

# Twyford Parish Council

## Minutes of the Meeting of the Council

Meeting held at The Loddon Hall, Twyford on Tuesday 26<sup>th</sup> March 2019 at 7.45 pm.

**Present:** Mr R Mantel (Chairman), Mr R Abeywardana, Mr M Alder, Mr M Boniface, Mr J Bowley, Mr M Bray, Mrs B Ditcham, Mrs J Duffield, Mr D Fergusson, Mr J Jarvis, Mrs L Jarvis, Mr C Wickenden & Mr T Winchester.

**In attendance:** 3 members of the public and Mr M Evans - Ruscombe Parish Council.

**Clerk in attendance:** Mrs L Moffatt.

1. **Public questions** – Resident, Mrs Scull, asked what's the next stage with the Neighbourhood Plan in terms of the data from the questionnaires. Mr C Wickenden responded. This is the first interaction with Twyford residents and the closing date for responses is 27<sup>th</sup> May. It is hoped that some initial indication of responses will be given at the Annual Parish Meeting on 24<sup>th</sup> April. A new 'policy team' will use the data to look at the areas of focus. Follow up events and further questionnaires will be distributed. Mr Wickenden spoke about the procedure for a Neighbourhood Plan and their benefits.
2. **Apologies** – Mrs T Ramsden.
3. **Declarations of interest in items on the agenda** – Mr Jarvis withdrew from voting on the grant to Twyford Youth Centre.

4. **Dispensations** – None.

5. **Minutes of the meeting held on 26th February 2019.** Approval of the minutes as a true and accurate record proposed Mr D Fergusson, seconded Mr M Bray, motion carried nem con.

6. **Matters arising** – none.

7. **Borough Council Matters.**

No report from Mr Wayne Smith. Apologies from Mr L Ferris. Mr J Jarvis reported. He reported on the polling stations, future boundary review, members allowance review, animal licencing and taxi licencing. Some affordable housing is to be built in Woodley and Twyford.

8. **Liaison with Ruscombe Parish Council.** Mr Evans reported on Ruscombe's CIL projects. They include St James Church fence, Pennfield allotments – fruit tree planting and parking on the Pennfields grass verge. Ruscombe Parish Council are consulting with their residents to enquire about their views on these plans. Mr Evans also reported on the Oxford Diocese plans for the land opposite St James Church, Star Works Hare Hatch recycling plant plans will not go ahead and resident concerns over fumes from a local slurry pit. The Ruscombe neighbourhood plan is progressing well with an encouraging 15% response rate. Their Annual Parish Meeting is to be held at 8pm on 8<sup>th</sup> May at Loddon Hall. John Halsall will be talking about waste and recycling.

9. **Reports and to receive any recommendations from committees:**

**9.1 Planning and Amenities Committee & Neighbourhood Plan 05.03.19**

Mrs B Ditcham reported on items 6.5, 7.7, 11.2, 11.5 and 15.

Mr C Wickenden reported on item 11 - Neighbourhood Plan. The committee will attend the Donkey Derby, Beer Festival and Twyford Village Fete. Volunteers are required to help with the data analysing of the questionnaires.

**9.2 Parish Lands Committee 12.03.19**

Mr J Bowley reported highlighting items 8.3.2, 11.1, 11.5, 11.8, 13.4 & 13.6.

**9.3 Finance and General Purposes Committee 19.03.19**

Mr D Fergusson reported highlighting items 7 – gavel arrangements, 8, and 12.

The committee **RECOMMEND to Full Council** to purchase two filing cabinets £390. Motion carried unanimously.

The committee **RECOMMEND to Full Council** to change bank account to Unity Trust Bank. Motion carried unanimously.

The committee **RECOMMEND to Full Council** approval of the amended Standing Orders. Motion carried unanimously.

The committee **RECOMMEND to Full Council** approval of the grant policy. Motion carried unanimously.

The committee **RECOMMEND to Full Council** nil grant to Loddon Hall. Motion carried unanimously.

The committee **RECOMMEND to Full Council** a grant of £1,100 to Twyford Youth Centre for their Duke of Edinburgh program. Motion carried 11 in favour, 1 against, 1 abstained.

**9.4 Fete Committee 26.03.19** Mr D Fergusson reported that a March meeting had not been held. Plans for a successful event are underway.

#### **9.5 Other representatives reports**

9.5.1 Meet your Councillor 09.03.19 Mr D Fergusson and Mr M Bray reported. Residents from Orchard Estate queried their council tax boundary and were referred to Wokingham Borough Council. Residents from Wessex Gardens and Byron Close requested parking restrictions as both have commuter parking problems – referred to the Planning & Amenities committee. A resident reported illegal activities at the Polehampton Close toilets. A resident voiced objections should the allotments be considered for use as a car park.

9.5.2 Twyford Twinning Association 13.03.19 – minutes awaited.

9.5.3 WDALC 25.03.19 – a meeting was not held due to membership being inquorate.

9.5.4 Community Hub – no meeting has been held. A see -saw record breaking attempt is being made to raise funds.

**10. Clerk's report** The clerk reported that the TMB polling district will not receive Borough Council polling cards as there is not a scheduled Borough Council election. The Council can approve that the 595 cards at a cost of £215 can be produced and only sent if the Parish Council election is contested. This will prevent possible delays in the printing and distribution. Proposed Mr C Wickenden, seconded Mr J Jarvis to approve the £215 polling card expenditure. Motion carried nem con.

Election nomination deadline is 03.04.19 and the ward information has been circulated to councillors and is due to be published on the website and social media.

**11. Items to be discussed at the next meeting** – none.

#### **12. Correspondence (circulated to councillors by email):**

12.1 BALC - New Consultation: Introducing a Deposit Return Scheme (circulated 26.02.19)

12.2 WBC - Mayor's Roll of Honour awards for community champions (circulated 26.02.19)

12.3 Twyford Together Executive Committee Meeting Monday 18th February (circulated 26.02.19)

12.4 Wokingham Borough Libraries Newsletter March 2019 (circulated 04.03.19)

12.5 WBC News: New Roads at Elms Field (circulated 04.03.19)

12.6 Ruscombe Parish Council meeting 6th March 2019 - agenda and February minutes (circulated 04.03.19)

12.7 WDALC meeting - Monday 25 March 2019 (circulated 05.03.19)

12.8 Message of thanks from Thames Valley Police (circulated 07.03.19)

12.9 Police and Crime Commissioner newsletter - March 2019 (circulated 11.03.19)

12.10 Publicity for training courses – CCB (circulated 11.03.19)

12.11 Twinning Association Meeting Agenda 14.03.19 (circulated 12.03.19)

12.12 The Piggott School – application to become a multi-academy trust – letter referred to Planning and Amenities committee.

**13. List of authorised payments** – Approval of the list dated 26.03.19 proposed Mr D Fergusson, seconded Mr J Jarvis. Motion carried nem con.

#### **14. Dates of meetings:**

**All meetings 7:45pm at Loddon Hall unless noted otherwise.**

Borough Parish Liaison Forum (RM&JB) 01.04.19

Neighbourhood Plan 7pm 02.04.19

Planning and Amenities Committee 02.04.19

Election nomination deadline 4pm	03.04.19
Ruscombe Parish Council meeting (LJ)	03.04.19
Parish Lands Committee	09.04.19
Finance Committee	16.04.19
Fete Committee 7pm	23.04.19
Annual Parish Meeting	24.04.19
8pm The Church Centre	
Polling Day	02.05.19
Planning & Amenities	07.05.19
Ruscombe Parish Council APM	08.05.19
Meet your councillor session	11.05.19
Waitrose café 3-4	
(Mrs B Ditcham & Mr R Mantel with Mr T Winchester as reserve)	
Neighbourhood Plan Working Group	13.05.19
7:30 pm Stanlake Pavilion	

**15.0 Date of next meetings of the Council Tuesday 23rd April 2019 & 21st May 2019.**

**Part 2 Confidential Information**

The Council agreed that as confidential items were to be discussed the Chairman invoked Standing Order 1C "That in view of the special or confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be temporarily excluded and they are instructed to withdraw". Proposed Mr T Winchester, seconded Mr M Bray, carried unanimously. The public left the meeting.

Report took place on Parish Lands items 13.2 & 14.1.

**The meeting closed at 9:11 pm.**