst Rd.**

10.3.1 12 plots available & 8 unpaid. 2 have made contact and the remainder have been given until 7<sup>th</sup> February when their agreement will be terminated.

10.3.2 Hurst road dip – scalplings have been delivered and scattered along the roadway.

10.3.3 WBC land by bench (would WBC consider allowing TPC to take on ownership to use as wildlife/wildflower area?) WBC response circulated 2.01.19. Noted.

10.3.4 Request for an allotment from a Reading resident – approved.

10.3.5 Status – statutory? Mrs Ramsden had enquired about the status of the Hurst Road allotments. The clerk reported that as is often the case the designation of the site is unclear. Noted.

10.3.6 Gate consistently being left open overnight – carried forward to review once the key safes are in place.

### **10.4 London Rd.**

10.4.2 2 plots available.

10.4.2 TRHA letter – boundary fence & trees/ivy - quote for replacement concrete posts – carried forward.

## **11.0 Millennium Garden, Jubilee Corner, Burial Ground & War Memorial.**

11.1 Report on cremations & burial

Frank Stevens

Gordon David Curl

11.2 Report on memorials

Michael Robin Hall

11.3 Burial ground policy / terms and conditions re residency and number of interns in grave. Proposed Mrs E Ashley and seconded Mrs T Ramsden that the following conditions should be added to the burial ground terms and conditions. Motion carried unanimously.

*'The burial ground is reserved specifically for Twyford residents or someone with a close proven link to Twyford.*

*The Council will allow two full interments. Any number of cremation caskets (children or immediate family) may also be interred with the permission of the Council and subject to the ground conditions.'*

11.4 Christmas tree 2019 – carried forward.

11.5 Burial ground maintenance – photos circulated 10.01.19. Agreed to put up a notice – please take rubbish home.

**12.0 Bell Corner** – no items to report.

## **13.0 King George V Recreation Ground.**

13.1 CCTV – Second quote for replacement system – The clerk has met a second contractor and a quote is expected – item carried forward.

13.2 Replacement bins update – bins to be installed on Thursday 17<sup>th</sup>/ Friday 18<sup>th</sup> January.

13.3 Parish Lands Management Plan – update for Twyford in Bloom. Work in progress – item carried forward.

13.4 To consider quote for replacement signage - costings circulated 09.01.18. Proposed Mrs E Ashley, seconded Mrs T Ramsden to **RECOMMEND to Full**

**Council** to accept the quote for £766.49 for replacement signs. Motion carried unanimously.

13.5 Gaps in hedge (Longfield Road end) – photos circulated 17.12.18. Action point for councillors to take a look.

13.6 Antisocial behaviour around Loddon Hall – request to have youth shelter moved and offer of bench. The committee would like the bench but will consider where they wish to locate it next month.

13.7 Memorial bench enquiry – to consider location at the next meeting.

#### **14.0 Stanlake Meadow.**

14.1 Information following Shaun Virtue Visit – chased 02.01.19. Carried forward pending the visit by Stephen Chown of Bracknell Forest Council.

14.2 Tree risk assessment – quote to cover both allotment sites, both recreation grounds, burial ground & Jubilee Corner (quote) – carried forward.

14.3 Revised telecom proposal for consideration – carried forward.

14.4 Gaps in hedge (Stanlake Lane side) – photos circulated 17.12.18. Councillors to take a look and consider next month.

14.5 Stanlake copse – Leylandii cuttings and logs – clerk to ask the Ranger how much work would be involved in clearing this.

14.6 Comets request – Soccer School 8th - 10th April & Fun Day request – 15<sup>th</sup> June 2019. Approved.

14.7 Beer Festival Request to use Stanlake Meadow 8<sup>th</sup>/9<sup>th</sup> June 2019. Approved subject to co-ordinating with the sports clubs.

14.8 To discuss a footpath running parallel to Stanlake Lane (referred from Planning and Amenities committee). Having previously considered this the committee agreed not to take this idea forward.

#### **15.0 Stanlake Pavilion.**

15.1 Colleton School Lease (RA) – carried forward.

15.2 Cleaning – dealt with under Part 2.

**16.0 2018 Risk Assessments completed** – link circulated 03/01/2019. Any comments to be referred to the clerk.

#### **17.0 Correspondence –**

17.1 TVERC Winter Newsletter (circulated 11.12.18). Noted.

17.2 Fields in Trust - Green Spaces for Good: Fields in Trust email update December 2018 (circulated 11.12.18). Noted.

17.3 TVERC Spring Recorders' Conference 02.03.18 (circulated 24.12.18). Noted.

17. Season's Greetings from all at Fields in Trust (circulated 24.12.18). Noted.

**18.0 Allotment holder incident (to be taken under part 2)**

#### **Part 2 Confidential Information**

Item 15.2 – Cleaning & 18.0 Allotment holder incident.

The Council agreed that as confidential items were to be discussed the Chairman invoked Standing Order 1C “That in view of the special or confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be temporarily excluded and they are instructed to withdraw”. Proposed Mrs E Ashley, seconded Mrs T Ramsden, carried unanimously. The public left the meeting.

Discussion took place on 15.2 – Cleaning & 18.0 - Allotment holder incident.

Confidential minutes will record the discussion / any proposals.

**19.0 Date of next meeting – Tuesday 12<sup>th</sup> February 2019 at Loddon Hall.**

**The meeting closed at 10:00 pm**